



**ATAX Committee New Member Orientation**  
**9:00am, Thursday, June 16, 2022**  
**1207 Palm Boulevard, Isle of Palms, SC and**  
**broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

**MINUTES**

**1. Call to Order**

Present: Ray Burns, Chas Akers, Barb Bergwerf

Absent: Chrissy Lorenz

**2. Purpose – new member orientation**

Administrator Fragoso gave a presentation for the newest members of the ATAX Committee to help them understand their roles as members of this committee.

Topics included: FOIA rules and how they apply to members of public bodies, ATAX terms and membership, roles and responsibilities of the ATAX Committee, definition of State Accommodations Tax, State laws surrounding the allocation of ATAX monies, allowable uses of the 30% of ATAX monies for tourism advertisement and promotion, review of tourism-related expenditures, the ATAX Committee's responsibility for reviewing applications for funding of tourism-related events and activities, a schedule of State ATAX funds received by City since FY18 and their distribution, and a schedule of sources of ATAX monies within the City (i.e., Wild Dunes, IOP Real Estate Agencies, IOP Hotels, and owner-operated Short Term Rentals).

Administrator Fragoso explained that the City will present a budget each year to the ATAX Committee proposing how the 65% monies will be allocated within the City's budget. The ATAX Committee will be responsible for reviewing this budget annually and making a recommendation to City Council.

She also shared a new directive from the Tourism Expenditure Review Committee requiring the ATAX Committee to review the annual budget of the organization responsible for the expenditure of the 30% funds as well as their annual accounting of how those funds were spent. This budget will also require a recommendation from the ATAX Committee to the City Council.

Of the schedule of sources of ATAX monies, Mr. Burns pointed out that in 2020, online travel companies took over remitting all State Accommodations taxes directly to the states rather than remit them to the owner who had been responsible for doing so.

Administrator Fragoso also reviewed the agenda for the next regular meeting of the ATAX Committee to be held on Monday, June 20, 2022 at 1pm.

3.     **Adjournment**

Ms. Bergwerf made a motion to adjourn, and Mr. Akers seconded the motion. The meeting was adjourned at approximately 9:40am.

Respectfully submitted,

Nicole DeNeane  
City Clerk