



**Public Services & Facilities Committee Meeting
9:00am, Tuesday, March 4, 2025
1207 Palm Boulevard, Isle of Palms, SC and
broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

MINUTES

1. Call to Order

Present: Council members Pierce and Miars

Absent: Council Member Hahn

Staff Present: Director Kerr, Director Pitts, Asst. Director Asero, Director Ferrell,
Director Hamilton

2. Citizen's Comments -- none

3. Approval of Previous Meeting's Minutes – February 11, 2025

MOTION: Council Member Pierce made a motion to approve the minutes of the February 11, 2025 meeting. Council Member Miars seconded the motion. The motion passed unanimously.

4. Old Business -- none

5. New Business

A. Review of FY26 operational budget for Public Works Department, Recreation Department, Drainage, Front Beach, Beach, and Marina

Director Hamilton said the operational budget of all departments assumes a 2.5% COLA increase and a 3% merit increase. The Public Works budget includes an increase in vehicle maintenance and repairs since the vehicles are older. Most expenses assume a 2.5% increase over last year.

She said the big drainage projects for FY25 include 38th and 41st avenues and Waterway Boulevard, most of which is paid for through grants. Council Member Pierce asked for a schedule of what monies are being spent in which fiscal year for the Waterway Boulevard project.

Director Kerr said there are no current plans for an undergrounding project, so the City will likely be unable to use the portion of the NSSF fund set to expire this year. Council Member Miars said it is critical to find out how to prevent losing out on these funds in the future.

Director Hamilton said there are minimal changes in the Recreation budget, with the biggest expenses next year coming from the capital budget. Director Ferrell reported that the playground is to be delivered soon, and installation will be completed in 4-5 weeks.

Director Hamilton noted the biggest change in the Front Beach operational budget is from changing the off-duty sheriff's deputy helping direct traffic in the summer to two BSOs, resulting in significant savings. Staff is still trying to determine if PCI needs another vehicle and whether or not kiosk-related expenses belong to the City or PCI.

Director Hamilton said the \$20 million budgeted in FY27 for a beach renourishment project. She shared, "We took everything out of the Beach Preservation Fund that we could possibly use to fund the project, as well as move some money from other funds to pay for it. So right now, the money to pay for it is coming from three different funds: one is Capital, State A [ATAX] and Municipal [ATAX] to cover the shortfall that the Beach Preservation will have once that \$20 million project happens."

She said the \$27 million price tag assumes an increase from \$10/cubic yard to \$12.50/cubic yard and 55% of the funds coming from Wild Dunes. There was some discussion about what percentage of the project Wild Dunes will be paying.

Council Member Pierce requested a schedule for the March 12 budget workshop that "shows where how much sand is going at each end, what the allocation assumptions are, and who is paying for what."

Director Hamilton the marina dredging project is planned for next year, some of which will be paid for with a grant. She also noted that the public dock now goes to the capital fund and does not appear in this budget.

Discussion ensued regarding incomes to the City from the marina tenants.

B. Review draft MOU with Charleston County PRC for future maintenance of the emergency beach access path

Director Kerr said the basis for this MOU "would be that the City would handle kind of long range, if something was destroyed by natural disaster or something happened catastrophic to our access path specifically, we would pay for that. Day-to-day maintenance, cleaning, edging" would be paid for by the County.

He added, "There is a component of this that has the City maintaining what they are calling the clatter bridge, which is kind of a dune drive over facility that is already there." He believes the County should continue to maintain that as they have in the past. The matter is under discussion with legal counsel. He anticipates a revised MOU will be presented to City Council for approval at the March 25 meeting.

The path should be fully operational before the season gets too busy.

C. Consider purchase of Office 365 migration, \$35,435.85 – VC3

Director Kerr said this is in the budget for \$30,000. He said Microsoft Exchange is “reaching the end of its life” and a transition to Office 365 is in order.

Council Member Pierce asked for clarification of monthly vs. recurring expenses related to this change and where it is budgeted. Director Kerr said he will speak with VC3 to gain clarity and report back to the Committee in April.

D. Consider purchase of Public Works Director truck, \$43,444 – Ford of Spartanburg

Director Kerr said the budget anticipated this truck to cost \$37,500 and it is coming in over budget even on the state contract.

MOTION: Council Member Pierce made a motion to recommend the purchase to City Council for approval. Council Member Miars seconded the motion. The motion passed unanimously.

E. Consider purchase of 1100 roll out carts, \$74,809.09 – Amick Equipment

F. Consider purchase of 1100 roll out cart assembly and delivery, \$14,025 – Container Pros

Director Asero said that while the City will always have rear-loading trucks, “this is to transition into the side-loading automated trucks. So you have to have the cans before you can actually transition to that truck. So this would be the first phase of what is remaining in the budget of 1100 cans. We spent about \$16,000 of that \$100,000 already putting cans out just as they are breaking.”

He continued, “Within the phases that we are going to do, it’s over three years, this budget, and then two more, we can go through every can. The amount that you see, that is through Amick Equipment. That is our sole source supplier for the toter can. The Container Pros is who would assemble, deliver, and then write down the serial numbers and all that, and deploy the cans.”

He said the original price from Container Pros was to assemble 1500 cans, and “we’ve spent some of that money. So we are down to 1100 cans. So the revised number would be roughly, I think I worked it out, it’s probably down a couple thousand, \$4,000.”

He added that there is an additional cost of disposing of the old cans, which came in higher than anticipated. He and Director Pitts have reached out to someone at Charleston County Recycling to see what can be done with the old cans, if anything.

MOTION: Council Member Pierce made a motion recommend to Council the approval of these purchases. Council Member Miars seconded the motion. The motion passed unanimously.

6. Miscellaneous Business

Director Kerr and Asst. Director Asero shared the new signage placed at the public dock. Council Member Pierce would like a review of public dock activities on future agendas. Council

Member Miars also suggested adding space for the marina tenants to speak with the Committee as needed on future agendas.

The next regular meeting of the Public Services & Facilities Committee will be Tuesday, April 1, 2025 at 9am.

7. Adjournment

Council Member Pierce made a motion to adjourn and Council Member Miars seconded the motion. The meeting was adjourned at 9:57am.

Respectfully submitted,
Nicole DeNeane
City Clerk