



**Public Services & Facilities Committee Meeting
9:00am, Tuesday, April 1, 2025
1207 Palm Boulevard, Isle of Palms, SC and
broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

MINUTES

1. Call to Order

Present: Council members Pierce and Miars

Absent: Council Member Hahn

Staff Present: Administrator Kerr, Asst. Director Asero, Director Ferrell

2. Citizen's Comments -- none

3. Approval of Previous Meeting's Minutes – March 4, 2025

MOTION: Council Member Pierce made a motion to approve the minutes of the March 4, 2025 meeting. Council Member Miars seconded the motion. The motion passed unanimously.

4. Marina Tenants' Comments -- none

While none of the tenants attended the meeting, the Committee decided they would like more work on the parking layout with the tenants at the committee level before sending it back to full Council. Mr. Cline and the restaurant tenants will be invited to discuss the parking lot layout at the May committee meeting.

5. Old Business

A. Discuss public dock policies

Council Member Miars asked if the rules at the public dock need to clarify its application to commercial uses and not recreational. Administrator Kerr said it is better for the language to be precise and not in a "gray" area.

Administrator Kerr said is Susan Smith and Laura Lovins continue to work on the interpretive sign project and have spoken with Kirby Marshall about the idea. The number of proposed signs has been reduced. He hopes to provide a schematic of the signs and their proposed locations to the Committee in May.

B. Consider purchase of Office 365 Migration, \$35,435.85 one-time service and \$29,100 annually recurring- VC3 [FY25 Budget, General Fund, \$30k]

Administrator Kerr said VC3 has reduced the monthly recurring services of \$4,780 down to \$2,425 monthly or \$29,100 annually. This reduction will be achieved by refining the number of machines to be served and shifting to a less expensive tier of software. Additionally, when the City makes this transition there will be an offsetting savings on the monthly expense, because the City will no longer require Intermedia's services, which comes to \$2,934.27 per month or 35,211.24 annually.

VC3 said there will also be a one-time fee for the migration of all email addresses. Staff is working to cull down the number of addresses.

Council Member Pierce said it would be a good idea to get an inventory of all the City's computers and laptops. He suggested putting out a bid request for IT and telecom services since the expense has increased significantly. He would like to have VC3 discuss with the Committee the services they provide to the City and discuss the inventory.

6. New Business

A. Discussion of pickleball court lights, \$65,650- Musco Sports Lighting [FY25 Budget, Hospitality Fund, \$25k]

Director Ferrell proposed the remaining funds for this project could come from the Recreation Building Fund. The lights have a 25-year warranty and are supplied by the same company who installed and services the tennis court lights.

Council Member Pierce asked for an itemization of the proposal. Council Member Miars asked that a notation of where the remaining funds will come from be added to the description for the workshop agenda.

B. Update on Waterway Boulevard flood barrier project

Administrator Kerr anticipates another meeting with Wild Dunes regarding this project. He said they are still working through scenarios that suit them. He did meet with the contractors who said they could shift this work to later in the project timeline while the matter is being ironed out.

Council Member Pierce would like this to be discussed at the upcoming workshop. He would like details and associated costs for a plan involving Wild Dunes and a plan without Wild Dunes. He would also like a schedule of the project's phases and projected costs.

Administrator Kerr said that Wild Dunes' concern is that low-lying properties adjacent to the project area could hold Wild Dunes and the City responsible for property damages.

Administrator Kerr believes the new drainage system will accept water from the low-lying lots and create a flood barrier. He does not believe the City's work will create new liabilities, but he is waiting on the attorneys to reduce Wild Dunes' concerns about the project. He hopes to have an update by the City Council workshop.

6. Miscellaneous Business

The next regular meeting of the Public Services & Facilities Committee will be Tuesday, May 6, 2025 at 9am.

7. Adjournment

Council Member Pierce made a motion to adjourn and Council Member Miars seconded the motion. The meeting was adjourned at 9:42am.

Respectfully submitted,

Nicole DeNeane

City Clerk