



RECREATION DEPARTMENT MONTHLY REPORT NOVEMBER AND DECEMBER 2014

STAFF: Norma Jean Page, Recreation Director
Karrie Ferrell, Assistant Director (Programs)
Aaron Sweet, Recreation Supervisor (Athletics)
Miklos “Nick” Bako, Parks & Grounds Supervisor
Andy Sinwald, Recreation Supervisor (Special Events)
Shelia Redmon, Parks & Facilities Specialist
Holly Norton, Community Specialist

PROGRAMS AND CLASSES

Karrie Ferrell

Ballet

The next session of Ballet will start Monday, January 5th at 12:30 p.m. Kim Chesley-Breland, Instructor.

Boot Camp

November & December: Three (3) people have been participating by the class. Classes are held Mondays, Wednesdays and Fridays at 7:00 a.m. Pat Boyd, Instructor

BOSU Training/Core & More

Monday/Wednesday/Friday 10:30 a.m. – 11:30 a.m. November Session: Cancelled due to participants traveling and Thanksgiving holiday. December Session: Six (6) people participated in the class; one (1) paid for the session, and others paid by the class.

Monday/Wednesday: 5:30 p.m. – 6:30 p.m. November & December: Ten (10) people participated; four (4) paid for the session, and others paid by the class.

Saturday: 9:30 a.m. – 10:30 a.m. November & December: Four (4) people participated by the classes.

Class fees are \$64 for Isle of Palms' residents and \$69 for non-residents, or a \$10 walk-in fee. Isle of Palms' employees can take the classes for free as a part of the Employee Wellness Program. Jeromy Miller, Instructor.

Dog Obedience

Dog Obedience will resume in February 2015. Susan Marett, Instructor.

Gather Knit & Stitch

November & December: Seven (7) women have been attending the Gather Knit & Stitch program that is held on Mondays from 10:00 a.m. - 11:30 a.m. in the Lobby.

Gymnastics

The next session is scheduled to start Tuesday, January 6 at 3:30 p.m. Tricha Tapio, Instructor.

Hunter Education

Fifteen (15) attended Hunter Education on Saturday, December 13th. The next Hunter Class is scheduled for Saturday, January 3rd at 9:00 a.m., and currently twenty-five (25) people have pre-registered. Class instructed by SCDNR.

Jump Start 4-year old Pre-K program

The 2014 – 2015 Jump Start program is full with ten (10) children. Classes are held Monday – Friday, 9:00 a.m. – 12:00 p.m. The program follows the Charleston County Schools' calendar and City of Isle of Palms' Holiday Calendar. Robin Lee, Instructor.

Little Lotus Yoga

Class will resume Thursday, January 8th at 12:00 p.m. Jennifer Rogers, Instructor.

Mah Jongg

November & December: Four (4) people participated in Mah Jongg. The activity is held on Mondays at noon in the Magnolia Room.

Middle School Dance

The next Middle School Dance is scheduled for Friday, January 30th at 7:00 p.m. Charleston Jump Castles will provide a jump castle, and Other Brother Entertainment will provide a DJ for the dance. The dance will cost \$5 at the door. Supervised by Recreation Department staff.

Mini-Minnows

The program is for children ages 3 – 5 years old. Participants will learn, play and socialize in a fun setting; classes will be held on Mondays, Wednesdays and Fridays and follow the Charleston County Schools' calendar. Six (6) students are currently registered for the program. Cathy Adams, Instructor.

Mommy & Me/Daddy & Me

Twenty-two (22) attended the play group held on Wednesday, November 11th and, nineteen (19) attended the class on Wednesday, December 9th at 9:30 a.m. Mommy & Me is held the 2nd Wednesday of the month, September – May; it is a free social group for children and parents.

Semi-Personal Training

November & December: All sessions of Semi-Personal Training are reaching their max number of six (6) participants. Classes are held on Tuesdays and Thursdays at 9:30 a.m., 10:30 a.m. and 5:30 p.m. and are held in the Cardio Room and High Tide/Low Tide Rooms. Geri D'Italia, Instructor.

Senior Aerobics – Over 50 Fitness

November & December: Five (5) seniors have been participating in the class; three (3) participants paid for the session; others participated by the class. Classes are held on Tuesdays and Thursdays at 3:00 p.m. – 4:00 p.m. The session is \$40/ month or a \$7 drop-in fee. Judy Fischer, Instructor.

Tae Kwon Do

Youth Participation: Four (4) children have been participating in the youth classes held on Saturdays in the gym at 9:00 a.m. Participants can join the class at anytime.

Adult Participation: Twenty-Two (22) adults have been participating in classes offered Saturdays in the gym from 11:00 a.m. to 12:00 noon, Wednesdays in the gym from 7:00 p.m. to 8:30 p.m., and Mondays in the Magnolia Room from 6:30 p.m. to 7:30 p.m. Adults can join classes at any time.

Tai Chi/Qigong

Four (4) people have been participating in Tai Chi. Classes are held on Tuesdays at 11:00 a.m. in the Palmetto Room; the class has a \$10 walk-in fee. Connie Cossetti, Instructor.

Tennis

A Holiday Clinic was held December 29th – 31st for the youth tennis participants with four (4) participants. Three (3) are participating in the beginner session and five (5) are participating in the Intermediate Session.

Tennis Lessons will continue in January, and classes will be held Mondays and Thursdays.
Corinne Enright, Instructor

Tiny Tots 3-year old Pre-K program

Registration for the 2014 – 2015 Tiny Tots program is ongoing; space is limited. Classes are held Monday – Friday 9:00 a.m. – Noon. Cathy Adams, Instructor.

Total Body Challenge (TBC)

Sixteen (16) people participated in morning aerobics classes held Monday – Friday at 8:00 a.m. to 9:00 a.m. in the High Tide/Low Tide Rooms. Pat Boyd and Angela Reinhardt, Instructors.

Wellness Walkers

November & December: Fifteen (15) people have been participating in the wellness walkers group that meets on Fridays in the gymnasium at 3:00 p.m.

Wellness Workshops

The next Wellness Workshop will be held on January 15th at 2:00 p.m., and the topic for the workshop will be Balance and Strength. Class is \$10 for participants. Judy Fischer, Instructor.

Yoga - Afternoon

Three (3) people are participating in the classes, and they are paying by the class. Classes are held on Tuesdays and Thursdays in the High Tide/Low Tide Rooms from 12:30 p.m. – 2:00 p.m. Pat Boyd, Instructor.

Yoga - Evening

Nine (9) people participated in the evening yoga classes that are held on Wednesdays at 5:30 p.m. – 6:30 p.m. Jen Schoolfield, Instructor.

Yoga – Morning

Fifteen (15) people participated. Three (3) participants paid for the session, and twelve (12) paid by the class. Classes are held on Mondays, Wednesdays and Fridays at 9:15 a.m. in the High Tide/Low Tide Room. Pat Boyd, Instructor.

Yoga – Saturday

Nine (9) people participated. Classes are held on Saturdays, 10:00 – 11:15am.
Jen Schoolfield, Instructor.

Zumba

Thirty (30) people participated. Participants could attend four (4) classes for \$25 or eight (8) classes for \$50; participants also had the option of paying \$8 per class. Classes are held Mondays and Wednesdays at 6:45 p.m. in the High Tide/Low Tide Room. Dale Ellison, Instructor.

New Classes for 2015

Babysitting Course

The next babysitting course will be held on Saturday, May 16th at 9:00 a.m.

Adult Painting Party

Tuesday, February 3rd, participants will have the opportunity to paint a handcrafted heart or owl, wooden door ornaments; participants can follow instructor's design or create their own masterpiece. Class will be held from 6:00 p.m. - 8:30 p.m., and a minimum of five (5) people are needed. Class will cost \$45. Diana Connors, Instructor.

Writing Your Story

The next writing classes will be held on Tuesdays from February to March 24th at 9:30 a.m. Carolyn Matalene, Instructor.

Miscellaneous Work:

- Processed time-cards for employees and instructors.
- Produced weekly Recreation deposits and collection reports for the department
- Met with staff and part-time employees.
- Set up classrooms for programs and special events.
- Revised room schedules and calendars to accommodate classes.
- Updated Recreation portion of website and calendar.
- Assisted with preparations for Keenagers
- Worked and developed Activity Guide for January – April 2015
- Updated RecTrac with 2015 activities.
- Assisted with Holiday Craft, Thursday, November 13th.
- Assisted with Holiday Street Festival, Saturday, December 6th.
- Assisted with Santa's Cookie Workshop, Wednesday, December 10th.
- Working on RecTrac server and upgrade scheduled for February 2015

ATHLETICS

Aaron Sweet

Adult Fall 3 on 3 Basketball

Nine (9) teams participated in the Adult 3-on-3 Basketball League. Games were played on Tuesday evenings; the regular season started on Tuesday, September 16th and ran through Tuesday, November 11th. Windjammer finished the regular season in first place. A single elimination tournament followed the regular season on Tuesday, November 18th and 25th. Windjammer won the Tournament Championship on Tuesday, November 25th and received championship t-shirts. Teams called their own fouls. Score and time were kept by the Recreation staff.

Adult Fall 6 vs 6 Soccer

Seven (7) teams participated in the Adult 6 vs 6 Soccer League; games were played on Tuesday evenings. After rain cancellations, the season finally started on Tuesday, September 30th, and the final regular season game was played on November 11th. Tysid FC won the regular season and

received t-shirts. A single elimination tournament followed the regular season that started on Tuesday, November 18th and concluded on November 25th, and Tysid FC won the tournament and received t-shirts. Games were officiated by Paragon Assigning with a Recreation staff member on-site to record the outcome of the match and supervise.

Adult Fall Table Tennis Singles League

Ten (10) players participated in the league. Games were played on Tuesdays from 10:20 a.m. – 12:00 p.m.; the season started on Tuesday, September 9th, and the final regular season game was held Tuesday, November 4th. Table One was set up for league matches; Table Two was set up for anyone wanting to get a league pickup game. Bill Igras won the regular season and received a t-shirt for his efforts. A double elimination tournament was held on Tuesday, November 11th when Ted Kinghorn won the post season tournament and received a t-shirt. Games and scores were kept and recorded by the players and Recreation staff.

Adult Winter CO-ED Volleyball

Ten (10) teams registered to play in the Winter Adult Volleyball League. Games are played on Sunday afternoons and Tuesday evenings; league practices are scheduled on Tuesdays and Sundays through the month of December. The regular season league will begin on Tuesday, January 6th and run through March 8th; following the regular season, a single elimination tournament will take place. Staff is on-site to keep the scores and supervise the gym. Regular and post-season champions will receive shirts. Lowcountry Officials will officiate the games.

Youth Sports

5/6 Basketball

Registration was held October 13th to November 7th, and the registration fee was \$30 for residents and \$35 for non-residents. The Coaches' Meeting was held Monday, November 17th at 5:00 p.m. where coaches received all of their season information. The mandatory parent/player meeting was held on Wednesday, November 19th at 5:15 p.m. Parents received the season packets and met with the coaches to go over the league information. The season will start on Wednesday, January 7th. Picture Day is scheduled for Tuesday, January 13th. No scores or league standings are kept, and all participants will receive a medal at the end of the season.

7/8 Basketball

Registration was held October 13th to November 7th, and the registration fee was \$30 for residents and \$35 for non-residents. The Coaches' Meeting was held Monday, November 17th at 5:30 p.m. where coaches received all of their season information. The mandatory parent/player meeting was held on Wednesday, November 19th at 5:15 p.m. Parents received the season packets and met with the coaches to go over league information. The season will start on Wednesday, January 7th. Picture Day is scheduled for Tuesday, January 13th. No scores or league standings are kept, and all participants will receive a medal at the end of the season. Lowcountry Officials will referee the games with Recreation staff on-site to keep score.

9/10 Basketball

Registration was held October 13th to November 7th; the registration fee was \$30 for residents and \$35 for non-residents. The Skill Evaluation draft was held Tuesday, November 18th at 5:00 p.m. where coaches received all of the season information and selected players to form teams. The mandatory parent/player meeting was held on Wednesday, November 19th at 5:15 p.m.

Parents received season packets and met with the coaches to go over league information. The season will start on Thursday, January 8th, and picture Day is scheduled for Tuesday, January 13th. Scores and league standings will be kept. Regular season champions and tournament champions will receive medals at the end of the season; a single elimination, post-season tournament will follow the regular season. Lowcountry Officials will referee the games while Recreation staff is on-site to supervise, keep score and the books.

11/14 Basketball

Registration was held October 13th to November 7th; the registration fee was \$30 for residents and \$35 for non-residents. The Skill Evaluation draft was held Tuesday, November 18th at 6:15 p.m. when coaches received all of the season information and selected players to form teams. The mandatory parent/player meeting was held on Wednesday, November 19th at 5:15 p.m., and parents received season packets and met with the coaches to go over league information. The season will start on Thursday, January 8th, and Picture Day is scheduled for Tuesday, January 13th. Scores and league standings will be kept. Regular season champions and tournament champions will receive medals at the end of the season. A single elimination, post-season tournament will follow the regular season. Lowcountry Officials will referee the games with Recreation staff on-site to supervise, keep score and the books.

Basketball Registration:

5/6 Yth Basketball Total:	36	Isle of Palms:	19	Non-Residents:	17
7/8 Yth Basketball Total:	40	Isle of Palms:	24	Non-Residents:	16
9/10 Yth Basketball Total:	50	Isle of Palms:	35	Non-Residents:	15
11/14 Yth Basketball Total:	41	Isle of Palms:	28	Non-Residents:	13

Miscellaneous

- Held and organized the schools out activity on November 4th (Dodgeball Day, 80 participants).
- Assisted with Keenager Luncheon on November 5th and December 3rd.
- Assisted with the Holiday Craft Workshop on November 13th.
- Held and organized the schools-out activity on November 24th (Basketball Day, 32 participants).
- Held a captains' meeting for the Adult CO-ED Volleyball league on December 1st.
- Ordered youth basketball shirts on December 2nd.
- Decorated Front Beach on December 3rd.
- Assisted with the setup for the Holiday Street Festival on December 4th and 5th.
- Worked the Holiday Street Festival on December 4th.
- Assisted with the Santa's Cookie Workshop on December 10th.
- Ordered new soccer goal nets for next season to replace worn and tattered nets.
- Assisted with the Gingerbread House Decorating on December 22nd.
- Held and organized the schools-out activity on December 30th (Dodgeball Day).

SPECIAL EVENTS

Andy Sinwald

Keenagers

The Keenager senior social group held two (2) potluck lunch meetings, on November 5th and December 3rd. On November 5th, forty-two (42) people attended and heard Tami Enright from the Bee Cause Project speak and present information regarding honey bees and her organization.

On December 3rd, forty-one (41) people attended when the Coastal Belles joined and sang for the group. The Lunch Bunch met at T.G.I. Fridays on November 12th and Page's Okra Grill on December 10th. On November 20th, a group of eight (8) members were taken to the Mepkin Abbey Creche Festival and Gilligan's At the Dock restaurant for lunch.

Holiday Craft Workshop

On Thursday November 13th at 4:00 p.m., nineteen (19) children, ages 14 and under, signed up for and participated in the workshop to decorate holiday ornaments. All materials were provided by the Recreation Department.

Employee Wellness Program

In cooperation with existing instructors, a group of exercise classes are offered to City employees at no charge. The classes are also available to the general public with a nominal walk-in fee; these classes are held at the Recreation Department. Classes offered include BOSU, Semi-Personal Training, Total Body Challenge, Pilates, Yoga and Zumba. Employees are encouraged, through the wellness newsletter and reminder emails, to continue their fitness miles record-keeping and their exercise programs in the Cardio Room and to attend the instructional classes available to them.

Wellness Program: Minute to Win It

On Wednesday, November 12th at 11:30 in the Fire Bay of the Public Safety Building, ten (10) city employees and council members participated in a Minute to Win It competition. All participants were asked to complete a challenge within the one minute time-frame and winners were awarded prizes.

Holiday Street Festival

The 3rd Annual Isle of Palms Holiday Street Festival was held on Saturday, December 6th from 2:00pm-7:00pm on Front Beach. Local businesses and restaurants that participated this year include: *The Windjammer, Coconut Joe's, Banana Cabana, Luke and Ollie's, The Dinghy, IOP Exchange Club, IOP Garden Club, Savor, Long Island Café, Sea Biscuit, Kona Ice, Splash, Island Turtle Team, My Favorite Things, and Salon Latitude.* With the help of State Accommodation funds, entertainment at the festival included: *Elise Testone, Elizabeth Covington, Cailyn Hager, SIES Chorus, a mechanical reindeer, jump castles, a balloon artist, a face painter, and a photo booth.* Art Buzz Kids, in connection with Wine and Design, was on-hand offering free crafts for kids as well. Special appearances by Santa Claus and Elsa from Frozen allowed children to interact with their favorite holiday figures. City Administrator Linda Tucker introduced Mayor Dick Cronin who led the countdown to light up all the palm trees and the 22' Christmas tree on Front Beach at 5:30 p.m.

Santa's Cookie Workshop

On Wednesday, December 10th at 4:00 p.m., eighty (80) children, ages 12 and under, decorated cookies in the Magnolia and Palmetto Rooms of the Recreation Center. Kids were given four (4) cookies to decorate with icing and candies provided by the Recreation Department, and staff members assisted with serving candies and milk to all those who participated.

Gingerbread House Decorating

On Monday, December 22nd eleven (11) children ages four (4) to twelve (12) participated in the gingerbread house decorating program located in the Magnolia and Palmetto Rooms of the Recreation Center. The children were supplied with gingerbread kits and candy provided by the

Recreation Department; staff members assisted the children with building and decorating the houses.

UPCOMING EVENTS

Middle School Dance

The first middle school dance of 2015 will take place on Friday, January 30th from 7:00 p.m. - 9:30 p.m. The Recreation Department will provide a DJ, jump castle, and concessions as .middle school kids socialize and dance in a safe environment in the gym.

Doggie Day at the IOP Rec

The 9th Annual Doggie Day at the IOP Rec will be held on Saturday, February 7th from 9:00am until 11 a.m. Dr. Jose Biascoechea will be on-site to administer rabies vaccinations for \$10.00 from 9:00 a.m.-11:00 a.m., and IOP Animal Control will be selling IOP dog licenses from 9:00 a.m.-11:00 a.m. as well. A dog show will begin at 10:00 a.m. to recognize the amazing dogs on the Isle of Palms; the categories for the dog show include: *Cutest Puppy (under 1 yr)*, *Most Attractive (over 1 yr)*, *Most Ear'Resistable*, *Best Smile*, *Best Eyes*, *Best Costume*, *Best Male Rescue*, *Best Female Rescue*. Winners from each category will compete in **Best in Show**. Veterinarians, doggy day care, and adoption agencies will be on-site advertising their services as well.

OTHER WORK PERFORMED

- Updated information boards at Connector and Breach Inlet.
- Supervised School's-Out Activities.
- Assisted with assembly of the Christmas tree and decorating on Front Beach.
- Attended staff meetings.
- Covered front desk when necessary.

COMMUNITY SPECIALIST

By Holly Norton

Daily Responsibilities

- Completed opening and closing procedures and reported damages to supervisor.
- Set up classrooms for next program when supervisors unavailable.
- Updated Department's media center as needed.
- Registered class participants, answered phones and welcomed visitors.
- Updated daily front desk information folders.
- Monitored security cameras.
- Managed the sign-in sheets for gymnasium and Cardio Room.
- Answered questions regarding current and upcoming programs/events.
- Assisted the Director and other staff members on a regular basis.
- Prepared purchase orders for staff.
- Participated in daily/weekly staff meetings.
- Continued to post and update events and activities onto community calendars and media outlets event sites/contacts.

- Completed room calendars that display daily programs and activities that are being held.
- Showed first time visitors around Recreation Center and introduced them to the programs that are available.
- Completed housekeeping duties when supervisor was unavailable.

Other Duties

- Located and entered special events/newspaper articles into binder.
- Maintained lost-and-found folder and bins.
- Completed and sent out weekly PSA's.
- Completed and sent out Real Estate PSA.
- Updated calendars on local news websites.
- Updated website with new activity guide information
- Made information signs for Cardio Room.
- Took pictures at the Holiday Street Festival.
- Helped update class schedules for December.
- Updated free t-shirt information.

Most Frequently Asked Questions

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| “What are your Holiday Hours?” | “When and where is the Holiday Street Festival?” |
| “What are the cardio room hours?” | “What is this facility?” |
| “Is the gym open?” | |

Most Frequent Unsolicited Comments

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| “Your decorations are beautiful!” | “What a clean facility you have.” |
| “You have a very friendly staff.” | “What wonderful activities you have for children.” |

PARKS & FACILITIES

Shelia Redmon

Housekeeping

- Performed routine housekeeping duties.
- Completed monthly safety inspections.
- Cleaned and serviced housekeeping maintenance equipment.
- Replaced and refilled air fresheners and other sanitary devices.
- Sanitized ice machine that is still operable.
- Supervised the monthly pest control service.

Facility Preparations

- Assisted with the set-up of gymnasium and classrooms for daily scheduled programs, athletics, activities, meetings and special events.

Interior Maintenance

- Serviced, lubricated and cleaned Cardio Room equipment.
- Unclogged toilets and drains as needed.

- Flushed floor drains throughout the facility.
- Replaced light bulbs and ballasts as needed.
- Made follow-up contact and met with Beasley Mechanical Contractor Inc. regarding the installation of the new ice machine.
- Machine scrubbed and stripped the Gym floor in preparation for the painting of the court lines.
- Made follow-up contact with Moriah LLC regarding the Gym floor lines and support tiles to be installed under portable goals.
- Straightened and repositioned Gym ceiling tiles, as needed.
- Performed deep cleaning of Minnow and Tadpole Rooms while on Christmas break.
- Contacted Roto-Rooter to clear the main drain line for the Gym restrooms.

Exterior Maintenance

- Inspected equipment, collected lost & found items and removed debris around the playground.
- Removed trash and debris from around the building.
- Made follow-up contact and supervised Charleston Painting Contractors, LLC.
- Contacted East Cooper Lock & Safe Inc. and supervised while they re-keyed the two Gym rear entrances.

Miscellaneous

- Attended staff meetings.
- Placed phone calls to and met with supply sales representatives.
- Ordered and received maintenance supplies.
- Contacted Carolina Gas to fill Gymnasium gas tank.
- Contacted Berkeley Heating & Air for Gymnasium heater seasonal startup and bleeding of gas supply lines.
- Reset Recreation Center clocks and HVAC thermostats for Daylight Savings Time.
- Assisted with the annual installation of the Isle of Palms Christmas tree.
- Supervised the bi-annual preventive maintenance of all of the facilities HVAC systems by Berkeley Heating & Air.
- Assisted with the City Holiday Street Festival.

PARKS & GROUNDS MAINTENANCE

Nick Bako

Recreation Building and Activities

- Helped with the set-up of Christmas tree at front beach.
- Cleaned all light lenses and replaced bulb in the building tower.
- Attended meetings.
- Completed monthly reports.
- Reset two (2) ceiling tiles in gym.
- Moved bleachers to and from the front beach for Holiday Street Festival.
- Cleaned recycle bins for the Holiday Street Festival event.
- Helped with set-up and breakdown for Keenagers.

- Placed red bows on all streets signs.
- Re-secured two Frisbee Golf poles.

Recreation Grounds

- Painted the roundabout yellow curbing.
- Watered sod at picnic shelter area and at front of building as needed.
- Cleaned up perimeter where sod had been laid on the multi-purpose field.
- Trimmed shrubs at all sides of building and playground.
- Installed sod at gate to softball field.
- Air swept parking spots on 27th Avenue.
- Trimmed oak trees on 27th Avenue, 29th Avenue and Hartnett Boulevard.
- Air swept complex parking lot.
- Blacked-out old Handicap Parking spaces at softball field parking area.
- Cleared storm drains around building.
- Trimmed oaks and crêpe myrtles.
- Replaced two G.F.I. outlets for palm tree lights.
- Installed new signs at the cul-de-sac.
- Winterized all outside pipes.
- Removed dead bushes around the cul-de-sac.
- Treated grounds for fire-ant mounds.
- Added topsoil to oak trees at 27th Avenue and leveled.
- Cleaned signs at 27th Avenue.
- Applied weed killer to walks on complex.
- Spray painted all parking lot lines.

Playground

- Re-secured border spikes as needed.
- Raked and leveled playground mulch as needed.
- Applied chemicals for fire-ants in playground area.
- Picked-up trash and debris daily.

Basketball and Tennis Court

- Re-tied windscreens.
- Kept tennis courts clean as needed daily.
- Replaced net on basketball court.
- Trimmed shrubs surrounding the tennis court.
- Re-tied basketball netting as needed.
- Repaired and replaced horizontal bars in fencing.

Baseball (Scalise) Field

- Applied weed killer to areas in dugout.

Softball (Clarkin) Field

- Applied weed killer in dugout.
- Lifted second base to proper level after clay was added to field.
- Painted scoreboard table and seat assembly for scorekeepers.

- Built box around well pump and winterized.

Soccer Field

- Re-lined field as needed for games.
- Replaced sprinkler head on field.
- Seeded field with winter rye.
- Applied 15-15-15 fertilizer to field.

Bark Park

- Filled holes as needed.
- Cleared fountain strainer for dogs.
- Built a new doggie scooper box and painted.
- Filled an area 200 feet by 15 feet then seeded and added 15-15-15 fertilizer.
- Trimmed trees in park.

Multi-purpose Field

- Picked up debris and maintained as needed.
- Moved bleachers back to baseball field area to complete season for soccer.

Equipment

- Re-secured exhaust pipe on the air sweep machine.
- Replaced pull rope to the walk-behind air sweep machine.
- Washed all vehicles.
- Modified field liner to accommodate spraying for parking lot lines.
- Replenished golf cart battery water levels.
- Had gears replaced in the John Deere tractor by John Deere mechanic.