

City of Isle of Palms, South Carolina

Requests for Bids RFB 2025-09

Beach Sanitation and Garbage Collection Services

In compliance with the City of Isle of Palms procurement ordinance, the City is accepting bids for beach garbage collection and disposal services. The successful bidder will be responsible for servicing approximately 142 containers located on the island.

Scope and Requirements

- The scope includes servicing 56 beach access paths with 142 96-gallon Toter garbage cans from Breach Inlet to 57th Ave and Wild Dunes-58th Grand Pavilion, Sea Grove, Beachwood East, Dune's crest, Beach Club Villas 1 and 2, Mariner's Walk.
- Isle of Palms roll out carts to be pulled from **dune location or down beach paths to streetside** for service at 25 locations:
 - Front beach commercial district: 16 IOP roll carts on the center island to be serviced.
 - Municipal lot B: 18 IOP roll carts to be serviced.
 - Municipal lot A 4: IOP roll carts to be serviced.
- Bidders should refer to Exhibit I for the list of containers to be serviced and frequency of collection.
- Contract start date: October 29, 2025

Insurance Requirements

Contractors shall not commence work under the agreement until they have obtained the insurance required and shall keep such insurance in force during the entire term of the agreement. All coverage shall be with insurance companies licensed and admitted to conduct business in the State of South Carolina.

Premiums with respect to such policies required to be carried by the Contractor shall be paid by the Contractor.

The contractor shall carry liability insurance in such amounts as shown below, pay all the premiums thereon when due, and cause such insurance to name the City as additional insured thereunder:

- a) Worker's Compensation Insurance, including Employers' Liability Coverage, in accordance with all applicable statutes of the State of South Carolina.
- b) Commercial General Liability Insurance, on an "Occurrence Basis" with limits of liability not less than \$1,000,000.00 per occurrence, and \$2,000,000.00 in annual aggregate. Aggregate limit requirements can be met by using an umbrella policy, and/or excess policy, or a combination of both.
- c) Automobile Liability, including South Carolina At-Fault Coverages, with limits of liability not less than \$1,000,000.00 per occurrence combined single limit for Bodily Injury, and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles. Additional Insured, Commercial General Liability, and Automobile Liability, as described above, should include an endorsement stating the City of Isle of Palms as an additional insured.

- A performance bond is required. The amount shall be 100% of the annual contract value, renewed annually.
- The City will consider a 3-year contract, with a two-year extension option if both parties agree.
- Contract terms and conditions will be negotiated upon selection of the winning bid. All contract terms and conditions will be subject to review and approval of the City of Isle of Palms.
- The contractor may begin service at 7:00 a.m.
- Bidders should include three (3) references with their bid.
- The city reserves the right to modify the scope of work and contract start date.

Bids should be submitted to the following:

Douglas Kerr
City Administrator
City of Isle of Palms
1207 Palm Boulevard
Post Office Box 508, Isle of Palms, South Carolina 29451

Deadline for Submissions: 2:00 p.m., Thursday, October 9, 2025

Bids will be received at 1207 Palm Boulevard, Isle of Palms, South Carolina 29451 in a sealed envelope. Sealed envelopes must be clearly marked "RFB 2025-06, Beach garbage collection and disposal sanitation services" and include one (1) hard copy and one (1) electronic copy saved to a USB flash drive. It will be the responsibility of the proposers to verify receipt by the City.

Bids will be evaluated using, but not limited to, the following criteria: overall proposal suitability, a clear and organized proposal, price competitiveness, quality, and timeliness of previous work performed. Bidders will be evaluated on their experience, qualifications, and references.

Contract terms and conditions will be negotiated upon selection of the winning bidder for this RFB. All contractual terms and conditions will be subject to review by the City of Isle of Palms.

Bids may be delivered by hand or by mail, but no proposal shall be considered which is not actually received by the City at the place, date, and time appointed by the City and the City shall not be responsible for any failure, misdirection, delay or error resulting from the selection by any bidder of any means of delivery. Proprietary and/or Confidential Information: Your proposal is a public document under the South Carolina

Freedom of Information Act (FOIA), except as to information that may be treated as confidential, as an exception to disclosure under the FOIA. If you cannot agree to this standard, please do not submit your bid. All information that is to be treated as confidential and/or proprietary must be CLEARLY identified, and each page containing confidential and/or proprietary information, in whole or in part, must be stamped and/or denoted as CONFIDENTIAL, in bold, in a font of at least 12-point type, in the upper right-hand corner of the page. All information not so denoted and identified will be subject to disclosure by the City.

Bidders acknowledge and agree that the City will not be liable for any costs, expenses, losses, damages (including damages for loss of anticipated profit) or liabilities incurred by the respondent or any member of the respondent's organization as a result of, or arising out of, submitting a bid, negotiating changes, or due to the City's acceptance or non-acceptance of the proposal or the rejection of any and all proposals. Proposers are responsible for the submission of accurate, adequate, and clear descriptions of the information requests. Neither the issuance of the RFB, preparation and submission of a response, nor the subsequent receipt and evaluation of any response by the City of Isle of Palms will commit the City to award a contract to any respondent, even if all the requirements in the RFB have been met.

Bidders must have or be able to procure an Isle of Palms Business License.

The City of Isle of Palms reserves the right to accept or reject any and all proposals, or any parts thereof; to waive irregularities or informalities in any proposal received to allow the proposal to be considered; to negotiate terms and conditions with Proposers; and to select a Bidder or to cancel in whole or in part this RFB, if it is in the best interest of the City to do so. Those bids determined not to be in compliance with the provisions of this RFB and the applicable laws and/or regulations will not be processed.

By signing its bid, Proposer certifies that it will comply with the applicable requirements of Title 8, Chapter 14 of the South Carolina Code of Laws and agrees to provide the City upon request any documentation required to establish either: (a) that Title 8, Chapter 14 is inapplicable both to Bidder and its subcontractors or sub-subcontractors; or (b) that Bidder and its subcontractors or sub-subcontractors are in compliance with Title 8, Chapter 14. Pursuant to Section 8-14-60, "A person who knowingly makes or files any false, fictitious, or fraudulent document, statement, or report pursuant to this chapter is guilty of a felony and, upon conviction, must be fined within the discretion of the court or imprisoned for not more than five years, or both." Bidder agrees to include in any contracts with its sub-contractors language requiring its subcontractors to (a) comply with the applicable requirements of Title 8, Chapter 14 and (b) include in their contracts with sub-subcontractors, language requiring the sub-subcontractors to comply with the applicable requirements of Title 8, Chapter 14

Bids shall be evaluated based on cost per frequency of dumping and number of cans and location. **Exhibit A** Also important in the evaluation will be service delivery to the City and/or service delivery references from other contracting entities for which the contractor has performed services. The successful bidder must enter into a contract with the city. Contract terms and conditions will be negotiated upon selection of the winning bid. All contract terms and conditions will be subject to review and approval of the City of Isle of Palms.

City of Isle of Palms, South Carolina

Requests for Bids

RFB 2025-09

Beach Sanitation and Garbage Collection Services

Instructions to Bidders

In submitting a proposal, the bidder represents that he or she has visited all proposed service locations and determined the nature of the work and the difficulties attending execution of the work, including those bearing upon access, transportation, disposal, fluctuations in frequency of service, uncertainties of weather, and all other matters which can in any way affect the work under the contract for services.

Questions concerning the nature and scope of work should be directed to:

Robert Asero, Public Works Assistant Director (843) 981-4026

BID FOR BEACH SANITATION AND GARBAGE COLLECTION SERVICES

Submitted by:

Contractor Name: _____

Authorized By: _____ Title: _____

Address: _____

City, State, Zip Code _____

Email _____

Telephone Number _____

The above-named Contractor hereby proposes to provide collection and disposal services for beach garbage cans as indicated on the schedule provided by the City of Isle of Palms included in this package as EXHIBIT I.

In providing this service, the above-named Contractor proposes to charge the City of Isle of Palms \$_____ per year.

If this bid is approved and accepted by the Isle of Palms City Council, the above-named contractor understands that it will be expected to enter into a contract with the City of Isle of Palms.

BY: _____ (Signature)

_____ (Typed name)

_____ (Title)

_____ (Date)

STATE OF SOUTH CAROLINA

COUNTY OF _____

Subscribed and sworn to before me _____, a Notary

Public in and for the jurisdiction aforesaid, on this _____ day of

_____, 2024. My Commission Expires: _____

EXHIBIT 1

Beach Garbage Collection

Corrals would be installed street-side and on ocean-side beach access paths, where city roll carts would be housed inside.



YELLOW = 2 GARBAGE CORRALS - 1 STREETSIDE AND 1 LANDWARD OF PRIMARY DUNE

RED = EMERGENCY ACCESS **BLUE** = ADA ACCESS

Location of Trash Cans

Access Path Number	# of cans at street	# of cans off beach but behind dune	Additional notes
1A	1	0	
Breach Inlet	2	1	
2A	1	0	
3	1	1	
3A	1	0	
4	1	0	
4A	1	0	
5	1	1	Emergency access
6	1	0	
6A	1	0	
7	1	1	
7A	1	0	
8	1	0	
8A	1	0	
9	1	1	ADA access
Front beach; restroom area	2 streetside	2 at the showers 6 end of boardwalk 2 behind restrooms	Public restroom building
Commercial area	16 cans on Center median		
Sea Cabins	2	2 at the front of boardwalk	
Municipal Lot A-B	22 cans at entrances, exit, and midway between front and back of lot		
14 th	1 Streetside	0	
21	1	2 at the boardwalk	
23	1	0	
25	3	2	Emergency access
26	1	0	
26A	1	0	New boardwalk
27	1	0	
28	1	0	
29	1	0	
30	1	0	
30A	1	0	

31	1	1	
32A	1	0	
33A	1	0	
34A	2	1	ADA access
35A	1	0	
36A	1	1	
37A	1	0	
38A	1	0	
40	0	0	
41	1	0	
42	2	2	ADA access
43	1	0	
44	1	0	
45	1	0	
46	2	1	New boardwalk/ADA access
49	1	0	
50	1	0	
51	1	0	
52	1	1	New boardwalk
53	1	1	Emergency access
57	1	0	

WILD DUNES SERVICE LOCATIONS

58 th		3	At sidewalk
Grand Pavillion		6	Beachside
Sea Grove		1	Up walkway
14 Beachwood E		1	Up walkway
Seagrove		1	Up walkway
Dunes Crest		2	Up walkway
Beach Club Villas		1	Up walkway
Beach Club Villas 2 and Property Owners		3	Property owners' beach path
Mariners Walk		1	Up walkway

Schedule and Frequency

The contractor shall remove garbage from all beach receptacles with the following frequency:

October - March	One Pick Up per Week
April through the last weekend in May	Three Pick-Ups per Week (Sun, Tue, Fri)
Memorial Day through Monday of Labor Day in September	Seven Pick-Ups per Week (Daily)
Remainder of September	Three Pick-Ups per Week (Sun, Tue, Fri)



Breach-3rd

08/29/2025



Parcels



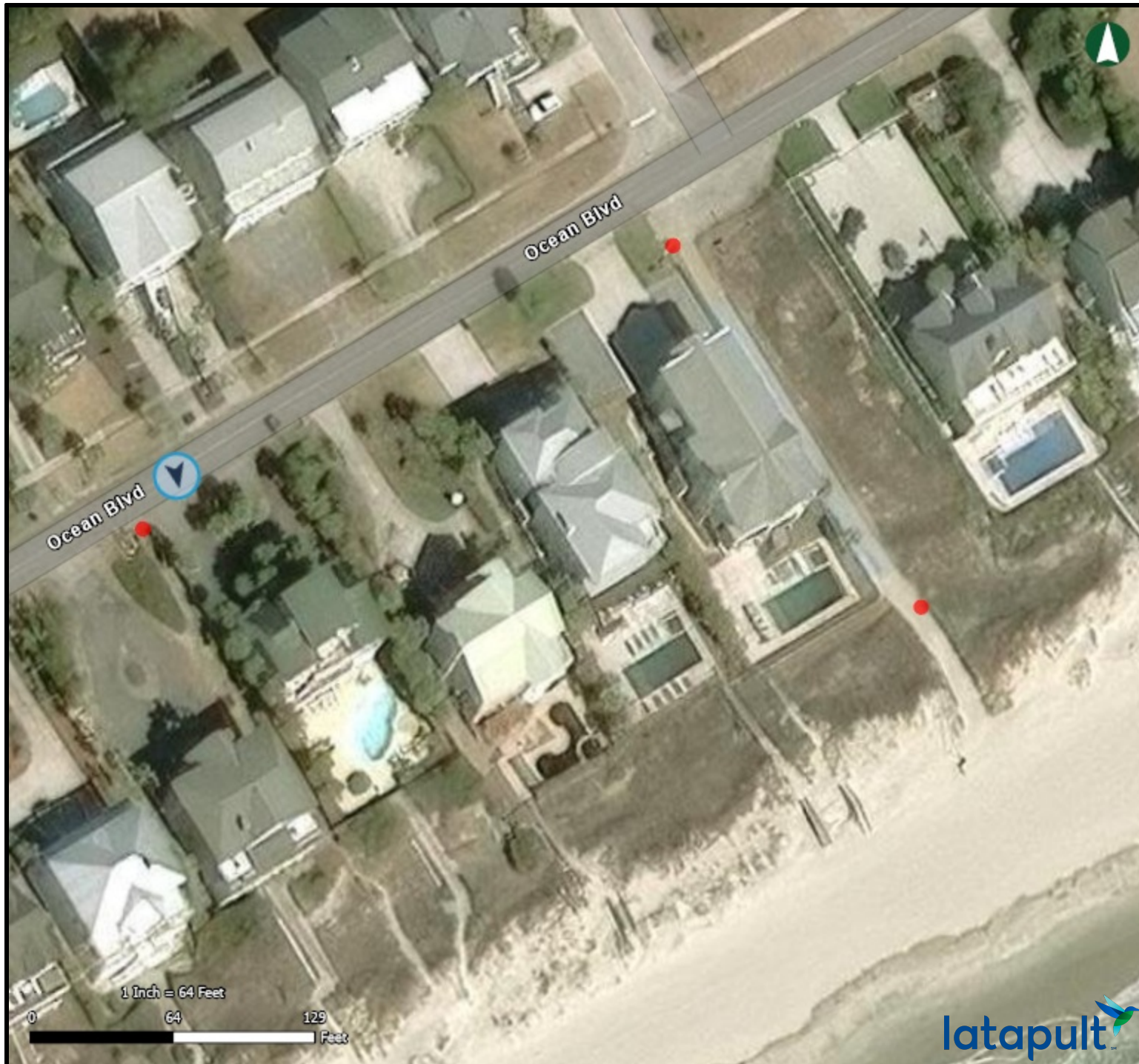
3A-5th

08/29/2025



6th-8th

08/29/2025



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8A-9th

08/29/2025

latapult 



Front Beach Center island

09/02/2025





latapult

Municipal lot A

08/29/2025

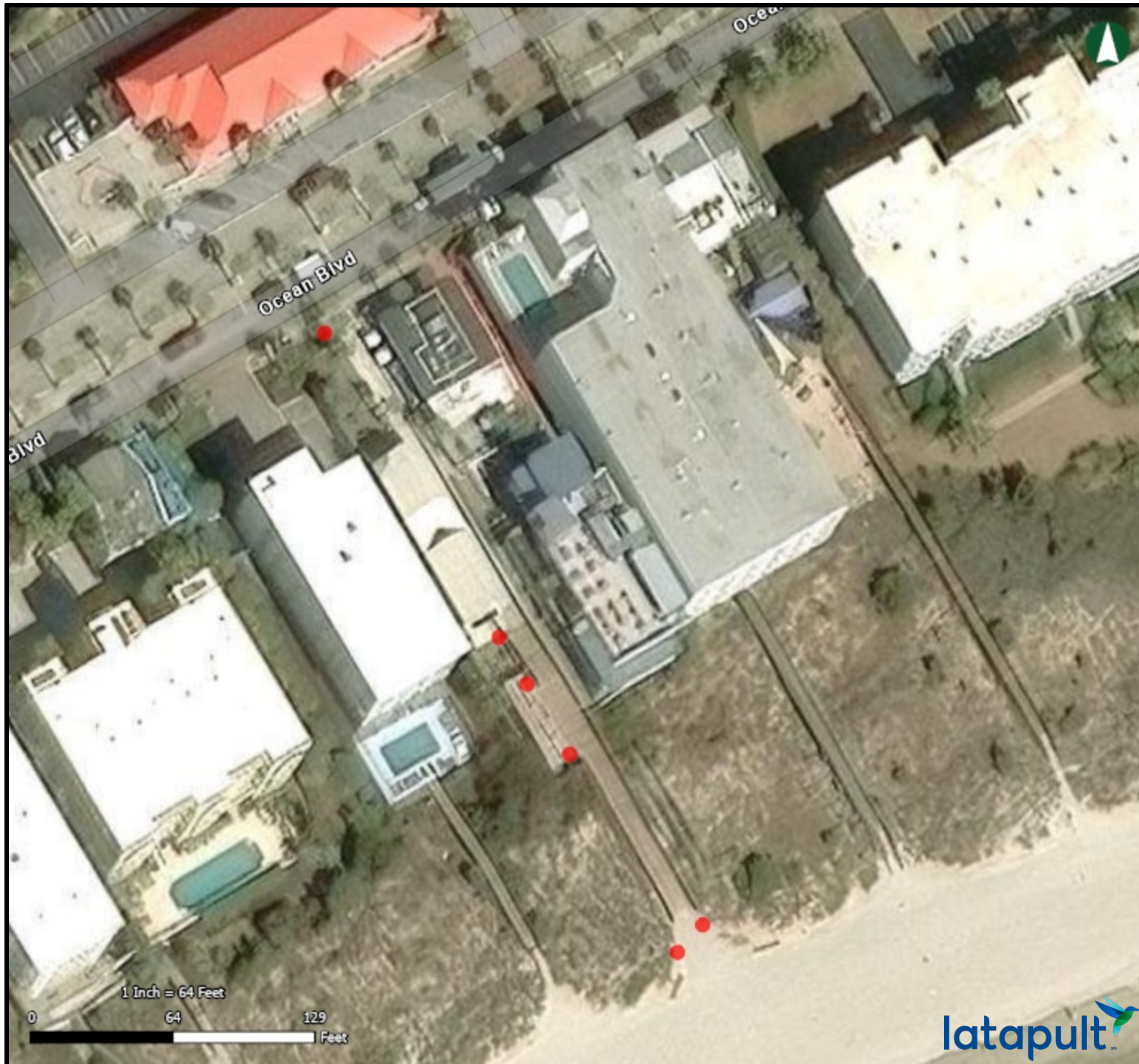


latapult 

Municipal lot B

08/29/2025

latapult 



Front beach restrooms

08/29/2025





21st-25th Palm Blvd.

09/02/2025





latapult 

**26-26A-27th Palm
Blvd.**

09/02/2025

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28th-29th-30-30A Palm Blvd.

09/02/2025

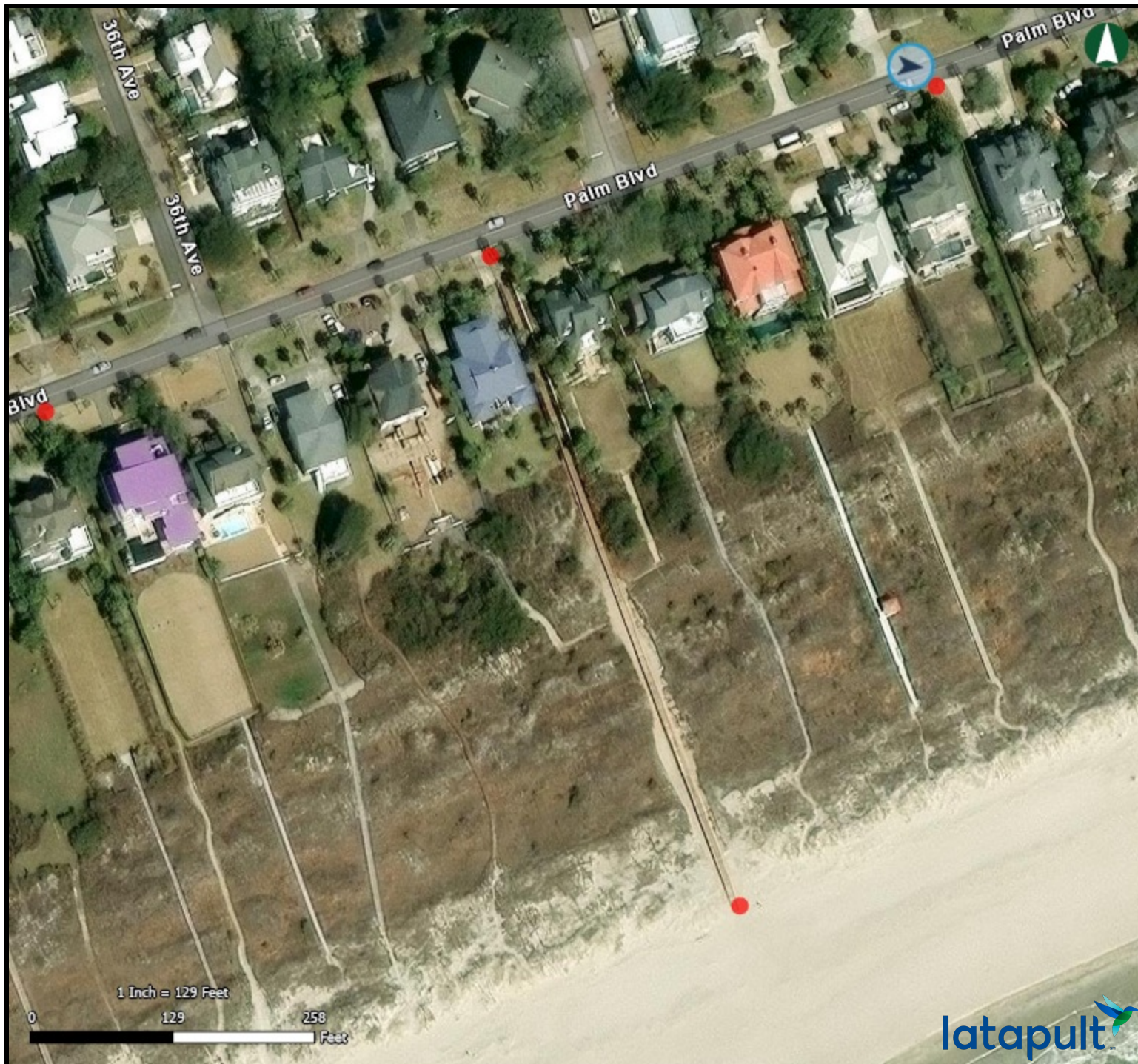




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31st-32-33-34th

09/02/2025



35-36-37 Palm Blvd

09/02/2025

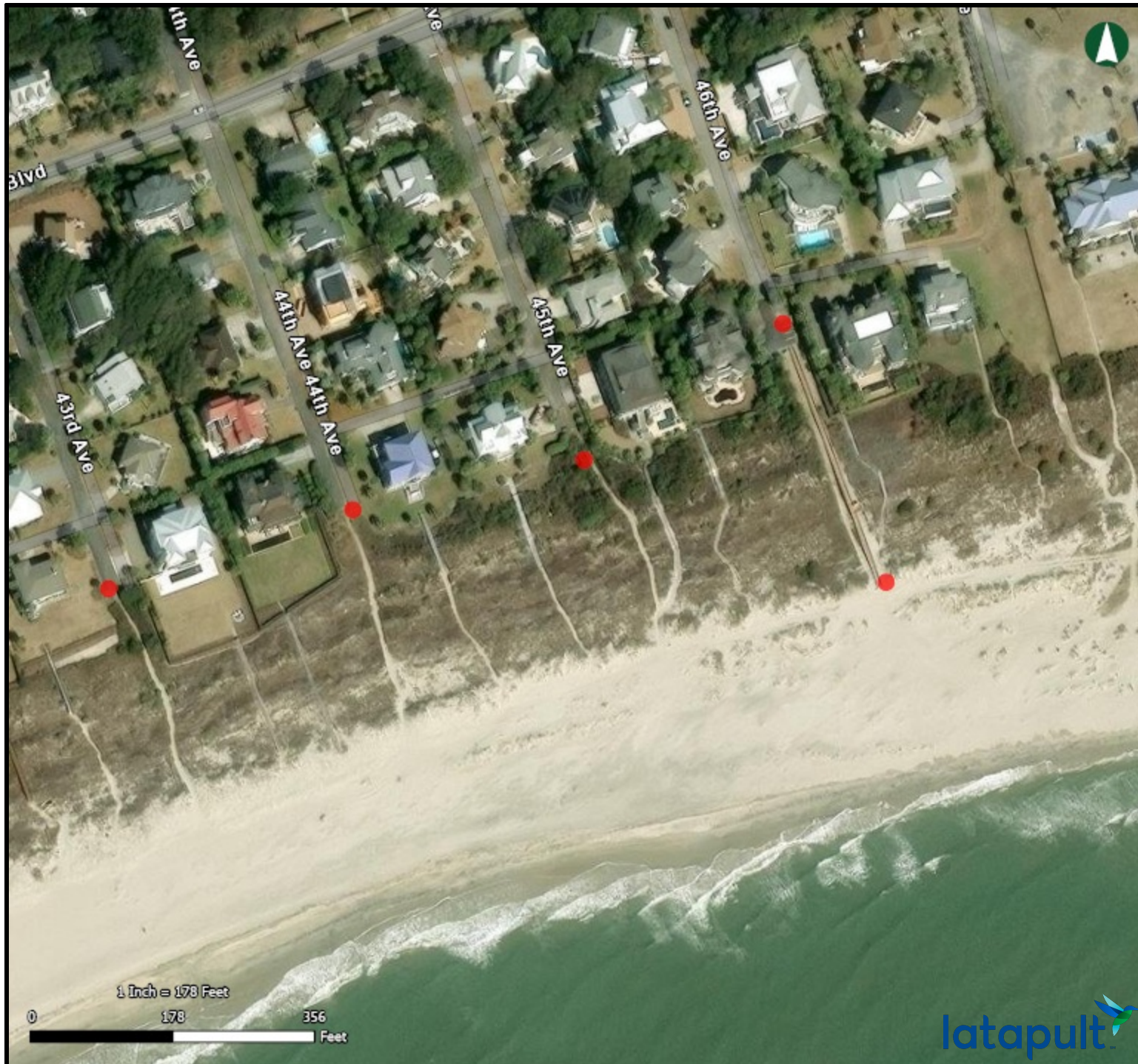




38-41-42 Palm Blvd

09/02/2025





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43-44-45-46

09/02/2025

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latapultSM

49-50-51-52-53

09/02/2025

latapultSM



latapult 

57th

09/02/2025

latapult 



WD beach trash cans

04/21/2025





WD beach trash cans

07/28/2025

☐ Parcels

Grand Pavilion ?





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Grand Pavillion

08/07/2025

☐ Parcels

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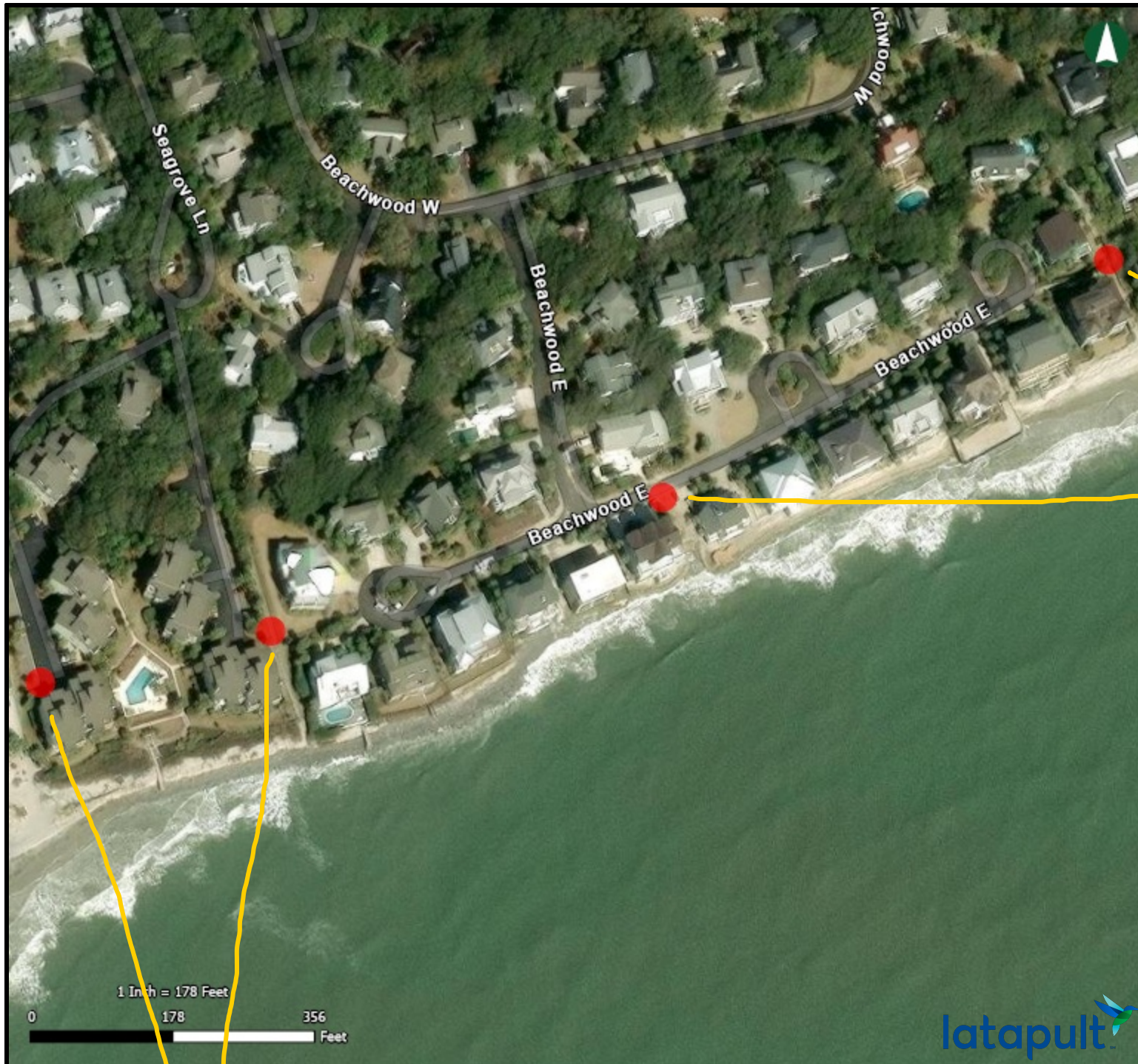


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WD beach trash cans 1

04/21/2025

latapult 



WD-SG-BE-DC

07/28/2025

Beachwood E and
Dunes crest

Beachwood East



This map was created using Lata, ult | www.latapult.com | Bigger Data Faster Maps Stronger Decisions

Seagrove and Beachwood E



WD beach trash cans 2

04/21/2025

Property owners
Beach Club Villas 1



This map was created using Latapult | www.latapult.com | Bigger Data Faster Maps Stronger Decisions

Dunes Crest
Beachwood E

Dunes Crest and BC Villas 1



WD beach trash cans 3

04/21/2025

Optional Summer Dunes
Port O Call



This map was created using Latapult | www.latapult.com | Bigger Data Faster Maps Stronger Decisions

Beach Club Villas 2 and Mariners Walk

Mariners Walk



WD beach trash cans 4

07/28/2025

 Parcels

Mariners Walk

Beach club villas 2
and Mariners Walk

