



RECREATION DEPARTMENT MONTHLY REPORT JUNE AND JULY 2014

STAFF: Norma Jean Page, Recreation Director
Karrie Ferrell, Assistant Director (programs)
Miklos "Nick" Bako, Parks & Grounds Supervisor
Shelia Redmon, Parks & Facilities Specialist
Laura Togami, Part-time Front Desk
Holly Norton, Community Specialist
Vacant, Recreation Supervisor
Vacant, Recreation Supervisor

PROGRAMS AND CLASSES

Karrie Ferrell

Ballet

Classes will resume in September. Kim Chesley-Breland, Instructor.

Boot Camp

June & July Session: Three (3) employees have been participating in the Wellness Class. Two (2) community members have been participating, and one (1) paid for the session. Pat Boyd, Instructor

BOSU Training/Core & More

June & July Session: Monday/Wednesday/Friday 10:30 a.m. – 11:30 a.m. Nine (9) people participated in the class. Three (3) paid for the session, and all others paid by the class.

June & July Session: Monday/Wednesday: 5:30 p.m. – 6:30 p.m. Fourteen (14) people participated; four (4) paid for the session, and all others are paying by the class.

June & July Session: Saturday: 9:30 a.m. – 10:30 a.m. The June session was cancelled, and in the July session, three (3) people participated.

Class fees are \$64 for Isle of Palms' residents and \$69 for non-residents, or a \$10 walk-in fee. Isle of Palms' employees can take the class for free as part of the Employee Wellness Program. Jeromy Miller, Instructor.

Dog Obedience

Kinderpuppy: Eight (8) participants attended the May 5 – June 23 session. The next Kinderpuppy class is scheduled to begin on Monday, August 18th; currently five (5) people have pre-registered for class. Classes are held on Mondays at 6:30 p.m.

Just the Basics: Three (3) people are pre-registered for the session beginning August 18th. Just the Basics is held on Mondays at 7:30 p.m. Susan Marett, Instructor

Gather Knit & Stitch

June & July: Seven (7) women have been attending the Gather Knit & Stitch program that is held on Mondays from 10:00 a.m. - 11:30 a.m. in the Lobby.

Gymnastics

Classes will resume in September. Tricha Tapio, Instructor.

Jump Start 4-year old Pre-K program

The 2014 – 2015 Jump Start program is full with ten (10) children. Classes will be held Monday - Friday from 9:00 a.m. – noon. Open House for students and parents will be held on Thursday, August 14th at 9:00 a.m. The program will start Monday, August 18th and follow the Charleston County School Calendar. Robin Lee, Instructor.

Keenagers – Senior Social Group

The program will resume with a luncheon on Wednesday, September 3rd at noon.

Kid's Night Out

The next activity is schedule for December 2014.

Little Lotus Yoga

Classes will resume in September. Jennifer Rogers, Instructor.

Mah Jongg

Six (6) people participated in Mah Jongg during the months of June & July. The activity is held on Mondays at noon in the Magnolia Room.

Middle School Dance

The next Middle School Dance is tentatively scheduled for January 2015.

Mommy & Me/Daddy & Me

The play group will start on Wednesday, September 10th at 9:30 a.m. Classes will be held the 2nd Wednesday of the month September - May. Mommy & Me/Daddy & Me is a free social group for children and parents.

Mommy & Me Yoga

Classes will resume in September. Jennifer Rogers, Instructor.

Semi-Personal Training

June & July: All sessions of Semi-Personal Training are reaching their maximum number of six (6) participants. Classes are held on Tuesdays and Thursdays at 9:30 a.m., 10:30 a.m. and 5:30 p.m. and are held in the Cardio Room and High Tide/Low Tide Rooms. Geri D'Italia, Instructor.

Senior Aerobics – Over 50 Fitness

June & July: Eight (8) seniors have been participating in the class; four (4) participants paid for the session and all others are paying by the class. Classes are held on Tuesdays and Thursdays at 3:00 p.m. – 4:00 p.m. The session is \$35/month or a \$5 drop-in Fee. Judy Fischer, Instructor.

Tae Kwon Do

Youth Participation: June & July: Four (4) children have been participating in the youth classes held on Saturdays in the gym at 9:00 a.m. Participants can join the class at anytime.

Adult Participation: June & July: Twenty-Two (22) adults have been participating in classes offered Saturdays in the gym from 11:00 a.m. to 12:00 noon, Wednesdays in the gym from 7:00 p.m. to 8:30 p.m., and Mondays in the Magnolia Room from 6:30 p.m. to 7:30 p.m. Adults can join classes at any time.

Tai Chi/Qigong

Five (5) people have participated in June and July Tai Chi classes held on Tuesdays at 11:00 a.m. in the Palmetto Room. The classes have a \$10 walk-in fee. Connie Cossetti, Instructor.

Tennis

Tiny Tennis June & July: Fourteen (14) 3-4 year olds are participating in the tennis program. There are two (2) classes for this very rapidly growing program; they are Mondays and Thursdays from 4:00 p.m. – 4:30 p.m. and 4:30 p.m. – 5:00 p.m.

Youth Tennis - Beginner Class: Eight (8) 5-8 year olds are participating in the youth beginner tennis classes that are held on Mondays and Thursdays from 5:00 p.m. – 6:00 p.m.

Youth Tennis - Intermediate Class: Seven (7) 8 -10 year olds are participating in the more advanced tennis classes that are held on Mondays and Thursdays from 6:00 p.m. – 7:00 p.m. Corinne Enright, Instructor.

Tiny Tots 3-year old Pre-K program

Registration for the 2014 – 2015 Tiny Tots program is ongoing, and space is limited. Classes are held Monday – Friday from 9:00 a.m. – noon. Open House for parents and students will be held on Thursday, August 14th at 9:00 a.m. Classes will begin Monday, August 18th, and the program will follow Charleston County School Calendar. Cathy Adams, Instructor.

Total Body Challenge (TBC)

June & July: Eighteen (18) people participated in morning aerobics classes held Monday – Friday at 8:00 a.m. to 9:00 a.m. in the High Tide/Low Tide Rooms. Pat Boyd and Angela Reinhardt, Instructors.

Wellness Workshops

Workshops will resume in September. Judy Fischer, Instructor

Yoga - Afternoon

June & July: Four (4) people participated in the class. One (1) participant paid for the session and three (3) participants paid by the class. Classes were held on Tuesdays and Thursdays in the High Tide/Low Tide Rooms from 12:30 p.m. – 2:00 p.m. Pat Boyd, Instructor.

Yoga - Evening

June & July: Nine (9) people participated in the evening yoga classes held on Wednesdays at 5:30 p.m. – 6:30 p.m. Jen Schoolfield, Instructor.

Yoga – Morning

June & July: Fifteen (15) people participated. Three (3) participants paid for the session and twelve (12) paid by the class. Classes are held on Mondays, Wednesdays and Fridays at 9:15 a.m. in the High Tide/Low Tide Room. Pat Boyd, Instructor.

Yoga – Saturday

June & July: Nine (9) people participated. Classes are held on Saturdays from 10:00 – 11:15 a.m. Jen Schoolfield, Instructor.

Zumba

June & July: Forty (40) people participated. Participants could attend four (4) classes for \$25 or eight (8) classes for \$50; participants also had the option of paying \$8 per class. Classes were held Mondays and Wednesdays at 6:45 p.m. in the High Tide/Low Tide Room. Dale Ellison, Instructor.

Miscellaneous Work:

- Coordinated Isle of Palms' Beach Run and delegated assignments.
- Processed time-cards for employees and instructors.
- Completed weekly Recreation deposits and collection reports for the Department.
- Met with staff and part-time employees.
- Set up classrooms for programs and special events.
- Revised room schedules and calendars to accommodate classes.
- Updated Recreation portion of website and calendar.
- Updated Rec Trac software.
- Assisted with Camp Summershine & Wee Camp.
- Assisted with athletic camps.
- Assisted with preparations for the Half Rubber Tournament.
- Working on Winter Activity Guide, September – December 2014.

ATHLETICS

Adult Softball

Registration began July 28th for the 2014 Adult Fall Softball league. The organizational meeting with the captains was held on Tuesday, August 26th. Games will be played on Wednesday evenings, beginning in September.

Adult 3-on-3 Basketball

Registration began Monday, July 28th for the Adult Fall 3-on-3 Basketball league. The organizational meeting was held on Tuesday, August 26th to discuss the rules for the upcoming league. Games will begin in September.

Adult 6 vs 6 Soccer

The Adult 6 vs 6 Soccer teams began signing up on Monday, July 28th. The captains' meeting was held on Tuesday, August 26th. Games will begin in September.

16th Annual Half Rubber Tournament

The 16th Annual Half Rubber Tournament is scheduled for Saturday, August 16th and Sunday, August 17th if needed. The captains' meeting/check-in will begin at 7:30 a.m., and games will begin at 8:00 a.m. The registration fee is \$25 per person. Teams may consist of 3 or 4 players. Tournament information has been posted on the www.halfrubber.com along with the City's website.

Youth Sports

Spike Nights

Spike Nights is an opportunity for youth, ages 10-14 years, to participate in a volleyball clinic. On Tuesday and Thursday nights, Kreg Togami instructs and plays from 5:00 p.m. – 6:30 p.m. Registrants sign up for 4 sessions at a time, and the fee is \$40 for residents and \$45 for non-residents.

2014 Isle of Palms' Beach Run

The Isle of Palms' Beach Run was held on Saturday, July 19th with three hundred fifty-seven (357) runners participating. The Beach Run consists of 5K/10K runs that began at 8:00 a.m., and Youth Fun Runs that began at 9:00 a.m. Packet pick-up was held on Friday, July 18th from 4:30-6:30 p.m. at The Windjammer. The 10K and 5K Run/Walk winners received medals, and all Youth Fun Run participants received participation ribbons. Sponsors for the race included *The Windjammer, HealthSource, Trysports, On The Run, East Cooper Medical Center, Play It Again Sports, Camping World of Charleston, Fleet Feet Sports, ChickFila, Powerade, Barrier Island Eco Tours, Isle of Palms Marina, ACME Lowcountry Kitchen, East Cooper Sporting Goods, Race Management Systems and Beach House Spa.*

Athletic Camps

Challenger Soccer Camp (7-12 year olds)

The Isle of Palms' Challenger Soccer Camp was instructed by Challenger Sports out of Atlanta, Georgia; the camp was held June 9th -13th with twenty two (22) children participating.

Rising Stars Basketball Camp (5-13 year olds)

The Isle of Palms' Rising Stars Basketball Camp was instructed by Rising Stars' staff and was held June 16th -20th. Half-day camp ran from 9:00 a.m. - 12:00 p.m., and full-day camp ran from 9:00 a.m. - 4:00 p.m. Thirty six (36) children participated.

Generation Move Multi-Sport Camp (5-12 year olds)

Generation Move Camp was instructed by John Lloyd from Suarez Soccer School. The camp was held June 23rd – 27th with eight (8) children participating.

Girls' Volleyball Clinic (10-15 year olds)

The Isle of Palms' Volleyball Clinic was instructed by Wando High School Volleyball Coach Alexis Glover. The clinic was scheduled for July 7th - 11th from 9:00 a.m. - 12:00 p.m. The registration fee was \$125 and was open to girls 10-15 years old. Thirty-six (36) girls participated.

Boys' Lacrosse Camp (7-18 year olds)

The Isle of Palms' Lacrosse Camp was instructed by Lowcountry Lacrosse. The boys' lacrosse camp was held July 21st – 25th from 9:00 a.m. - 12:00 p.m. The registration fee was \$125 for residents and \$130 for non-residents. The camp was open to boys 7-18 years old, and thirty-eight (38) boys participated.

Girls' Lacrosse Camp (7-18 year olds)

The Isle of Palms' Lacrosse Camp is instructed by Lowcountry Lacrosse. The Introduction to Lacrosse camp was scheduled for July 28th – August 1st from 9:00 a.m. - 12:00 p.m. The registration fee was \$125 for residents and \$130 for non-residents. The camp was open to girls 7-18 years old. Eleven (11) girls registered.

Suarez Soccer Camp (5-13 year olds)

The Isle of Palms' Soccer Camp will be instructed by Suarez Soccer School; the camp is scheduled for August 4th – August 8th. The registration fee for a half-day of camp is \$125, and the registration fee for the full-day of camp is \$180 for residents; non-residents will add \$5. Currently twenty-six (26) children are registered.

Get Your Spike On (10-16 year olds)

The Get Your Spike On Camp is instructed by Kreg Togami. The four (4) day clinic is scheduled for August 11th – 14th. The registration fee is \$80, and the camp is open to children 10-16 years old. Currently, eleven (11) children are enrolled in camp.

SPECIAL EVENTS

Will McElheny

Piccolo Spoleto Sand Sculpting Contest

The Annual Piccolo Spoleto Sand Sculpting Contest was held on Saturday, June 7th at 9:00 a.m. Chris Tindal and Slant Media worked with staff in preparation for the 2014 Sand Sculpting Contest; over 45 teams competed in the 2014 event. Sponsors included *The Windjammer*, *Acme Lowcountry Table*, *Coconut Joes*, *Barrier Island Eco Tours*, *Cinebarre*, *Sea Biscuit*, *My Favorite Things*, *Sparians Bowling*, *Morgan Creek Grill*, *Banana Cabana* and *Charleston Battery*. The seven (7) categories for this event were Children, Young Adult, Family, Adult, Most Creative, Best Architectural, and Best in Show. The Best in Show winner was Site #12 "Raising the Flag over Iwo Jima".

Camp Summershine

Camp Summershine began Monday, June 9th for eight (8) weeks of camp; each week had a theme, and activities for the week were focused around that week's theme. The themes included *Adventure Week*, *Dodge This*, *Whirling Water*, *Hawaiian Heaven*, *Rock Star Week*, *Sweet Treat Week*, *Pirate Week* and *Island Idol Week*. All weeks of camp were full with a waiting list. The last day of camp is Friday, August 1st when the children will have a talent show for their parents beginning at 1:00 p.m.

Wee Camp

Wee Camp was geared for children 3-5 years old. Their theme weeks were similar to those of Camp Summershine and have included *Sweet Treat Week*, *Mystery Week*, *Splish Splash Week*, *Hawaiian Heaven*, *Under the Sea*, *Super Hero Week*, *Pirate Week* and *Under the Big Top*. All weeks of camp have been full with a waiting list. The last day of camp is Friday, August 1st.

Employee Wellness

Employees have the opportunity to participate in numerous fitness classes offered at the Recreation Department. These classes include Total Body Challenge held Monday – Friday from 8:00 a.m. – 9:00 a.m., Semi-Personal Training on Tuesday and Thursdays from 9:30 a.m. – 10:30 a.m., BOSU classes on Monday & Wednesdays from 5:30 p.m. – 6:30 p.m. or Wednesday and Fridays from 10:30 a.m. – 11:30 a.m. and Boot Camp on Monday and Wednesdays from 7:00 a.m. – 7:45 a.m.

Employee Wacky Golf is scheduled for Wednesday, August 20th, and employees have been asked to sign up no later than Wednesday, August 13th. Isle of Palms' Community Wellness Fair is scheduled for Thursday, September 25th. Vendors are being solicited, and information will be out shortly regarding blood work options.

Public Safety Fitness Training

Recreation Fitness Instructor Jeromy Miller continues to train Fire and Police personnel at the Public Safety Building. Participation continues to be consistent.

January:	Twenty (20) employees participated Average of six (6) employees attending each session
February:	Twenty (20) employees participated Average of five (5) employees attending each session
March:	Twenty-two (22) employees participated Average of six (6) employees attending each session
April:	Nineteen (19) participated Average of five (5) employees attending each session
May:	Twenty (20) participated Average of six (6) employees attending each session
June:	Twenty-six (26) participated Average of seven (7) employees attending each session
July:	Nineteen (19) participated Average of seven (7) employees attending each session

COMMUNITY SPECIALIST

By Holly Norton

Daily Responsibilities

- Completed evening procedures and reported damages to supervisor.
- Set up classrooms for programs when supervisors are unavailable.
- Updated Department's media center as needed.
- Registered class participants, answered phones and welcomed visitors.
- Updated daily front desk information folders.
- Monitored security cameras.
- Managed the sign-in sheets for gymnasium and Cardio Room.
- Answered questions regarding current and upcoming programs/events.

- Assisted the Director and other staff members on a regular basis.
- Prepared purchase orders for staff.
- Participated in daily/weekly staff meetings.
- Continued to post and update events and activities onto community calendars and media outlets event sites/contacts.
- Completed monthly room calendars.
- Showed first-time visitors around Recreation Center and introduced them to programs that are available.
- Completed housekeeping duties when needed.

Other Duties

- Located and entered special events/newspaper articles into binder.
- Maintained lost-and-found folder and bins.
- Completed and sent out weekly PSAs.
- Completed and sent out real estate PSAs.
- Updated calendars on local news websites.
- Made signs for Recreation Center closings and cancelled classes.
- Sent information about upcoming events to Charleston Vacation Bureau.
- Updated website with May & June T-shirts information for e-newsletters.
- Assisted with the Isle of Palms' Beach Run preparation.
- Assisted with the city of Isle of Palms' July 4th fireworks event.
- Assisted with summer camp daily operations.

Most Frequently Asked Questions

“Is the Gym open?”

“Do you have a pool?”

“Do you have a weight room?”

“Do you have any camps available?”

Most Frequent Unsolicited Comments

“You have a wonderful facility.”

“You have a very clean facility.”

June & July 2014: Closed Friday July, 4

Cardio Room Usage: 350

Phone Calls: 638

Walk-Ins: 1037

Open Gym Participants

Residents: 471

Non-residents: 680

PARKS & FACILITIES

Shelia Redmon

Housekeeping

- Performed routine housekeeping duties.
- Completed monthly safety inspections.
- Cleaned and serviced housekeeping maintenance equipment.
- Replaced and refilled air fresheners and other sanitary devices.
- Sanitized ice machines.
- Supervised monthly inside pest control service.

Facility Preparations

- Assisted with the set-up of gymnasium and classrooms for daily scheduled programs, athletics, activities, meetings and special events.

Interior Maintenance

- Serviced, lubricated and cleaned Cardio Room equipment.
- Unclogged toilets and drains as needed.
- Flushed floor drains throughout the facility.
- Tightened hardware in the restrooms.
- Repaired shower rod in Men's restroom.
- Replaced light bulbs and ballasts as needed.
- Machine-scrubbed the facility halls and classrooms.
- Followed up contact with Ashley River Services Inc. about repairing a leak in the mechanical room.
- Performed several minor cosmetic repairs to the Lobby reception desk.
- Replaced clock in gymnasium.
- Contacted Berkeley Heating & Air concerning the service scheduling and then supervised the Bi-annual PM Service to all HVAC systems.
- Repaired a ping-pong table leg with Nick's assistance.

Exterior Maintenance

- Inspected equipment, collected lost & found items and removed debris around the playground.
- Removed trash and debris from around the building.
- Performed routine seasonal cleaning of porch walls, ceiling and furniture.

Miscellaneous

- Attended staff meetings.
- Placed phone calls to and met with supply sales representatives.
- Ordered and received maintenance supplies.
- Assisted with various duties regarding sport and daily summer camps.

- Repaired the tennis ball retrieval tubes.
- Assisted with the Isle of Palms' July 4th Fireworks event.
- Began cleaning and made temporary repairs to the city information boards.
- Assisted with the Isle of Palms' Beach Run event.

PARKS & GROUNDS MAINTENANCE

Nick Bako

Recreation Building and Activities

- Attended staff meetings.
- Completed monthly reports and inspections.
- Assisted in monthly functions, set-up volley ball nets, lacrosse goals and fields, the 4th of July fireworks display, summer camps, Isle of Palms' Beach Run and now gearing up for soccer and Half Rubber activities.
- Repaired basketball rim in gym.
- Cleaned all gutters of debris and checked downspouts around the building.
- Installed new U.S. and S.C. flags.
- Filled sandbags for disaster preparedness and future needs.
- Replaced dusk-to-dawn electrical controller for flags.
- Re-tightened chin-up bar in gym.

Recreation Grounds

- Cleaned trash receptacle tops at front entrance.
- Trimmed shrubs around the building.
- Replaced two (2) light fixtures in the picnic shelter.
- Removed all off-shoots from crepe myrtles.
- Filled area at 29th Avenue with dirt where damaged tree was removed.
- Applied broadleaf herbicide at Hartnett Avenue ditch areas.
- Supervised the installation of and watered weekly five (5) oak trees along 27th Avenue.
- Removed dead crepe myrtle from east side of gym.
- Cut back oleanders and trimmed trees, where needed.
- Removed items from roof of picnic shelter.
- Cleaned catch-basins and ditches.
- Replaced broken Frisbee flags, as needed.
- Edged and cleaned cul de sac.
- Reset two (2) 4'x4' posts along 29th Avenue.

Playground

- Hammered spikes into border/perimeter of playground.
- Sprayed for weeds and fire ants inside and outside play area as needed.
- Leveled play area and re-secured the rubber mats, as needed.

Basketball and Tennis Courts

- Repaired entrances to tennis courts.
- Repaired trash receptacle.
- Trimmed shrubs outside the fence at the tennis court.
- Removed small branches and applied weed killer around the court perimeter.
- Replaced basketball nets, as needed.

Baseball (Scalise) Field

- Touched up both dugouts inside and outside.
- Applied weed killer to both dugouts.

Softball (Clarkin) Field

- Treated for fire ants, as needed.
- Raised home plate on field.

Soccer Field

- Fertilized field with 18-0-8 with Allectus insecticide.
- Eradicated dollar weed on field with Threeway Broadleaf herbicide.
- Fertilized field with 21-0-0.
- Checked sprinkler heads and cleared for proper watering.
- Filled field as needed with topsoil and sand mixture.
- Applied Ambush for fire ants along the picnic shelter.
- Repaired and secured electrical outlet at soccer field.

Bark Park

- Filled holes as needed and replenished doggie scoops.
- Filled doggie park holes with sand/dirt as needed.

Multi-purpose Field

- Picked up debris and maintained as needed.
- Lined for volleyball and lacrosse camp.
- Sprayed Ambush for fire ants numerous times.

Equipment

- Washed truck and golf cart.
- Serviced batteries in golf cart.
- Maintained truck with lube, oil change, air filter and replaced belts.
- Replaced edger blade.
- Replaced Z-Master mower blades, deck guard and plugged tire.
- Serviced goal line machine.
- Repaired fogger machine.
- Reinforced scorekeeper tables and painted.
- Replaced spring tines on the Toro groomer.
- Replaced old hose reel for field use.

Other

- Lined Palm Boulevard weekly.
- Marked around fire hydrants to indicate No Parking.
- Checked beach for debris and/or hazards prior to Beach Run.
- Mowed along Palm Boulevard.
- Trimmed area at 29th and Palm for better visibility.