



**Public Services & Facilities Committee Meeting
9:00am, Tuesday, September 1, 2025
1207 Palm Boulevard, Isle of Palms, SC and
broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

MINUTES

1. Call to Order

Present: Council members Pierce and Miars

Absent: Council Member Hahn

Staff Present: Administrator Kerr, Director Pitts, Asst. Director Asero, Director Ferrell

2. Citizen's Comments -- none

3. Approval of Previous Meeting's Minutes – August 12, 2025

MOTION: Council Member Pierce made a motion to approve the minutes of the August 12, 2025 meeting. Council Member Miars seconded the motion. The motion passed unanimously.

4. Marina Tenants' Comments – none

5. Presentations -- none

6. Old Business

A. Discussion of next steps regarding the marina parking lot

Administrator Kerr reported that Brian Kitz is working on the revised lease. A meeting with Islander 71 is being scheduled. After the lease is finalized, the next step will be the conceptual layout plan for the adjacent parking lot, which includes making decisions on materials and surfacing to create biddable documents. The primary challenges identified are construction costs and securing funding.

Council members Miars and Pierce asked for clarity about the vote Council took a few years ago to secure 16 resident-only parking spaces adjacent to the greenspace.

Administrator Kerr added that the project timeline will be determined by the amount of work Council approves. He said there is \$190,000 in the budget for greenspace work, but that will not be enough to cover the costs of the project. He also believes the project will likely span over two seasons.

B. Update on USTA Grant

Director Ferrell said the grant will allow them to use the funds for one court dedicated to tennis. She will move forward with having the work done and seek reimbursement upon completion. Once done, there will be one mixed use court and one dedicated tennis court.

C. Update on Waterway Boulevard project

Administrator Kerr reported that while meetings with the contractor have been positive, the project is on hold. An easement release from one property owner near the intersection of Intercoastal and Waterway remains outstanding. The owner wants to have a third-party engineer review the plans.

Wild Dunes ownership has mandated that the entire project be halted until this single easement is secured. Council Member Miars said the delays are “absurd.” Administrator Kerr added that the property owner does not share the City’s sense of urgency in getting the project done.

The local golf course managers have expressed a need for the path to be playable by the end of October and have been very flexible with the City.

Draft easement agreements with the required legal language have been received from the Wild Dunes' attorney, but they have not yet been formally executed. This was expected, but the project-wide hold was not.

It was also noted that the property owner's hesitation may be linked to an outdated project design that showed an elevated path. Efforts are underway to clarify the current plan with the owner.

D. Update on beach projects

Administrator Kerr said that the order from BCM to place sandbags was granted late Friday. An order for bags has been placed, with the first shipment of 200 bags arriving tomorrow.

The contractor is scheduled to begin installation on Thursday, starting at the Breach Inlet end due to scheduling logistics. The contractor will work through the weekend, expecting to complete the Breach Inlet section by next Thursday before moving operations to the Wild Dunes end, likely starting at Seascape. The contractor can place approximately 75 bags per day. Ocean Club is excluded from this work and will need to arrange for its own protection.

Council Member Pierce would like an update on the status of the bag installation and their effectiveness at the Council workshop next week.

Regarding the USACE project, Administrator Kerr reported the contractor has moved to the third spoils area. Sand was expected to begin being delivered from this site at the end of last week, but there is no confirmation that this has started.

Given the current pace, with the project not yet halfway complete (approximately 200,000 of a planned 550,000-600,000 cubic yards pumped), it is possible the project could extend well into the spring.

A separate Army Corps project to dredge the Intracoastal Waterway is also set to begin, potentially involving a different contractor. This could result in two sand-pumping operations occurring simultaneously. The new dredging method is expected to be much faster. Council Member Pierce requested regular updates on the project timeline and quantities pumped.

E. Discussion of Office 365 Migration

Administrator Kerr said the work order for this project was placed 2 months ago. A meeting about the migration has been scheduled for this week. Council Member Pierce requested regular updates on the status of the migration.

F. Discussion of Public Services & Facilities-related matrix recommendations

This discussion will be deferred to the next meeting.

7. New Business

Discussion of memorial for Malcolm Burgis Plaza

Once the proof is approved, a temporary plaque marking the plaza will be placed which staff believes will be by the end of the week. The permanent marker is expected to take 4-6 weeks. A ceremony will be scheduled once the permanent marker is placed.

8. Miscellaneous Business

The next regular meeting of the Public Services & Facilities Committee will be Tuesday, October 7, 2025 at 9am.

9. Adjournment

Council Member Pierce made a motion to adjourn and Council Member Miars seconded the motion. The meeting was adjourned at 9:40am.

Respectfully submitted,
Nicole DeNeane
City Clerk