CITY COUNCIL

7:00 p.m., Tuesday, May 28, 2013

The regular meeting of City Council was held at 7:00 p.m. on Tuesday, May 28, 2013 in Council Chambers of City Hall, 1207 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Councilmembers Bergwerf, Bettelli, Buckhannon, Carroll, Loftus, Stone, Thomas and Ward, Mayor Cronin, City Administrator Tucker, City Attorney Halversen, Assistant to the Administrator Dziuban and City Clerk Copeland; a quorum was present to conduct business.

1. Mayor Cronin called the meeting to order and acknowledged that the press and public were duly notified of the meeting in accordance with the Freedom of Information Act. Clerk Copeland called the roll after a brief invocation offered by the Mayor and the Pledge of Allegiance to the Flag.

2. Appointment and Administration of Oath to New Employees

MOTION: Mayor Cronin moved to appoint to the City rolls Wells Johnson, K'Hill Lesemann, Joseph Mullinax and Holly Norton; Councilmember Bettelli seconded and the motion PASSED UNANIMOUSLY.

Mayor Cronin swore in each person and welcomed them to the IOP family.

3. Reading of the Previous Meetings' Minutes

MOTION: Councilmember Stone moved to approve the minutes of the regular meeting of April 23, 2013 and the Public Hearing of May 21, 2013 as submitted; Councilmember Bergwerf seconded and the motion PASSED UNANIMOUSLY.

4. Citizens' Comments

With the on-duty shift of police officers in attendance, Mayor Cronin spoke as a citizen of the Isle of Palms to commend the fine job the City's public safety personnel did over the weekend; the Mayor said that "both the Police Department and the Fire Department were exceptional in their response to a . . . perfect storm between the weather and the tide conditions." The Mayor stated that getting the visitors on and off the island safely was a major chore, and some did not leave safely due to accidents on the Connector; at one point the Connector had to be closed to traffic to insure the safety of the City's personnel. Mayor Cronin told the officers present that they "had done a marvelous job for the burden that was put upon them" and that he was very proud of them. The Mayor concluded by asking that the City's thanks and congratulations for a job well-done be spread to all who worked but were not present tonight.

Mayor Cronin commented that Chief Buckhannon had provided him with the traffic statistics, but that he had not had time to study them. In 2012, nineteen thousand (19,000) vehicles traveled onto the island Memorial Day weekend; the Mayor expects the 2013 number to be fifteen to twenty percent (15-20%) higher. The City is dealing with the traffic problems by coordinating with Mount Pleasant, Charleston County and the Sheriff's office.

MOTION: Councilmember Stone moved to re-order the *Agenda* to insert Item 10 at this point in the meeting; Councilmember Bergwerf seconded and the motion PASSED UNANIMOUSLY.

10. Introduction of New Bills, Resolutions and Proclamations

Proclamation Honoring the 65th Anniversary of the Isle of Palms' Exchange Club

Mayor Cronin invited Patrick Harrington, President of the Exchange Club, to join him at the dais, and he then read the Proclamation into the minutes. A copy is attached to the historical record of the meeting.

MOTION: Mayor Cronin moved for the approval of the Proclamation honoring the IOP Exchange Club; Councilmember Bettelli seconded and the motion PASSED UNANIMOUSLY.

Mr. Harrington proudly accepted the Proclamation on behalf of the members of the IOP Exchange Club.

4. Citizen's Comments

<u>Susan Haney</u>, 14 26th Avenue, was interested in what progress the City had made in getting a temporary market for the island; with the traffic over the weekend, she voiced her opinion that the residents were "hostages" and that some type of grocery store was needed on the island.

MOTION: Mayor Cronin moved to discuss Item 11, Miscellaneous Business, next; Councilmember Bettelli seconded and the motion PASSED UNANIMOUSLY.

11. Miscellaneous Business

Update on Temporary Grocery Store

Administrator Tucker reported that she had numerous conversations with Leonard Way of Pastime Amusements, as well as representatives of Piggly Wiggly; they seemed to have given the idea serious consideration, but decided that they could not make the numbers work to provide a temporary grocery on the island for the summer. The Administrator voiced the opinion that, had those decision-makers seen the crowds over the weekend, their decision might have been different; she indicated that one contributing factor to the traffic was renters getting onto the island, realizing there was no store on the island and going back over the Connector for groceries.

Councilmember Bettelli mentioned that the marina has started a limited supply of fruits and vegetables, as well as household staples.

The Administrator added that an effort was launched today to contact the rental agencies, advising them to inform their renters that the island no longer has a grocery store and they should stock up en route to their rental destination.

5. Reports from Standing Committees

A. Ways and Means Committee

From the meeting of May 21, Mayor Cronin reported that with a target of eighty-three percent (83%), General Fund expenditures are running at seventy-six percent (76%) of budget and General Fund revenues are running at eighty-one percent (81%) of budget. Property tax revenues through April were at ninety-nine percent (99%) of budget, and the City has received an additional two hundred fifty thousand dollars (\$250,000) plus the Homestead Exemption, making revenues collected at one hundred five percent (105%) of budget. General Fund cash totaled two million eight hundred thousand dollars (\$2,800,000), or thirty-three percent (33%) of annual General Fund expenditures.

On tourism funding, the Municipal Accommodations Taxes are nine percent (9%) ahead of the same period in FY12. State Accommodations Taxes collections are nearly equal to FY12 which included a substantial correction for a prior year. Through April, 2013, Hospitality Taxes are running four percent (4%) ahead of the same period in FY12.

Budget discussions yielded a few additions; they are

- \$5,500 for pooper-scoopers;
- \$15,000 for Recreation Department part-time wages for instructors; and
- \$60,000 for used parking kiosks from Mount Pleasant.

Issues related to a requirement under the Affordable Healthcare Act to offer health insurance to part-time employees working an average of thirty (30) hours per week were also discussed. Staff researching this matter determined the City did not need to make a provision for said coverage in the FY14 budget.

1. Approve \$6,500 to Civil Site Environmental for preliminary surveying and routing for drainage problems at 56th and 57th Avenues.

MOTION: Mayor Cronin moved to approve \$6,500 to Civil Site Environmental as stated above; Councilmember Loftus seconded and the motion PASSED UNANIMOUSLY.

2. Approve \$1,000 to Civil Site Environmental to survey the Sparrow Drive drainage problem.

MOTION: Mayor Cronin moved to approve \$1,000 to Civil Site Environmental as indicated above; Councilmember Bettelli seconded and the motion PASSED UNANIMOUSLY.

3. Award of a contract to Paragon Sitework Constructors, Inc. in the amount of \$8,945 for improvements to the City Hall parking lot.

MOTION: Mayor Cronin moved to award a contract to Paragon Sitework Constructors as noted above; Councilmember Buckhannon seconded.

The Mayor explained that this work included new parking stops and resurfacing the City Hall lot, as well as re-locating twenty (20) parking stops to the parking lot at 1301 Palm Boulevard and putting gravel at the entrance to that lot.

VOTE: The motion PASSED UNANIMOUSLY.

4. Award of a contract to Lawns Done Right for \$45,800 annually, plus an estimated \$4,000 for repairs to Front Beach irrigation system

MOTION: Mayor Cronin moved to award a contract to Lawns Done Right as described above; Councilmember Loftus seconded and the motion PASSED UNANIMOUSLY.

The Ways and Means meeting concluded with a demonstration of the City's new intranet that is a secure website available to all City employees and City Councilmembers. Accessible on the intranet are all meeting packets, meeting minutes, the City's monthly calendar, as well as links to sites of import on the Human Resources area.

The next Ways and Means meeting will be at 5:45 p.m. on Tuesday, June 18th.

B. Public Safety Committee

Reporting on the meeting of May 13th, Councilmember Bettelli noted that the Committee had discussed the roll-out cart ordinance amendment and made recommendations for changes that are in the version for Second Reading later in the meeting. The suggestion was made to put the white chalk line on the land-side of Palm Boulevard from 21st to 41st Avenues in an effort to further manage beach access parking; Director Pitts explained that such an action would present a problem for residents and the placement of roll-out carts. Currently the roll-out carts on the land-side of Palm in that area are serviced by a pickup truck as it travels down the right-of-way. Based on that information, the Committee decided to make no changes at this time. A resident approached the Committee about a change to Section 6-2-5 the City's code "Keeping of Certain Birds and Fowl;" she is interested in having a two or three (2-3) chickens. The Committee is continuing to study what other local municipalities are doing on this issue.

MOTION: Councilmember Bettelli moved for the approval of the dispatch agreements between the City of Isle of Palms and Sullivan's Island as written; Councilmember Loftus seconded.

Councilmember Bettelli asked that Administrator Tucker describe how the City's relationship with Sullivan's Island will be affected by the transition to consolidated dispatch in October, 2013. Administrator Tucker explained that, with the transition to the Charleston County Consolidated Dispatch Center (CCCDC) on October 1st, the dispatch agreement between the City of Isle of Palms and Sullivan's Island had to be revised. The present agreement allows the Isle of Palms Police Department to be the public safety answering point for Sullivan's Island. When the transition is made, two (2) things will happen. Both the City and Sullivan's Island will be responsible for the personnel expense for the three-year (3 yr.) term that an expense is paid to Charleston County; therefore, an agreement is needed to obligate them to Sullivan's pro-rata share based on call volumes. Second, the City plans to keep a presence in the IOP dispatch center to answer the non-emergency lines, to monitor calls made to the CCCDC to intervene if something is going awry with a call, and to respond to the ten (10) minute hits on warrants; Sullivan's Island will need to pay its share, based on call volume, of this expense, as well.

The goal is to have these agreements in place by July 1, and the dollar amounts cited in the agreements tie to the FY14 budget.

Administrator Tucker took this opportunity to remind island residents that, when the move is made October 1 to the Consolidated Dispatch Center, the voice answering 911 calls is no longer physically on the Isle of Palms, but in the dispatch center in North Charleston and the call-taker may know little about the Isle of Palms. The call-taker will be asking a series of questions which the caller needs to calmly answer; the more calm and cooperative the caller is, the faster the response will happen. While these questions are being asked and answered, the information is being volleyed to the dispatcher who will send whatever type of aid is necessary.

Councilmember Loftus asked how calls to the Livability Hotline would be handled, and the Administrator explained that those calls will ring into the dispatch center in the Public Safety Building; only 911 calls will go to the Consolidated Dispatch Center. If someone calls 911 for a noise call, for instance, at 2 a.m. that call will go to Consolidated Dispatch Center to be dispatched; calls to the (843) 886-8282 number will be answered and responded to on the island.

VOTE: The motion PASSED UNANIMOUSLY.

The Committee also voted to approve the employee wellness activity at the Public Safety Building, and the funds for this program were added to the FY14 budget at the Ways and Means Committee meeting.

Administrator Tucker informed the Committee that she and the Mayor had met with Robert Clarke of SCDOT as a prelude to a Special Meeting of Council to discuss beach access parking with Mr. Clarke. Other issues discussed were encroachments in the right-of-way, some maintenance items and regulation bike paths on both sides of Palm Boulevard.

The Committee made its recommendations for Charleston County Transportation Committee funding requests for FY14; they are (1) 42nd to 52nd Avenue Drainage, (2) cycling improvements on Palm Boulevard from Breach Inlet to 57th Avenue and (3) improvements to 14th Avenue as one enters/leaves the island.

From the Fire Department Report for April, Chief Graham indicated that personnel responded to forty-seven (47) calls, thirty-three (33) of which were EMS calls. Several response times from the Consolidated Dispatch call response report were greater than twenty (20) minutes, and the Chief will research the calls to determine the cause for delays. Chief Graham remarked that Fire Department personnel responded to fewer calls in April 2013 than they have in the same month in the past ten (10) years.

From the April 2013 Police Department Report, Chief Buckhannon noted that dispatchers had responded to forty-one hundred thirty-four (4,134) calls, and thirty-four hundred thirty-five (3,435) were for the Police Department. Sixty-six (66) citations were written from three hundred forty-six (346) traffic stops; one hundred twenty-eight (128) incident reports were written in the month. The City has experienced seventeen (17) burglaries year-to-date; three (3) occurred in

April. Officers responded to twenty-five (25) noise complaints in the month and wrote one (1) citation.

The next Public Safety Committee meeting will be at 5:00 p.m. on Wednesday, June 5th in the Conference Room.

C. Public Works Committee

From the meeting of May 6, Councilmember Buckhannon reported that the department had incurred sixteen (16) hours of overtime as a result of pumping flood waters from 46th and 49th through 42nd Avenues. As the tourist season has begun, personnel performed two (2) beach sweeps and mowed the rights-of-way between 21st and 41st Avenues. Since the implementation of single-stream recycling, garbage volumes have continued to drop; for the second month in succession, garbage collection was down approximately thirty (30) tons. On the other hand, yard debris set a three year (3 yr.) record at two hundred fifty-seven tons (257 T.). Despite the purchase of multiple sets of tires, vehicle maintenance is under-budget year-to-date. The Committee was informed about the drainage problems at 56th, 57th and Sparrow Drive; the Committee voted to approve a total expenditure of seventy-five hundred dollars (\$7,500) for preliminary surveying to determine the proper action to correct the problems. The Committee continued to discuss a suggestion from a resident to place yellow trash barrels on the land-side of Palm Boulevard: Director Pitts proposed a test of the need by placing trash barrels at the crosswalks at 25th, 28th, 34th and 37th Avenues at a cost of one hundred forty dollars (\$140), and the Committee agreed. Discussion also took place on the roll-out cart/recycling bin ordinance. The task to determine the best way to proceed with the Greenbelt property at 1801 Palm is progressing slowly. A motion was put forward to re-name the park the Carmen R. Bunch Park: Mayor Cronin indicated that he had spoken with the family today, and they would be pleased to see this go forward.

MOTION: Councilmember Buckhannon moved to name the Greenbelt property the Mayor Carmen R. Bunch Park; Councilmember Ward seconded and the motion PASSED UNANIMOUSLY.

A resident came to the Committee for approval to pipe the open ditch at 2408 Palm Boulevard; since a portion of the ditch is on City property, the City's approval was necessary. The Committee Chair cautioned the representative that, if the ditch were to be piped, landscape improvements could not be place beyond the property line into the right-of-way.

MOTION: Councilmember Buckhannon moved to approve piping the ditch at 2408 Palm Boulevard; Councilmember Ward seconded and the motion PASSED on a vote of 8 to 1 with Councilmember Bettelli casting the dissenting vote.

The next meeting of the Public Works Committee will be at 5:30 p.m., Tuesday, June 11th in the City Hall Conference Room.

D. Recreation Committee

From the meeting of May 1, Councilmember Bergwerf reported that as always activities at the Recreation are non-stop with softball, 3on3 basketball, 6v6 soccer, table tennis leagues and lacrosse for ages three to eighteen (3-18). The IOP Beach Run will be held on Saturday, June 29th that will include 5K, 10K and youth fun runs; employees who are interested in participating will have the registration fee waived as part of the City's wellness initiative. Athletic camps in soccer, basketball, girls' volleyball, girls' lacrosse, as well as a multi-sport camp will begin the week of June 10th. Programs and activities that will continue through the summer are BOSU training, dog obedience, Pilates, semi-personal training, senior aerobics, senior exercise, tae kwon do, yoga and Zumba. Submissions for the photography contest are due Friday, July 12th, depicting life on the island. The 25th Annual Piccolo Spoleto Sand Sculpting contest will be held Saturday, June 1; both Mayor Cronin and Charleston Mayor Riley will participate. Camp Summershine will be full each week. The Committee discussed and approved the addition of fifteen thousand dollars (\$15,000) to the Recreation FY14 budget to cover the off-site wellness activity at the Public Safety Building.

The Recreation Committee will hold its next meeting at 4:00 p.m. on Monday, June 3rd in the City Hall Conference Room.

E. Personnel Committee

Councilmember Thomas reported that, in the meeting of May 7th, the Committee reviewed the FY14 budgets one more time.

The Committee will hold its next meeting at 9:00 a.m. on Monday, July 1st in the City Hall Conference Room.

Safety Sweepstakes for April are Laura McLellan of General Government, Melissa Dawson from the Police Department, John Graham from the Public Works Department and Tyler Richardson from the Fire Department.

The next meeting of the Personnel Committee will be at 9:00 a.m. on Monday, July 1st in the City Hall Conference Room.

F. Real Property Committee

From the meeting of May 8th, Councilmember Stone reported that John Shaffer of Ocean and Coastal Consultants and Michael Fiem of Tidal Wave Watersports were in attendance to go over the conceptual drawings for the new watersports dock. Mr. Shaffer was seeking the Committee's approval for the design in order to submit permit applications to the regulatory agencies for construction to begin in the off-season. This Committee also gave the FY14 budget a final review in anticipation of adopting it at the May Council meeting. All marina tenants will current with the obligations to the City.

The Real Property Committee will hold its next meeting at 5:30 p.m. on Monday, July 1st in the City Hall Conference Room.

6. Reports from City Officers, Boards and Commissions

- A. Accommodations Tax Advisory Committee minutes attached
- B. Board of Zoning Appeals minutes attached
- C. Planning Commission minutes attached
- 7. Reports from Special or Joint Committees None
- 8. **Petitions Received, Referred or Disposed of None**
- 9. Bills Already in Possession of Council
 - A. Second Reading of Ordinance 2013-03 An Ordinance Amending Title 3, Public Works, Chapter 2, Solid Waste, Section 3-2-8, Garbage Roll-out Carts Shall not be kept upon Street or Road Rights-of-way, of the City of Isle of Palms Code of Ordinances to Prohibit County Recycling Containers from being kept upon Street or Road Rights-of-way Except when Placed for Collection.

MOTION: Mayor Cronin moved to waive the reading and to adopt Ordinance 2013-03 for Second Reading; Councilmember Bettelli seconded.

MOTION: Mayor Cronin moved to adopt the amendment to Ordinance 2013-03 as presented; Councilmember Loftus seconded and the motion PASSED on a vote of 5 to 4 with Councilmember Buckhannon, Carroll, Stone and Ward casting dissenting votes.

Councilmember Buckhannon quoted the following from the ordinance:

"The City has the right to move garbage carts and recycling containers placed in violation to this section."

He then stated that a violation would be garbage carts or recycling containers "allowed to remain clearly visible from a street, road, or right-of-way." The Councilmember cited the Public Works Director as stating that residences on corner lots have a challenge in making their containers invisible from all directions. He questioned that this ordinance now gives the City the right to go onto private property if the garbage or recycling container was behind their home, but visible from a side street. Councilmember Buckhannon indicated that he wanted this made clear to residents in case they see City personnel in their yard hauling off a garbage or recycling container.

Mayor Cronin noted that this was existing language from the ordinance not a change to it. The Mayor stated that the Public Safety Committee had discussed the fact that many residences have corrals and other areas that allow the roll-out carts and recycling containers to be visible all over the island, and the Committee decided that the issue should be dealt with separately from getting the containers out of the rights-of-way.

Councilmember Loftus reiterated that this language has been in the ordinance for many years and was nothing added.

Councilmember Bettelli stated that it was within the scope of the Public Works Committee to rewrite this section of the ordinance if they so choose.

Councilmember Carroll related that the Public Works Committee had chosen to take no action on the roll-out cart/recycling container ordinance.

According to Councilmember Bettelli, "the meat of this ordinance change is to keep the island looking clean and kempt. The whole point to what [Council] is doing right now is to not be looking for cans that can be seen from driveways or from the street; the changes in this effect the blue Charleston County recycling containers."

Councilmember Ward asked whether City Hall had received calls to pick up the blue recycling containers as a result of this pending ordinance. Administrator Tucker stated that she was unaware of any such calls. Shortly after the blue recycling containers were delivered, one owner of rental property had asked to have his containers removed because his renters were not using them properly.

VOTE: The motion PASSED on a vote of 5 to 4 with Councilmembers Buckhannon, Carroll, Stone and Ward casting dissenting votes.

B. Second Reading of Ordinance 2013-04 – An Ordinance Amending Title 7, Licensing and Regulations, Chapter 1, Business Licenses, Article A, General Provisions, of the City of Isle of Palms Code of Ordinances to Change the Due Date for Business License Fees from January 1 to April 1 and to Change the Corresponding Delinquency Date from February 1 to May 1 of Each Year.

MOTION: Mayor Cronin moved to waive the reading and to approve Ordinance 2013-04 for Second Reading; Councilmember Ward seconded.

Councilmember Loftus reiterated his objection to the five thousand dollar (\$5,000) expenditure to accomplish this change; he voiced his opinion that the money could be used in a better way.

VOTE: The motion PASSED on a vote of 6 to 2 with Councilmembers Bergwerf and Loftus casting negative votes.

C. Second Reading of Ordinance 2013-05 – An Ordinance to Raise Revenue and Adopt a Budget for the City of Isle of Palms, South Carolina, for the Fiscal Year Beginning July 1, 2013 and Ending June 30, 2014.

Administrator Tucker explained that the differences in this most recent version of the budget are that it includes the following:

- \$15,000 to accommodate the employee wellness in the Recreation instructor budget;
- \$5,500 for pooper-scoopers; and
- \$60,000 for the purchase of the used Mount Pleasant parking kiosks and the cost to put them into operation.

At this time, the City has decided not to make accommodation for any provision of the Affordable Healthcare Act.

This budget does not contemplate an increase in property taxes, and it is the first budget to include provisions for reserving funds for future capital purchases.

MOTION: Mayor Cronin moved to waive the reading and approve for Second Reading Ordinance 2013-05; Councilmember Bettelli seconded.

Councilmember Ward recalled that, in the budget process, discussions had taken place about an amount to be added to the Disaster Recovery Reserve Fund; he asked the Mayor for an estimate of that amount. Mayor Cronin answered that the City should end the year with a surplus, and he hoped to add one hundred thousand to one hundred fifty thousand dollars (\$100,000-150,000) to the Disaster Recovery Reserve. The Councilmember voiced his opinion that such an addition was good but too little.

Councilmember Ward noted that he is concerned that the City has in excess of thirteen million dollars (\$13,000,000) in General Obligation Bonds with interest in FY14 being more than five hundred thirteen thousand dollars (\$513,000) to service those notes. He reiterated that the FY14 budget will spend more than it will collect in tourism funds; he reminded Council that his concerns were detailed in the May 21st Ways and Means minutes. He stated that, not counting the Committee meetings, this Council had deliberated a total of four hours and forty three minutes (4 hrs. 43 min.), a shorter time than he can remember; in his opinion, the budget needed much more discussion. He concluded that he cannot support the FY14 budget as presented.

Councilmember Buckhannon asked if there had been enough changes to the budget to require further public notice before adoption of the budget. Administrator Tucker indicated that, if the changes had caused a change to the millage, public notice would have been necessary; since that is not the case, the process does not need to be repeated; however, she stated that, if the elected body wanted to do so, another public hearing could be held. She noted that the changes that were made to the budget were foreshadowed at the Public Hearing.

VOTE: The motion PASSED on a vote of 6 to 3; Councilmembers Buckhannon, Carroll and Ward cast negative votes.

D. Second Reading of Ordinance 2013-06 – An Ordinance Amending Title 6, Health and Sanitation, Chapter 2, Animals, Article B, Dogs, of the City of Isle of Palms Code of Ordinances to Extend the Hours that Dogs are Permitted to run atlarge on the Beach during the period of April 1 through September 14 of Each Year.

MOTION: Mayor Cronin moved to waive the reading and to approve for Second Reading Ordinance 2013-06; Councilmember Loftus seconded and the motion PASSED UNANIMOUSLY.

11. Miscellaneous Business

Next Meeting Date: 7:00 p.m., Tuesday, June 25, 2013.

Due to the extremely heavy traffic congestion on the island over the Memorial Day weekend, Councilmember Loftus recalled that the City had supported efforts to extend the Connector on

the Mount Pleasant side to four (4) lanes to Highway 17. The Finance Committee of Charleston County Council will meet on Thursday, May 30 to discuss funding for this project; the Councilmember suggested that the City Council send a message to the Finance Committee that the City wants their support.

MOTION: Councilmember Loftus moved for the City Council to communicate its full support for and encourage funding approval for widening the Connector to Highway 17; Councilmember Bergwerf seconded.

Mayor Cronin indicated that the City had been in communication with the County during the day and acknowledged that this project was on the agenda for funding. Assuming that the funding is approved, construction would begin in the fall of 2013.

The Mayor indicated that a contributing factor to the backup was the timing of the light at Rifle Range Road was not sufficient to allow for the traffic to flow properly. The City also communicated with the Town of Mount Pleasant Police and the County Sheriff's office today; the Mayor anticipated that the light would be staffed on future weekends.

VOTE: The motion PASSED UNANIMOUSLY.

Pursuant to a request from City Clerk Copeland, Administrator Tucker asked that all Councilmembers contact her regarding their plans for the annual MASC meeting to be held in Greenville in July.

- 12. Executive Session not needed
- 13. Conclusion/Adjournment

MOTION: Councilmember Carroll moved to adjourn the meeting at 8:18 p.m.; Councilmember Loftus seconded and the motion PASSED UNANIMOUSLY.

Respectfully submitted:

Marie Copeland City Clerk