

CITY COUNCIL

6:00 p.m., Tuesday, October 24, 2017

The regular meeting of City Council was held at 6:00 p.m., Tuesday, October 24, 2017 in Council Chambers of City Hall, 12070 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Councilmembers Bergwerf, Bettelli, Carroll, Ferencz, Kinghorn, Rice and Ward, Mayor ProTem Harrington, Mayor Cronin, Administrator Tucker, Attorney Halversen, Assistant Administrator Fragoso and City Clerk Copeland; a quorum was present to conduct business.

1. Mayor Cronin called the meeting to order and acknowledged that the press and public were duly notified of the meeting in accordance with the Freedom of Information Act. The Mayor gave a brief invocation and led the Pledge of Allegiance; Clerk Copeland called the roll.

2. Approval of Previous Meetings' Minutes

MOTION: Councilmember Carroll moved to approve the minutes of the Special Meeting of August 22, 2017 and the regular meeting of September 26, 2017 as submitted; Councilmember Bettelli seconded and the motion PASSED UNANIMOUSLY.

3. Citizens' Comments

Shane Ziegler, owner of Barrier Island Eco Tours, addressed City Council about the marina; he voiced his support for the marina revitalization plan and reviewed the benefits the plan would provide for residents and visitors. A copy of his comments are attached to the historical record of the meeting.

Troy Pusateri, Director of Development for SEALKids, thanked City Council for allowing the SEALKids swim event that was held on Saturday, October 14th; he stated that fifty-five (55) swimmers had participated and that Chief Graham and the IOp Fire Department had done "an amazing job" assisting with the event. He was pleased to report that the event raised sixty-five thousand dollars (\$65,000) for SEALKids, and he hoped that the City would allow him to repeat it next year.

Responding to the Mayor's question, Mr. Pusateri said that his goal was to make the SEALKids Swim an annual event and that wanted to hold it at the Isle of Palms – if allowed.

Chris Crolley, owner of Coastal Expeditions, complimented Mr. Ziegler and stated that the City was lucky to have someone operating on the island that was so dedicated to the City; he added that Barrier Island Eco Tours hosts approximately twelve thousand (12,000) school kids annually for its educational tours. He informed the Committee that his business has a similar goal and has since its inception in 1992. He expressed his support for the marina revitalization plan because it would vastly improve traffic flow, therefore, safe navigation throughout the marina for everyone; he indicated that he has often witnessed situations that made him question how pedestrians managed not to be hit by the oncoming vehicle. He confirmed that use of the docks has been continued considerably longer than their useful life. He commented that the marina served residents and visitors well at one (1) time, but that time has passed and changes are needed. Mr. Crolley remarked that the marina store has an entirely different culture today than the one prior to Mr. Berrigan's improvements, which he financed personally and which shows his dedication to the IOP Marina. He thanked the Real Property Committee for providing a dedicated dock for his

business that is segregated from the motorized traffic elsewhere at the marina. He requested to have input on the floating dock and access to his business; he said that the needs of kayaking are different from those of other businesses at the marina. He said he has learned that to be an active member of the community he must attend more City meetings. He described Coastal Expeditions as a family-business that he believes contributes to the culture of the area and particularly the Isle of Palms. He agreed that the marina referendum has divided the City as a whole; he added that his family excursions to the beach in the summer changed his life; he encouraged residents be more tolerant of those “farm kids from the Upstate” who get their singular visit to the beach each year.

4. Reports from Standing Committees

A. Ways and Means Committee

From the meeting held earlier in the evening, Mayor Cronin stated that the City is one quarter ($\frac{1}{4}$) of the way through this fiscal year and that General Fund expenditures are in-line with the budget at twenty-three percent (23%); General Fund Revenue, typically down at this time of year, is at eleven percent (11%) of budget. Cash on-hand in the General Fund is two point four million dollars (\$2,400,000) and the bulk of that is invested in the Local Government Investment Pool (LGIP) at one point zero eight percent (1.08%). Total cash on-hand is twenty-two point four million dollars (\$22,400,000) and includes four point six million dollars (\$4,600,000) in stakeholder funds for the Beach Renourishment Project.

In September, the City received approximately one hundred fifty-seven thousand dollars (\$157,000) in Municipal Accommodations Taxes and Beach Preservation Fee funds; these funds are running three percent (3%) ahead of FY17. After correcting a September deposit of twenty-nine thousand dollars (\$29,000) that went into the bank in October, Hospitality Tax collections were at eighty thousand eight hundred dollars (\$80,800) with thirty-one (31) taxpayers. The City has received no collections from State ATAX or the Charleston County ATAX Pass-Through.

For current City projects, the Mayor stated that the vehicle wash-down project showed no material difference; the beach renourishment project is on-schedule with a planned start date in late December or early January; the Phase II Drainage project has now been started and the contractor plans to break ground in the next week or two (2).

Treasurer Suggs also reported that the City has paid ATM a total of one hundred seventy-six thousand dollars (\$176,000) over three (3) years in developing the marina revitalization plan.

- 1. Award of a sole source contract to Civil Site Environmental (CSE) in the amount of \$13,200 for an evaluation of drainage issues at 32 Thirty-second Avenue** (Capital Projects, Public Works, Drainage Contingency, pg. 23, ln. 51 - \$35,000)

MOTION: Mayor Cronin moved to award a sole source contract to CSE in the amount of \$13,200 as detailed above; Councilmember Ward seconded.

Mayor Cronin stated that this action is for engineering work to understand the dynamics and flows of water that are effecting properties in that area – both moving stormwater off the island and incoming tides.

VOTE: The motion PASSED UNANIMOUSLY.

2. **Approval of an Amendment to the Thomas & Hutton contract for construction oversight on the NPDES vehicle wash facility in an amount not to exceed \$10,000** (Capital Projects, Public Works, Construction in Progress, pg. 23, ln. 49 - \$1,656,868)

MOTION: Mayor Cronin moved to amend the Thomas & Hutton contract in an amount not to exceed \$10,000; Councilmember Bettelli seconded

Mayor Cronin explained that, since this project is running considerably longer than anticipated, Thomas & Hutton has dedicated more hours in engineering oversight than planned; they have presented ample documentation and are seeking compensation for those hours.

VOTE: The motion PASSED UNANIMOUSLY.

3. **Approval of an amendment to the Eadie's contract to increase the frequency of ditch maintenance**

MOTION: Mayor Cronin moved to amend the 5-year drainage maintenance contract with Eadie's Construction by increasing Year 3 (FY18) from \$88,150 to \$198,288, by increasing Year 4 from \$80,100 to \$187,038 and Year 5 from \$88,400 to \$184,538; Councilmember Bettelli seconded.

Mayor Cronin stated that the purpose of this amendment was to change the regimen of cleaning the ditch system, removing the debris and vegetation, from once per year to three (3) times each year and hauling the debris to a proper disposal facility; it also adds the drainage system from 53rd to 57th Avenues, not included originally.

VOTE: The motion PASSED UNANIMOUSLY.

4. **Approval of a retroactive engagement of McCay Kiddy & Associates, LLC in the amount of \$23,000 for the audit for the year ending June 30, 2017 and approval of engagement for FY18 and FY19.** (General Fund, General Government, Professional Services, pg. 9, ln. 55 - \$26,950)

MOTION: Councilmember Ward moved to approve the engagement of McCay Kiddy & Associates, LLC for the year ending June 30, 2017 and through FY19; Councilmember Kinghorn seconded and the motion PASSED UNANIMOUSLY.

5. **Report in accordance with Chapter 20, Purchasing, Section 1-10-3(c), less than \$25,000 and in the budget**

- a. **Emergency Work by Eadie's Construction for post-Irma cleaning and vacuuming of storm drains in the amount of \$24,112.50** (Disaster Recovery Fund, pg. 32, In. 403 - \$5,000)
- b. **Award of a contract to Parkeon for annual maintenance on 16 parking kiosks in the amount of \$11,023.60** (Municipal ATAX Fund, PD, Maintenance and Equipment Repair, pg. 26, In. 146 - \$13,000)
- c. **Award of a contract to L3 Mobile Vision, Inc. for the replacement of 3 in-car cameras for patrol vehicles in the amount of \$16,162.70** (Hospitality Tax Fund, PD, Capital Outlay, pg. 27, In. 185 - \$16,200)
- d. **Award of a contract to Huber & Associates, Inc. for Enterpol license and annual maintenance in the amount of \$10,167.00** (General Fund, PD, Maintenance and Service Contracts, pg. 12, In. 84 - \$14,630)
- e. **Award of a contract to SoftwareONE, Inc. for Microsoft Office 365 licensing software and email software for all City users in the amount of \$13,910.40** (Capital Projects, General Government, Professional Services, pg. 22, In. 26 - \$18,000)

Councilmember Kinghorn recalled that the City Treasurer stated at the Ways and Means Committee meeting that the City's financial position was the best it has been in eight (8) years and asked the Mayor if he agreed.

The Mayor did agree and noted that the City's fund balances have increased every year for the last eight (8) years.

Mayor Cronin announced that the City has received the grant in the amount of two point nine million dollars (\$2,900,000) from the South Carolina Parks Recreation and Tourism Department (PRT) for the City's Beach Restoration Project. Following in the steps of Edisto Beach, the City made a case for and succeeded in receiving the grant in advance of the project; it will help significantly with cash flow for the project. The City has made the same request of FEMA.

B. Public Safety Committee

From the meeting of October 9th, Councilmember Bettelli reported that the Committee received an update on the Police Department's efforts to clear the rights-of-way of encroachments; to-date twenty (20) encroachments have been removed, twelve (12) have been partially removed and the remainder are out of compliance; sixteen (16) additional letters have been sent. The update on clearing overgrown lots was that, of twenty-four (24) overgrown lots identified on the island, eighteen (18) have been cleared and the remaining six (6) were recent additions.

At this time, Councilmember Bettelli thanked Chief Graham for her service to the people of Puerto Rico in her deployment with SC National Disaster Medical Assistance Team in the aftermath of Hurricane Maria.

Chief Buckhannon reported that all of the vehicles have been removed from 27th Avenue on Rec Center grounds, including the backhoe; in addition, the Rec Department has lined off and numbered the parking spaces on 27th and 28th Avenues, making it easier to identify any vehicles that appear to be using them for long-term parking.

Battalion Chief Jason Smith presented the September Fire Department report beginning with personnel responding to the report of an outside fire on the Sullivan's Island side of Breach Inlet; when the crew arrived, they learned that a small brush fire was burning beside the beach path on the IOP side of Breach Inlet, and they quickly extinguished it. Prior to the arrival of Hurricane Irma, fire personnel arranged to have the Pine Ridge Fire Department's high water vehicle on the island; it was subsequently used when a structure fire was reported on Sparrow Drive. The high water vehicle accessed the residence and investigated the smell of smoke reported by the residents; the crew also detected a strong electrical smell; power was disconnected and the residents were told to have an electrician inspect their electrical system before turning the power on again. Personnel responded to one hundred eight (108) calls during the month, and thirty-three (33) of them were EMS calls. EMS response times were in-line for the month. Due to Hurricane Irma, only two (2) fire inspections were performed in September; other inspections scheduled were postponed until October. He also reported that the work authorized last month for the 95 foot ladder truck has been delayed as they wait for a part to arrive. In addition to normal station tours, personnel assisted residents to prepare for and recover from Hurricane Irma. Also provided to the Committee were activity logs and status reports from the hurricane.

For the Police Department, Chief Buckhannon reported that, early in the month, officers responded to a report of a burglary in progress, they found seven (7) individuals in the home who were not authorized to be there; all were arrested and the three (3) underage subjects were released to their parents with notice to appear in family court, and the other four (4) were taken to the AI Cannon Detention Center. Responding to a vehicle stop for an equipment violation on September 26th, the officer detected the strong odor of marijuana emanating from the vehicle; when he asked the subjects to exit the vehicle, the driver attempted to throw a bag of marijuana over the side of the Connector. After arresting the driver and passenger, the officer investigated further and found a bag of cocaine and a handgun, that, when checked through NCIC, was found to be stolen in North Charleston; documents, credit cards and a driver's license were also found that had not yet been reported as stolen in an armed robbery.

Following Chief Buckhannon's recognition of all of the members of the Department for their efforts before, during and after Hurricane Irma, Councilmember Bettelli added his thanks to the Police and Fire Departments, the Public Works Department, the Recreation Department and members of the City staff for their work in preparing for the storm, during the storm and following it to get the City back to normal as quickly as possible.

Over the course of September, Communications Specialists answered five thousand five hundred sixteen (5,516) calls, of which four thousand six hundred eighty-six (4,686) were for the Police Department. Officers made three hundred forty-one (341) traffic stops and issued seventy (70) traffic tickets. In the month, officers wrote one hundred forty-two (142) reports. The Animal Control Officer wrote five (5) citations; he secured nineteen (19) animals, and thirteen (13) dogs and two (2) cats were returned to their owners. Ten (10) livability calls were answered with six

(6) receiving warnings and four (4) received citations. Fifteen (15) coyote sightings were reported in September, and the City caught its first coyote in a trap.

Referring to parking at the Rec Center, Councilmember Ferencz asked if “No Overnight Parking” could be added to existing signage.

Administrator Tucker replied that adding that language would require an ordinance to enable the Police Department to enforce it.

The next Public Safety Committee will be Monday, November 9th in the Conference Room.

C. Public Works Committee

From the meeting of October 4th, Councilmember Ferencz stated that the highlights for the month of August were emergency street-sweeping services Charleston County provided and the emergency drain work provided by Eadie’s. Charleston County again assisted with extra street-sweeping after the storm and will assist Eadie’s with vacuuming ditches; they are currently mobilizing, but the Director is uncertain about when they will begin working in strategic areas of the island. She expressed her appreciation for “the tireless work” done by Public Works personnel before, during and after Hurricane Irma. The Committee members met with the person interested in purchasing Schupp Enterprises and taking on the contract responsibilities of clearing the beach of debris and recycling; Councilmember Ferencz informed Council that, prior to concluding any deal for the sale, they will be required to approve the assignment of the Schupp Enterprise contract. The Committee also approved the contract amendment for Thomas & Hutton. In an update on the conditions at the City compactor, which continues to be a challenge for the City, Bret Jones at The Dinghy reported that the flies continue to be bad, the rat population is down by half and the stench is considerably better. Director Kerr said that the situation at the compactor remains fluid and can change overnight; at this time, it is much easier to get trash into the chute and the compactor and pad are being cleaned regularly. Piping for the Phase II Drainage Project is expected to begin at the outfall and work toward Palm Boulevard. The Councilmember remarked that more and more demands have been put on the Public Works Department and its Director to the point that they are stretched too thin; Councilmember Ferencz opined that the City should hire a consultant to study the Department and to make recommendations on its personnel needs. The Committee’s discussion of short-term solutions to the island’s drainage issues led to the Eadie’s proposal voted on earlier in the meeting to increase the frequency of ditch cleaning to three (3) times each year. In the meantime, the Planning Commission is looking into recommendations for long-term solutions. The last action of the meeting was approval of the proposal from The Greenery for additional irrigation at Front Beach.

The Public Works Committee will hold its next meeting at 11:00 a.m., Wednesday, November 1st in the Conference Room.

Referring to Public Work’s efforts with Hurricane Irma, Mayor Cronin stated that residents do not realize the amount of work it takes to prepare for a storm and to execute the recovery; he noted that Public Safety and Public Works personnel leave their homes and stay just across the Connector in order to be at work immediately after the storm. Such actions take real commitment from the City’s employees.

Councilmember Bettelli recalled that, in the past when personnel additions were needed in the Fire and Police Departments, those needs were discussed and vetted through the Public Safety Committee prior to a recommendation being presented to the Personnel Committee. He indicated that he thought the same process would occur for the Public Works Department; the recommendations from a consultant would first be reviewed by the Public Works Committee who would make recommendations to the Personnel Committee.

D. Recreation Committee

Reporting on the meeting of October 11th, Councilmember Rice recounted that Director Page had reported that, in September, all adult athletics started up again with a healthy number of participants and youth soccer "is in full bloom." New programs initiated in September were Mommy & Me Music, Toddler Talk where participants will work on language development through songs, games and play, Science with S.A.M. that is a hands-on science class for preschool ages, and a Fitness Class for six (6) weeks to help participants meet and focus on specific fitness goals. The first Keenagers meeting was Wednesday, September 6th with thirty (30) attending. The Employee Wellness offerings continue to be very successful. Fifty-one (51) employees and more than sixty (60) residents received free bloodwork screenings and free immunizations for the flu, tetanus and pneumonia (with proof of insurance for residents) at the Community Wellness Fair held September 22nd; it was another wonderful event. Director Page reported that Harris Teeter ran out of the geriatric flu vaccine. The Committee also discussed the parking issues at the Recreation Center, and the Director told them that the only time parking is insufficient is for the annual Easter Egg Hunt. Efforts are being made to encourage more residents participating in Rec activities to park on 27th Avenue rather than 28th Avenue. The Committee also discussed national youth sports guidelines and learned that different regulations apply to recreational and competitive sports activities. The Committee asked Director Page to reexamine the regulations they follow to insure that the Department is employing the best recommendations for its sports activities and to report her findings back to the Committee in an upcoming meeting. In addition, the Committee talked about innovative and creative ideas for new programs, and Councilmember Rice encouraged the residents of the island to tell Director Page their ideas. After brainstorming, Rec staff offered pickle ball, outdoor yoga, meditation classes and the walking trail around the Rec Center and stroller walks; the Director announced that a wood-carving class was added in September. The annual Ghostly Tide Tales event is scheduled for 6:30 to 7:30 p.m., Friday, October 27th on the beach at the end of the 25th Avenue beach access. Pumpkin Painting will take place a week earlier on October 20th at 10:00 a.m. for children ages five to fourteen (5-14). The much-anticipated Halloween Carnival will be, of course, on Halloween from 5:00 p.m. to 7:00 p.m., and costume contests will begin at 5:30 p.m. The highlight of the holiday season will be the 6th Annual Holiday Street Festival that will be held on Saturday, December 2nd from 2:00 p.m. to 7:00 p.m. on Front Beach. Councilmember Rice reported that the Committee received a request to name the soccer field after an island resident who tragically died from cancer; after considerable discussion, the Committee decided that this was something they were not comfortable doing. She stated that people are encouraged to buy the commemorative bricks at Front Beach.

The next Recreation Committee meeting will be at 9:00 a.m., Wednesday, January 10th, 2018 in the Conference Room.

Administrator Tucker reported that the movie “Chasing Coral” was shown at the Rec Center, and she encouraged everyone to see it. Additionally, she announced that the City did receive funding from the Charleston County Transportation Sales Tax (TST) for connecting the sidewalk on 28th Avenue to the sidewalk on Palm Boulevard and that the contract has been awarded to an island resident. The surveyor will likely being his work within the next week, and residents of 28th Avenue will be notified by mail.

E. Personnel Committee – no meeting in October

Mayor ProTem Harrington reported the positions that remain unfilled are for one (1) Part-time Animal Control Officer and one (1) Parks and Facilities Specialist for the Rec Department.

The Mayor ProTem announced that the following employees were Safety Sweepstakes Winners for September:

Recreation – Andy Sinwald
Fire – Shawn Hogan

Police – Jane Stewart
Public Works – Charles Williams

The Personnel Committee will hold its next meeting at 3:00 p.m., Wednesday, November 1st in the Conference Room.

F. Real Property Committee

Councilmember Bergwerf commented that “Chasing Coral” is available on Netflix, and she, too, encouraged everyone to watch it.

From the Real Property Committee meeting of October 9th, Councilmember Bergwerf reported that the City was re-bidding the public restroom renovations and boardwalk construction; this bid is structured to allow the City to contract for the boardwalk without the renovations to the restrooms. Director Kerr stated that the flood maps will be changing at the end of 2018, and, although not fully explored, the restrooms will go from a V zone to an AO zone which would mean that the fifty percent (50%) rule would no longer apply to them. With the improvements already made to the public restrooms, the City could delay the additional renovations for a year if necessary; the bid opening is scheduled for Friday, November 3rd. The Committee was told that the contract for beach renourishment has been executed, and mobilization is expected to take place in December. In an update on the replacement of the underground storage tanks, changes made to the RFB by the City Attorney will delay it by approximately two (2) weeks; it should go out the first week of November and the bids will be due by the end of the month.

The next Real Property meeting will be at 9:30 a.m., Monday, November 6th in the Conference Room.

When Councilmember Carroll asked how much the underground storage tank replacements were going to cost, he was told that the City would not know until the bids were opened. The Councilmember noted that this cost was not included in the five point five million dollars (\$5,500,000) for the marina revitalization plan.

5. Reports from City Officers, Boards and Commissions

- A. Accommodations Tax Advisory Committee** – no meeting in October
- B. Board of Zoning Appeals** – no meeting in October
- C. Planning Commission** – minutes attached

6. Reports from Special or Joint Committees – None

7. Petitions Received, Referred or Disposed of – None

8. Bills Already in Possession of Council

- A. Second Reading of Ordinance 2017-06 – An Ordinance Authorizing the City Administrator of the City of Isle of Palms to Execute the Necessary Documents to Enter into that Certain Second Amendment to the Commercial Lease Between the City of Isle of Palms and Barrier Isles, LLC, Attached Hereto as Exhibit 1 and Incorporated Herein by Reference.**

MOTION: Mayor Cronin moved to suspend the reading and to approve for Second Reading Ordinance 2017-06; Councilmember Kinghorn seconded and the motion PASSED on a vote of 8 to 1 with Councilmember Carroll casting the dissenting vote.

- B. Second Reading of Ordinance 2017-07 – An Ordinance Amending Title 5, Planning and Development, Chapter 4, Zoning, Article 8, Flood Damage Prevention, of the City of Isle of Palms Code of Ordinances to Provide Definition for the Reference Datum to be used for the Base Flood Elevation Shown on the Flood Insurance Rate Maps (FIRM) and to Provide for a Minimum Elevation for Residential Construction.**

MOTION: Mayor Cronin moved to amend First Reading of Ordinance 2017-07 to insert “and Non-residential” before the last word “Construction;” Councilmember Kinghorn seconded and the motion PASSED UNANIMOUSLY.

The Mayor stated that the Second Reading will be after a Public Hearing yet to be scheduled.

9. Introduction of New Bills, Resolutions and Proclamations

- A. First Reading, by title only, of Ordinance 2017-08 – An Ordinance Amending Title 5, Planning and Development, Chapter 5, Land Development Regulations, of the City of Isle of Palms Code of Ordinances to Require that all Subdivisions of Lots be Connected to the Public Sewer System and to Require Certain Information Related to Sewer Connection for the Subdivision Approval Process.**

MOTION: Mayor Cronin moved to approve for First Reading, by title only, Ordinance 2017-08; Councilmember Bettelli seconded.

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Administrator Tucker commented that these ordinances promote having residences attached to public sewer and are the result of recommendations from the joint meeting of the Planning Commission and City Council; she added that she has received input from the IOP Water and Sewer Commission suggesting that they may have some definition changes to be incorporated in the version for Second Reading.

VOTE: The motion PASSED UNANIMOUSLY.

B. First Reading, by title only, of Ordinance 2017-09 – An Ordinance Amending Title 5, Planning and Development, Chapter 4, Zoning, of the City of Isle of Palms Code of Ordinances to Provide that All New Construction or Substantial Improvements shall be Connected to a Public Sewer System Where a Public Sewer Line is Located Within One Hundred Fifty (150') Feet and to reduce the Lot Coverage Requirements and Floor Area Requirements for Lots with Septic Systems.

MOTION: Mayor Cronin moved to approve Ordinance 2017-09 for First Reading, by title only; Mayor ProTem Harrington seconded.

Councilmember Carroll asked for a definition of substantial as used in the ordinance, and Director Kerr responded that it means improvements equal to fifty percent (50%) of the value of the residence.

VOTE: The motion PASSED UNANIMOUSLY.

C. First Reading, by title only, of Ordinance 2017-10 – An Ordinance Amending Title 6, Health and Sanitation, Chapter 1, General Provisions, Article D, Regulation of On-site Sewer Disposal Systems, of the City of Isle of Palms Code of Ordinances to Require Mandatory Connection to Public Sewer System Where Public Sewer Line is Available upon the Sale of Transfer of Property.

MOTION: Mayor Cronin moved to approve First Reading of Ordinance 2017-10, by title only; Councilmember Kinghorn seconded.

Councilmember Ward asked how this ordinance would impact transfers within a family or to a trust; Director Kerr said that this ordinance only applied to the sale or transfer of property to an unrelated third party.

VOTE: The motion PASSED UNANIMOUSLY.

10. Miscellaneous Business

Consideration of Date for Visioning Meeting

Mayor Cronin stated that he was looking to hold this meeting the first week of December, and he asked that Councilmembers communicate to him any days they would not be available.

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Next Meeting Date: 6:00 p.m., Tuesday, November 28, 2017 in Council Chambers

11. Executive Session – not needed

12. Conclusion/Adjournment

MOTION: Councilmember Bergwerf moved to adjourn the meeting at 7:13 p.m.; Councilmember Kinghorn seconded and the motion PASSED UNANIMOUSLY.

Respectfully submitted:

Marie Copeland
City Clerk