



# **RECREATION DEPARTMENT MONTHLY REPORT JANUARY 2015**

**STAFF:** Norma Jean Page, Recreation Director  
Karrie Ferrell, Assistant Director (Programs)  
Aaron Sweet, Recreation Supervisor (Athletics)  
Miklos “Nick” Bako, Parks & Grounds Supervisor  
Andy Sinwald, Recreation Supervisor (Special Events)  
Shelia Redmon, Parks & Facilities Specialist  
Holly Norton, Community Specialist

## **ATHLETICS**

Aaron Sweet

### **Adult Winter CO-ED Volleyball**

Ten (10) teams are participating in the Co-Ed Volleyball League. Games are played on Tuesday nights and Sunday afternoons; regular season games began on Tuesday, January 6<sup>th</sup>. Currently, Banana Cabana and Reds Ice House are tied for first place with three (3) wins on the season. The regular season will conclude on Sunday, March 8<sup>th</sup> with a single elimination postseason tournament to follow on March 10<sup>th</sup> and concluding on March 22<sup>nd</sup>. The regular season and tournament champions will receive t-shirts. Games are officiated by Charleston Officials. Staff is on-site to keep score.

### **Adult Softball**

Registration for Spring Softball will run from January 26<sup>th</sup> - February 20<sup>th</sup>. The registration fee is \$425 per team, and the league is limited to twelve (12) teams. The captains' meeting will be held on Tuesday, March 3<sup>rd</sup> at 5:30 p.m. Games are tentatively scheduled to begin on Wednesday, March 25<sup>th</sup> and will be played on Wednesday evenings. The regular season will be followed by a single elimination post-season tournament. Regular season champions will receive t-shirts; the tournament champions will receive t-shirts and a trophy. Charleston Officials will umpire games, while a Recreation staff member is on-site to keep score.

### **Adult Spring 3-on-3 Basketball**

Registration for the 3-on-3 Basketball league will be held between January 26<sup>th</sup> and February 20<sup>th</sup>. The registration fee is \$60 per team, and the league is limited to twelve (12) teams. The captains' meeting will be held on Tuesday, March 3<sup>rd</sup> at 6:00 p.m. Games will be played on Tuesday or Thursday evenings (if needed) and are scheduled to begin on Tuesday, March 24<sup>th</sup>. Regular season and post-season champions will receive t-shirt, and games will be officiated by the players, while a Recreation staff member is on-site to keep score.

### **Adult Spring 6 vs. 6 Soccer**

Registration for the 6 vs 6 Men's Soccer League will be held January 26<sup>th</sup> - February 20<sup>th</sup>. The registration fee is \$250 per team; the league is limited to twelve (12) teams. The captains' meeting will be held on Tuesday, March 3<sup>rd</sup> at 6:30 p.m. Games will be played on Tuesday evenings and are scheduled to begin on Tuesday, March 24<sup>th</sup>. Regular season and post-season champions will receive t-shirts; games will be officiated by the Paragon Assigning with a Recreation staff member is on-site to keep books.

### **Adult Fall Table Tennis Singles League**

Registration for the Singles Table Tennis League will be held January 26<sup>th</sup> – February 20<sup>th</sup>. Games will be played on Tuesdays from 10:00 a.m. – 1:00 p.m., and the captains' meeting will be held on Tuesday, March 3<sup>rd</sup> at 10:00 a.m. The season will start the middle of March with Table One set up for league matches and Table Two set up for anyone wanting to get a league pickup game. The regular season champion and tournament champion will receive a t-shirt. A double elimination tournament will take place following the regular season; games and scores are kept and recorded by the players and Recreation staff.

## Youth Sports

### **Basketball**

The basketball season began on January 8<sup>th</sup> with seventeen (17) teams competing. Coaches in each age division were given skill packets at the beginning of the season to provide them with some useful coaching ideas. Team photos were taken on Tuesday, January 13<sup>th</sup>.

### **5/6 Basketball**

Four (4) teams with a total of thirty-eight (38) players are participating in the season that began on Wednesday, January 7<sup>th</sup>. The final game of the season will be held on Wednesday, February 11<sup>th</sup>. Games are officiated by the coaches, and no scores or league standings are kept. A Recreation staff member is on-site to supervise league games and practices. All participants will receive medals for their participation.

### **7/8 Basketball**

There are four (4) teams participating with a total of thirty-nine (39) players in this league that began on Wednesday, January 7<sup>th</sup>. The final game of the season will be held on Wednesday, February 11<sup>th</sup>. Games are officiated by Charleston Officials; score is kept (but not displayed) and league standings are not kept. A Recreation staff member is on-site to supervise league games, keep score in the scorebook and to supervise practices. All participants will receive medals for their participation.

### **9/10 Basketball**

The 9/10 year-old basketball season began on Thursday, January 8<sup>th</sup> with five (5) teams participating and a total of fifty (50) players. The season ends on Thursday, February 19<sup>th</sup> with a single elimination tournament to follow; regular season and post-season champions will receive medals. Charleston Officials provide referees for the games while Recreation staff is on-site to keep score.

### **11/14 Basketball**

The 11/14 year-old basketball season began on Thursday, January 8<sup>th</sup> with five (4) teams participating and a total of forty-one (41) players. The season ends on Thursday, February 19<sup>th</sup> with a single elimination tournament to follow; regular season and post-season champions will receive medals. Charleston Officials provide referees for the games while Recreation Staff is on-site to keep score.

### **Basketball Registration:** (as of 1/27/15)

5/6 Yth Basketball Total:	38	Isle of Palms:	20	Non-residents:	18
7/8 Yth Basketball Total:	39	Isle of Palms:	24	Non-residents:	15
9/10 Yth Basketball Total:	50	Isle of Palms:	35	Non-residents:	15
11/14 Yth Basketball Total:	41	Isle of Palms:	30	Non-residents:	11

**Baseball**

Registration for baseball is being held January 26<sup>th</sup> – February 20<sup>th</sup> for Isle of Palms’ residents, and open registration will begin on Monday, February 2<sup>nd</sup> and end February 20<sup>th</sup>. Mandatory player/parent meetings are scheduled for Wednesday, March 4<sup>th</sup>. The Fast Start meeting will begin at 5:15p.m.; T-Ball, Machine Pitch and Youth Baseball meeting will begin at 6:00 p.m. Every team leader and coach will receive a packet that contains ways to create skill drills that can be used to make practice a fun learning experience. Coaches and players will receive their team assignments, player information, league rules and league schedule.

**Fast Start Baseball (3 & 4 year olds)**

A parent from each team will be appointed the team leader; team leaders are responsible for planning the activities. Activities are scheduled for Saturdays and will consist of fundamental learning drills. Activity days will be held on Saturday mornings on the soccer field and will begin on Saturday, March 7<sup>th</sup>. Sponsors and team leaders are being finalized, and all participants will receive a medal.

**T-Ball (5 & 6 year olds)**

A coaches’ meeting is scheduled for Monday, March 2<sup>nd</sup> at 5:00 p.m. Games will be played on Saturday mornings on the baseball field. Practices will be held through March, and games are set to kick off Saturday, April 11<sup>th</sup>; sponsors and coaches are being finalized. Coaches umpire the games; no scores or league standings will be kept. All participants will receive a trophy.

**Machine Pitch (7 & 8 year olds)**

A coaches’ meeting is scheduled for Monday, March 2<sup>nd</sup> at 5:15 p.m. Games will be played on Saturday mornings on the softball field. Practices will be held through March, and games are set to kick off Saturday, April 11<sup>th</sup>. Sponsors and coaches are being finalized. Coaches umpire the games; no scores or league standings will be kept. All participants will receive a trophy.

**Youth Baseball (9 – 12 years old)**

The skill evaluation/coach meeting will be held on Monday, March 2<sup>nd</sup> at 6:00 p.m. Practices will be held through March, and games are set to kick off Monday, April 6<sup>th</sup>. Sponsors and coaches are being finalized. Regular season runners-up and champions will receive trophies, and postseason runners-up and champions will receive plaques. Charleston Officials umpire the games while Recreation staff is on-site to keep score.

**Youth Baseball Participation (as of January 27, 2015)**

3/4	Fast Start Baseball	Total: 7 Residents
5/6	T-Ball	Total: 7 Residents
7/8	Machine Pitch	Total: 8 Residents
9/12	Youth Baseball	Total: 9 Residents

**Miscellaneous Duties Performed:**

Held a School’s Out activity on Friday, January 16<sup>th</sup>; 31 kids were present to play basketball & dodgeball.  
Assisted with the supervision, setup and breakdown of the Middle School Dance.

## SPECIAL EVENTS

Andy Sinwald

### **Keenagers**

The Keenager senior social group potluck lunch meeting was held on January 7<sup>th</sup>. Thirty-five (35) people attended the meeting. A program performed by the South Carolina Aquarium was provided for entertainment. The Lunch Bunch met at Acme Lowcountry Kitchen on January 14<sup>th</sup>, and a group of eight (8) members took a trip to the Old Exchange Building and Provost Dungeon in downtown Charleston and had lunch at Waters Edge on January 21<sup>st</sup>.

### **Employee Wellness Program**

In cooperation with existing instructors, a group of exercise classes are offered to City employees at no charge. The classes are also available to the general public with a nominal walk-in fee; these classes are held at the Recreation Department. Classes offered include BOSU, Semi-Personal Training, Total Body Challenge, Pilates, Yoga and Zumba. Employees are encouraged, through the wellness newsletter and reminder emails, to continue their fitness mile record-keeping, their exercise programs in the Cardio Room and to attend the instructional classes available to them. Two (2) winners of the quarterly wellness miles drawing were selected at random and received a \$50 gas card for completing their miles.

## UPCOMING EVENTS

### **Middle School Dance**

The first Middle School Dance of 2015 will take place on Friday, January 30<sup>th</sup> from 7:00 p.m.-9:30 p.m. The Recreation Department will provide a DJ, jump castle and concessions as middle school kids socialize and dance in a safe environment at the gym.

### **Doggie Day at the Rec**

The 9<sup>th</sup> Annual Doggie Day at the Rec will be held on Saturday, February 7<sup>th</sup> from 9:00 a.m. until. Dr. Jose Biascochea will be on-site to administer rabies vaccinations for \$10.00 from 9:00 a.m.-11:00 a.m. and the Isle of Palms Animal Control Officer will be selling dog licenses from 9:00 a.m.-11:00 a.m. Free dog photos will be available from 9:00 a.m. until. A free dog show for the public to participate in will begin at 10:00 a.m. The categories for the dog show include: *Cutest Puppy (under 1 yr)*, *Most Attractive (over 1 yr)*, *Most Ear'Resistible*, *Best Smile*, *Best Eyes*, *Best Costume*, *Best Male Rescue*, *Best Female Rescue*. Winners from each category will compete in **Best in Show**. Veterinarians, doggy day care, and adoption agencies will be on site advertising their services as well.

### **Cupid's Card Shoppe**

Children are invited to the Recreation Center on Thursday, February 12<sup>th</sup> at 4:00 p.m. to make a Valentine's Day card for the one they love. All materials will be provided by the Recreation Department.

### **Island Gras**

The Island Gras Street Festival will be held at Front Beach on Saturday, March 7<sup>th</sup> from 12:00 p.m. – 4:00 p.m. The festival will feature musical performances by local artists McKenna Andrews and Dave Landeo Band. Other entertainment will include jump castles, a mechanical



bull, a balloon artist and a face painter. Local restaurants, businesses, and craft vendors will be on the street selling and advertising their goods and services.

### **OTHER WORK PERFORMED**

- Updated information boards at Connector and Breach Inlet
- Supervised School's Out activities
- Assisted with disassembly of the Christmas Tree and decorating on Front Beach
- Covered front desk when necessary

## **PROGRAMS AND CLASSES**

Karrie Ferrell

### **Ballet**

Four (4) people are participating in the Ballet class; the next session of ballet will start Monday, March 9th at 12:30 p.m. Kim Chesley-Breland, Instructor.

### **Boot Camp**

January: Four (4) people have been participating by the class, three (3) residents and one (1) employee. Classes are held Mondays, Wednesdays and Fridays at 7:00 a.m. Pat Boyd, Instructor

### **BOSU Training/Core & More**

Monday/Wednesday/Friday 10:30 a.m. – 11:30 a.m. January: Five (5) people participated in the class; one (1) paid for the session, and all others paid by the class.

Monday/Wednesday: 5:30 p.m. – 6:30 p.m. January: Ten (10) people participated; four (4) paid for the session, and all others are paying by the class.

Saturday: 9:30 a.m. – 10:30 a.m. January: Five (5) people participated by the class.

Class fees are \$64 for Isle of Palms residents and \$69 for non-residents, or a \$10 walk-in fee. Isle of Palms' employees can take the class for free as a part of the Employee Wellness Program. Jeromy Miller, Instructor.

### **Dog Obedience**

Kinderpuppy: Ten (10) people are registered for the Kinderpuppy class; classes are scheduled for Monday, February 2<sup>nd</sup> at 6:30 p.m.

Puppy Junior High: Seven (7) people are registered for classes starting on February 2<sup>nd</sup> at 7:30 p.m. Susan Marett, Instructor.

### **Gather Knit & Stitch**

January: Seven (7) women have been attending the Gather Knit & Stitch program that is held on Mondays from 10:00 a.m. - 11:30 a.m. in the Lobby.

### **Gymnastics**

Seven (7) people are participating in the gymnastics classes that started Tuesday, January 6th at 3:30 p.m. The next session is scheduled to start Tuesday, February 17<sup>th</sup>. Tricha Tapio, Instructor.

### **Hunter Education**

Twenty-five (25) people attended Hunter Education on Saturday, January 3<sup>rd</sup>. The next Hunter Class is scheduled for Saturday, March 14<sup>th</sup> at 9:00 a.m. Classes instructed by SCDNR.

### **Jump Start 4-year old Pre-K program**

The 2014 – 2015 Jump Start program is full with 10 children. Classes are held Monday – Friday 9:00 a.m. – 12:00 p.m. The program follows the Charleston County Schools Calendar and City of Isle of Palms' Holiday Calendar. Robin Lee, Instructor.

### **Little Lotus Yoga**

One (1) person is participating in the Little Lotus Yoga Class. The next session is scheduled for Thursday, February 5<sup>th</sup> at 12:00 p.m. Jennifer Rogers, Instructor.

### **Mah Jongg**

January: Four (4) people participated in Mah Jongg; the activity is held on Mondays at noon in the Magnolia Room.

### **Mini Minnows**

The program is for children ages 3 – 5 years old; participants will learn, play and socialize in a fun setting. Classes will be held on Mondays, Wednesdays and Fridays and follow the Charleston County Schools Calendar. Five (5) students are currently registered for the program. Cathy Adams, Instructor.

### **Mommy & Me/Daddy & Me**

Sixteen (16) attended the play group held on Wednesday, January 14<sup>th</sup>. Mommy & Me is held the 2<sup>nd</sup> Wednesday of the month September - May. Mommy & Me is a free social group for children and parents.

### **Semi-Personal Training**

January: All sessions of Semi-Personal Training are reaching their maximum of six (6) participants. Classes are held on Tuesdays and Thursdays at 9:30 a.m., 10:30 a.m. and 5:30 p.m. and are held in the Cardio Room and High Tide/Low Tide Rooms. Geri D'Italia, Instructor.

### **Senior Aerobics – Over 50 Fitness**

January: Nine (9) seniors have been participating in the class; three (3) participants paid for the session all others are participating by the class. Classes are held on Tuesdays and Thursdays at 3:00 p.m. – 4:00 p.m. The session is \$40/ month or a \$7 drop-in fee. Judy Fischer, Instructor.

### **Tae Kwon Do**

Youth Participation: Four (4) children have been participating in the youth classes held on Saturdays in the gym at 9:00 a.m. Participants can join the class at anytime.

Adult Participation: Twenty-two (22) adults have been participating in classes offered Saturdays in the gym from 11:00 a.m. to 12:00 noon, Wednesdays in the gym from 7:00 p.m. to 8:30 p.m., and Mondays in the Magnolia Room from 6:30 p.m. to 7:30 p.m. Adults can join classes at any time.

### **Tai Chi/Qigong**

Five (5) people have been participating in Tai Chi; classes are held on Tuesdays at 11:00 a.m. in the Palmetto Room. The class has a \$10 walk-in fee. Connie Cossetti, Instructor.

### **Tennis**

Tiny Tennis: Fourteen (14) 3-5 year olds are participating in the tennis program; there are two (2) classes for this very rapidly growing class: Mondays and Thursdays from 4:00 p.m. – 4:30 p.m. and 4:30 p.m. – 5:00 p.m.

Youth Tennis - Beginner Class: Eight (8) 5-8 year olds are participating in the youth beginner tennis classes that are held on Mondays and Thursdays from 5:00 p.m. – 6:00 p.m.

Youth Tennis - Intermediate Class: Seven (7) 8 -10 year olds are participating in the more advanced tennis class, and classes are held on Mondays and Thursdays from 6:00 p.m. – 7:00 p.m. The next session of tennis is scheduled to start Monday, February 9<sup>th</sup>. Corinne Enright, Instructor.

### **Tiny Tots 3-year old Pre-K Program**

Registration for the 2014 – 2015 Tiny Tots program is ongoing; space is limited. Classes are held Monday – Friday 9:00 a.m. – Noon.

2015-2016 Tiny Tots School Year: Classes will be for students 3-5 years old by September 1, 2015. Registration for Isle of Palms' residents began January 26<sup>th</sup>; currently four (4) students are registered for Monday, Wednesday and Friday, and one (1) person is registered for Tuesday and Thursday. Non-residents will be able to register on Monday, February 2<sup>nd</sup>. Open House will be held in August for all enrolled participants, and classes will start the following week. Classes will follow the Charleston County School District Calendar. Cathy Adams, Instructor.

### **Total Body Challenge (TBC)**

Sixteen (16) people participated in morning aerobics classes held Monday – Friday at 8:00 a.m. to 9:00 a.m. in the High Tide/Low Tide Rooms. Pat Boyd and Angela Reinhardt, Instructors.

### **Wellness Walkers**

January: Fifteen (15) people have been participating in the Wellness Walkers group. The group meets on Fridays in the gymnasium at 3:00 p.m.

### **Wellness Workshops**

The January Balance and Memory workshop was cancelled due to low participation; the next workshop is scheduled for Thursday, February 19<sup>th</sup> and will focus on flexibility and strength. Judy Fischer, Instructor.

### **Yoga - Afternoon**

Three (3) people participated in the class, and a participants are paying by the class. Classes are held on Tuesdays and Thursdays in the High Tide/Low Tide Rooms from 12:30 p.m. – 2:00 p.m. Pat Boyd, Instructor.

### **Yoga - Evening**

Nine (9), people participated in the evening yoga classes. Classes are held on Wednesdays at 5:30 p.m. – 6:30 p.m. Jen Schoolfield, Instructor.



### **Yoga – Morning**

Nineteen (19) people participated; four (4) participants paid for the session and twelve (12) paid by the class. Classes are held on Mondays, Wednesdays and Fridays at 9:15 a.m. in the High Tide/Low Tide Room. Pat Boyd, Instructor.

### **Yoga – Saturday**

Nine (9) people participated in the classes held on Saturdays 10:00 – 11:15 a.m. Jen Schoolfield, Instructor.

### **Zumba**

Thirty (30) people participated; they could attend four (4) classes for \$25 or eight (8) classes for \$50; participants also had the option of paying \$8 per class. Classes were held Mondays and Wednesdays at 6:45 p.m. in the High Tide/Low Tide Room. Dale Ellison, Instructor.

### **New Classes for 2015**

#### **Babysitting Course**

The next babysitting course will be held on Saturday, May 16<sup>th</sup> at 9:00 a.m.

#### **Adult Painting Party**

Three (3) people are registered for the painting workshop scheduled for Tuesday, February 3<sup>rd</sup>. Participants will have the opportunity to paint a handcrafted heart or owl, wood door ornaments. Class will be held from 6:00 p.m. - 8:30 p.m.; a minimum of five (5) people need to register. The class will cost \$45. Diana Connors, Instructor.

#### **Writing Your Story**

Six (6) people are pre-registered for the writing classes that have a workshop format with students reading works each week. Class is scheduled for Tuesday, February 3<sup>rd</sup> at 9:30 a.m. Carolyn Matalene, Instructor.

#### **Miscellaneous Work:**

- Processed time-cards for employees and instructors.
- Weekly Recreation deposits and collection reports for the Department.
- Met with staff and part-time employees.
- Set up classrooms for programs and special events.
- Revised room schedules and calendars to accommodate classes.
- Updated Recreation portion of website and calendar.
- Assisted with preparations for Keenagers.
- Updated Rec Trac with 2015 activities.
- Assisted with School's Out Activities on Friday, January 16<sup>th</sup>.
- Worked on social media release for City Facebook and Twitter accounts.
- Assisted with Middle School Dance on Friday, January 30<sup>th</sup>.
- Working on Rec Trac server and upgrade, scheduled for February 2015.

# COMMUNITY SPECIALIST

By Holly Norton

## Daily Responsibilities

- Completed opening and closing procedures and reported damages to supervisor.
- Set up classrooms for next program when supervisors unavailable.
- Updated media center as needed.
- Registered class participants, answered phones and welcomed visitors.
- Updated daily front desk information folders.
- Monitored security cameras.
- Managed the sign-in sheets for gymnasium and Cardio Room.
- Answered questions regarding current and upcoming programs/events.
- Assisted the Director and other staff members on a regular basis.
- Prepared purchase orders for staff.
- Participated in daily/weekly staff meetings.
- Continued to post and update events and activities onto community calendars and media outlets event sites/contacts.
- Completed monthly event and room schedule calendars.
- Showed first time visitors around Recreation Center and introduced them to programs that are available.
- Completed housekeeping duties when supervisor was unavailable.

## Other Duties

- Located and secured newspaper articles into binder.
- Maintained lost-and-found folder and bins.
- Completed and sent out weekly PSA's to include real estate companies..
- Updated calendars on local news websites.
- Updated website with new activity guide information
- Made necessary signage for Recreation Center schedule changes.
- Helped with information and scheduling to promote events on social media.
- Update class schedules for January.
- Updated website free t-shirt information.
- Created blue banner for promoting Doggie Day at the Rec.
- Created "Week In Review" updates for Front Desk staff.

## Most Frequently Asked Questions

"When are Fast Start & Youth Baseball registration?"

"Do you have spring soccer?"

"When can I register for Tiny Tots/Jump Start?"

"What programs do you have offer?"

## Most Frequent Unsolicited Comments

"What a clean facility you have."

"We really enjoy your playground."

**Cardio Room Usage:** 329

**Open Gym Participants:** Residents 250 Non-residents 168

## **PARKS & FACILITIES**

Shelia Redmon

### **Housekeeping**

- Performed routine housekeeping duties.
- Completed monthly safety inspections.
- Cleaned and serviced housekeeping maintenance equipment.
- Replaced and refilled air fresheners and other sanitary devices.
- Supervised monthly interior pest control service.

### **Facility Preparations**

- Assisted with the set-up of gymnasium and classrooms for daily scheduled programs, athletics, activities, meetings and special events.

### **Interior Maintenance**

- Serviced, lubricated and cleaned Cardio Room equipment.
- Unclogged toilets and drains as needed.
- Replaced light bulbs and ballasts as needed.
- Cleaned around baseboards in Magnolia/Palmetto Rooms.
- Cleaned intake grids in Magnolia/Palmetto Rooms.
- Cleaned pre-school and office restroom exhaust vent fans.
- Deep-cleaned Tadpole and Minnow rooms.
- Contacted and met with Moriah LLC to confirm installation instructions for support flooring tiles in gym..
- Cleaned and lubricated the portable basketball goals.
- Contacted Roto-Rooter regarding the clearing of the Gym restroom main drain line.
- Contacted and met with Beasley Mechanical Contractor, Inc. regarding the installation of the ice machine.
- Contacted Palmetto Snacks requesting maintenance service for snack machine.

### **Exterior Maintenance**

- Inspected equipment, collected lost & found items
- Removed trash and debris from around the building and playground.

### **Miscellaneous**

- Attended staff meetings.
- Placed phone calls to and met with supply sales representatives.
- Ordered and received maintenance supplies.
- Updated the maintenance records.
- Contacted Carolina Gas to refill gymnasium gas tank.
- Put away the Christmas decorations after the holiday season.
- Contacted several exterior shower manufacturers to acquire quotes for possible replacement.
- Contacted and met with several flooring contractors to request information and quotes for possible replacement of the flooring in the gym restrooms and hallway.

## **PARKS & GROUNDS MAINTENANCE**

Nick Bako

### **Recreation Building and Activities**

- Completed monthly reports.
- Attended staff meetings.
- Helped set up and break-down for Keenagers..
- Repaired walls in gym; spackled, sanded and painted.
- Cleaned up area around sink in gym men's room and re-caulked.
- Touched up mens and ladies rooms in gym with paint.
- Re-secured three ceiling tiles in gym.
- Replaced U.S. flag.

### **Recreation Grounds**

- Hand raked branches/debris from beds in the roundabout.
- Applied chemicals to most fire ant mounds on the complex.
- Removed a twenty-inch diameter of cement from 27<sup>th</sup> Avenue near the softball field fencing and leveled with sand and fill dirt.
- Trimmed oak trees at 27<sup>th</sup> Avenue and the multipurpose field.
- Trimmed shrubs at Recreation sign by entrance to complex.
- Painted posts for the Recreation rules signs and lowered the one on 27<sup>th</sup> Avenue due to a break below ground.
- Replaced one G.F.I outlet at the palm trees along 28<sup>th</sup> Avenue.
- Scraped, primed, and repainted all handicap car stops.
- Air swept all parking spots along 27<sup>th</sup> Avenue as needed.

### **Playground**

- Cleaned picnic benches near playground with algaecide and bleach.
- Weeded inside play area as needed.
- Leveled mulch as needed in the playground.
- Re-secured, leveled and painted posts for Recreation Department rules signage next to picnic/shelter and cleaned sign.

### **Basketball and Tennis Courts**

- Swept and removed debris from courts as needed for activities.
- Replaced two basketball nets.
- Re-wire-tied netting on basketball court as needed.
- Cleaned algae from tennis court with algaecide and bleach.

### **Baseball (Scalise) Field**

- Made repairs to baseball field fencing with fence ties.
- Set up baseball registration sign at entrance by flagpole.

### **Softball (Clarkin) Field**

- Painted well pump cover.

**Soccer Field**

- Applied 19-0-6 fertilizer with pre-emergent.
- Applied additional rye seed to field, where needed.

**Bark Park**

- Filled holes as needed and replenished doggie scoops on a regular basis.
- Removed unwanted hazardous tree roots in the park.
- Filled large areas of Doggie Park with sand and dirt and leveled.

**Multi-purpose Field**

- Picked up debris and maintained as needed.

**Equipment**

- Replaced battery in the Z-Master.
- Installed new belt for the blade drive on the Z-Master.
- Replaced cutting blades on the Z-Master mower.
- Cleaned Port-a-let inside and outside next to the Softball field.
- Filled water levels in golf cart batteries.
- Sharpened blade for walk behind mower.

**Other**

- Helped with the Christmas tree removal and storage from Front Beach, also lubed all U-bolts to ready for next season.
- Removed red bows from street signs.
- Secured estimates for items in upcoming budget process.