



# **RECREATION DEPARTMENT**

## **MONTHLY REPORT**

### **October 2020**

**STAFF:** Norma Jean Page, Recreation Director  
Karrie Ferrell, Assistant Director (programs)  
Aaron Sweet, Recreation Supervisor (athletics)  
Christopher Bako, Parks & Grounds Supervisor  
Andrea Harrison, Recreation Supervisor (special events)  
Holly Norton, Community Specialist  
Joshua Key, Parks & Facilities Specialist

## Special Events

**Keenagers:** The Keenagers Social Program restarted October 7<sup>th</sup> with a catered luncheon from Bojangles. The next Keenagers activity will be on November 4<sup>th</sup> from 12:00 p.m. until 1:00 p.m. Richard Kligler will be sharing a program entitled “For All the Tea in China” based on his experience abroad discovering the culture of tea. Several door prizes will be given by drawing names out of a hat during this free event.

**Ghostly Tide Tales:** Ghostly Tide Tales was held on Friday, October 23<sup>rd</sup> from 6:00 p.m. – 7:00 p.m. at Front Beach. Public parking was provided in the Municipal Lot ”B” with the beach access path beside the Sea Cabins lined with tiki torches to escort participants to the beach. Performers from the Crabpot Theatre Group entertained attendees with family friendly spooky stories. The event layout included designated spaces for families and groups of 6 or less to enjoy campfires on the beach while remaining socially distanced from each other.

**Halloween Carnival:** The Halloween Golf Cart Parade and Drive-thru Haunted House will be held Saturday, October 31, 2020 from 4:00 p.m. until 6:00 p.m. Decorated golf carts will be judged by a group of local volunteers with awards being given to the top three (3) Halloween themed carts. The Windjammer, ACME Lowcountry Kitchen, and New York Butcher Shoppe generously provided the contest prizes, and Just Beachy Golf Cart Rentals along with Isle of Palms Golf Cart Rentals provided carts at a discount for residents, as needed. At the end of the parade route, there will be a Drive-Thru Haunted House and Candy Station. Food trucks will be on site so that families can purchase a hot meal to end the festivities. This event is free, however all those that wanted to participate were required to sign up in advance and required to have proper licenses and permits.

**Pumpkin Painting:** Pumpkin Painting registration filled to capacity with twenty (20) children enjoying an afternoon of decorating pumpkins with recreation staff. This activity was held Thursday, October 16<sup>th</sup> at 2:00 p.m. and was for children ages seven (7) to fourteen (14). All materials were provided by the Recreation Department.

**Holiday Craft Workshop:** Children of all ages are invited to create a holiday craft with Recreation staff on November 24<sup>th</sup> at 10:00 a.m. The materials used will be provided by the Recreation Department. The cost of this activity is \$5.00 and the deadline for registration is Nov. 18<sup>th</sup>.

**Santa’s Cookie Workshop.** Children (ages 14 and under) are invited to sign up for Santa’s Cookie Workshop on December 10<sup>th</sup> at 3:30 p.m. There is no fee for this opportunity to decorate cookies with the Recreation Staff. Cookies and decorations will be provided by the Recreation Department, and participants are required to register by December 4<sup>th</sup>.

**Holiday Street Festival & Movie:** The Holiday Street Festival & Movie will be held Saturday, December 5<sup>th</sup> on Front Beach. The Festival will run from 3:30 p.m. – 6:00 p.m., with the Christmas Tree Lighting scheduled for 5:45 p.m. Lauren Hill & Band will perform while arts & craft vendors offer holiday gifts for sale in the vendor village. Food trucks will be onsite to feed attendees; and at 6:00 p.m. Universal Pictures’ “The Grinch” will premiere on an outdoor screen. This festival will be a free event to the public.

Covid-19 guidelines will be restricting the number of vendors, performing and activities that will be available. Social distancing will be used in setting up vendors and will be encouraged and practiced by those attending. Bleacher seating will not be available in or around the entertainment area. Participants will be encouraged to bring their own chairs to comfortably watch and enjoy Lauren Hill and the movie to follow.

**Movie & Dodgeball:** On December 30<sup>th</sup>, kids (age 5-12) will have the opportunity to play dodgeball with recreation staff. Lunch will be provided the Recreation Department; and after several rounds of ball, players will enjoy a movie. The registration deadline for this activity is December 28<sup>th</sup>.

## **Programs and Classes**

The Recreation Department Activity Guide for the fall is located on the City’s webpage. Current classes, athletics and special events can be found in the update guide. Covid-19 guidelines may have reduced the number of participants for some of the programs.

### **Cheernastics**

Ten (10) participants are enrolled and two (2) participants are on the waitlist for cheernastics. The session is scheduled to start Tuesday, October 27<sup>th</sup> at 5:00 p.m. The next session will be schedule in January, registration will be opened in December. Instructor Kaylie Penninger

### **Dog Obedience**

Dog Obedience classes started Monday, October 26, Kinderpuppy small breed class will be held at 6:30 p.m. and larger breed will be held at 7:30 p.m. Classes are full with six (6) participants in each class. The next session is scheduled to start January 2021. Instructor, Susan Marett

### **Fitness Classes**

**Suspension Training:** Class is full with eight (8) participants. Class is held on Mondays, Wednesdays & Fridays at 8:00 a.m. under the picnic shelter. Participants need to make reservations before attending classes. Instructor, Pat Boyd

**Core Strength:** Eight (8) participants have been attending class inside the facility in the High Tide/Low Tide Room. Six (6) participants have been attending the class through the zoom option. All participants need to reserve their space for classes in advance. The zoom link is emailed out to participants 1 hour before class starts. Classes are held Mondays, Tuesdays & Thursdays at 8:30 a.m. Monday class is live, in person class only. The Tuesday and Thursday classes have the zoom option for participants. Angela Reinhardt

**Barre:** Four (4) people have been attending class live in person. Four (4) people have been attending the Zoom class from home. Class is held on Fridays at 8:30 a.m. Barre is a \$10 per class, \$32 for the month. Instructor, Angela Reinhardt

**Cardio and Core:** Three (3) people have been attending the evening cardio class. Class is held on Mondays at 5:30 p.m. Reservations are required. Instructor, Elizabeth Hudson

**Full Body Sculpt:** Five (5) people have been participating in the weights and strength class. Class is held on Tuesdays at 5:30 p.m. Reservations are required. Instructor, Elizabeth Hudson

### **Gather and Knit**

Gather and Knit is scheduled for Mondays from 10:00 a.m. – 11:30 a.m. in the Magnolia Room.

### **Gymnastics**

The Gymnastics class was split into two age groups, class size is limited to ten (10) participants. The 3 & 4 year old class is held at 3:30 p.m. with eight (8) students enrolled. The 5 & up class is held at 4:15p.m. with ten (10) students enrolled. Class started on Tuesday, October 27. The next session will be held in January 2021, registration will open in December. Instructor Kaylie Penninger

### **IOP Kids**

The IOP Kids program is for children 3 & 4 years old by September 1, 2020. The IOP Kids program is full with eight (8) students enrolled on Mondays/Wednesday/Fridays and Tuesday/Thursdays. The program runs through the school year and follows the city of Isle of Palms Holiday Calendar. Instructor: Cathy Adams.

### **Line Dancing**

Line Dancing participation has increased, a beginner class was added to the schedule. Seven (7) people have been participating in the 8:30 a.m. class and six (6) people have been attending the intermediate at 9:30 a.m. on Thursday mornings. Class is \$5 per person. Instructor, Trisha Leonard.

### **Over 50 Fitness**

Class is held on Tuesdays & Thursdays from 2:30 p.m. – 3:30 p.m. Class is full with eight (8) participants. Instructor Judy Fischer.

### **Saturday Yoga**

Seven (7) people have been attending class, five (5) in studio and two (2) via zoom. The class drop in fee is \$12, no packages will be offered at this time. Participants will need to call and reserve their space, class will be limited to 9 people. All participants will need to bring their yoga mat to class. Instructor Jen DeGoyler.

### **Tae Kwon Do**

Classes are held on Saturday mornings from 9:00 a.m. – 10:30 a.m. for both youth and adults. An adult class was added on Wednesdays, September 9 from 6:30 p.m. – 8:00 p.m. All classes are being held outside on Recreation property. Black Belt Testing will be held on Saturday,

November 7 from 10:00 a.m. – 1:00 p.m. Testing will take place outdoors. Class fee is \$20 for Isle of Palms Residents and \$25 for non-residents. Instructor, Jack Emmel

### **Tai Chi**

Four (4) ladies have been attending the class. Participants are interested in adding a second class, the department is looking at options of room availability and times. Instructor, Connie Cossetti

### **Tennis Lessons, Youth**

Tennis lessons started on Tuesday, October 20 . Classes are offered for a variety of age groups and skill levels. Tiny Tennis: Ages 4-5yrs is held at 3:30 p.m. – 4:00 p.m. Red Ball: Ages 6 -7 yrs is held at 4:00 p.m. – 5:00 p.m. Orange Ball: Ages 8-10yrs is held at 5:00 p.m. – 6:00 p.m. and Green Ball: Ages 9 & up is held at 6:00 p.m. – 7:00 p.m. All classes are full with six (6) to eight (8) children enrolled. Corinne Enright.

### **Tennis Lessons, Adult**

Adult lessons are held on Tuesdays at 8:30 a.m. and 9:30 a.m. Instructor Corinne Enright

### **Wood Carvers**

The wood carver group meets at 10:00 a.m. on Wednesdays in the Tadpole Room.

### **Miscellaneous**

- Working on the January – May Activity Guide
- COVID procedures for classes
- Developed employee work schedules
- Weekly Deposits
- Zoom schedule & Calendar Link created for paid participants
- Assisted with Community Health Day on Thursday, October 22
- Assisted with Ghostly Tide Tales on Friday, October 23
- Assisted with Halloween Golf Cart Parade on Saturday, October 31

## **Community Specialist**

### **Communication:**

Reviewed the City's website for updates and changes.

Updated the front lobby information center.

Created and displayed signage around the Recreation Department.

### **Programs:**

Assisted with Keenagers Luncheon setup and clean up.

Assisted with pumpkin painting.

Stuffed candy bags for Halloween event.

Worked with the Halloween Golf Cart Parade & Hunted House.

Decorated for Halloween.

Accepted payments and registered participants for classes and programs.  
Checking in participants for cardio room.  
Setup for Zoom workout classes, as needed.  
Assisted with IOP Wellness Fair.  
Filled in for the IOP Kids Program in absence of the instructor.

### **Building Maintenance:**

Assisted with cleaning and sanitizing the lobby area.  
Cleaned Cardio room and bathroom as needed.  
Cleaned and sanitized workout equipment after classes.  
Sanitized Cardio room after every use.

## **Parks & Facilities**

### **Cleaning and disinfecting**

Bathrooms are disinfected at least twice daily (around 7:20 a.m. and 10:45 a.m.) and deep cleaned and mopped every afternoon (2:30-3:30 p.m.).  
Classrooms are disinfected first thing in the morning (7:00-7:30 a.m.) and at least once when not in use throughout the day. The rooms are mopped or auto-scrubbed at least twice a week.  
High/Low Tide room is disinfected every day before and after class and the floors are dust mopped after every class and auto-scrubbed or mopped twice weekly.  
The playground is disinfected daily around 8:00 a.m. and/or when not in use.  
The cardio room is disinfected at least twice daily, typically after every use. The machines are wiped down, the floor is swept daily and mopped twice a week.  
Disposable paper towels are used to clean and wipe surfaces down, and disposable mops are used to clean the floors.

### **Facility Preparations**

Assisted with the set-up of gymnasium and classrooms for daily scheduled programs, athletics, activities, meetings and special events.  
**10/7-** Setup for and worked Keenagers in gym.  
**10/15-** Setup for Pumpkin Painting in Magnolia room.  
**10/25, 10/26-** Setup for and worked Ghostly Tide Tales.

### **Interior Maintenance**

Serviced, lubricated and cleaned Cardio room equipment.  
Unclogged toilets and drains as needed.  
Replaced light bulbs and ballasts as needed.  
Machine-scrubbed the facility halls, class rooms and gym floor..  
Scrubbed tile and grout lines in the bathrooms and kitchen.  
**10/6-** Replaced faucet in breakroom kitchen.  
**10/6-** Replaced 3 lightbulbs in Minnows room.  
**10/8-** Replaced lightbulb in lobby.

**10/8-** Removed webs in ceiling in lobby.

**10/8-** Replaced lightbulb in gym (2<sup>nd</sup> row in rear).

**10/12-** Lubricated and repaired the lock on dog park side door.

**10/14-** Removed old tape lines and scrubbed main hallway.

**10/15-** Cleaned HVAC vents.

**10/19-** Spent 4 hours cleaning up after pumpkin painting and scrubbing paint off floor.

## **Exterior Maintenance**

Inspected equipment, collected lost & found items and removed debris around the playground.

Removed trash and debris from around the building.

Sanitized the playground equipment daily.

Sprayed for wasps.

## **Service Projects**

**10/13- Berkeley Heating & Air-** Performed leak search on gym unit #11 (softball field side), found leak on inside evaporator coil; recommended to replace entire system. The thermostat for Palmetto room has been blinking and not following the program, it is recommended to replace. Waiting on estimates for new gym HVAC and for new thermostat.

**10/16-** Replaced thermostat in Palmetto room (#7).

**10/20- East Cooper Heating & Air-** Came out to give estimate to replace gym unit #11.

## **Parks & Grounds Maintenance**

### **Recreation Grounds**

Completed monthly inspections on playground equipment

Mowed and groomed all athletic field and treated for fire ants

Filled holes in Bark Park

### **Athletic Fields**

Lined for weekly adult and youth sport games

Sprayed herbicide as needed

### **Miscellaneous**

Received soil tests and yearly pest control guidelines from Possums Landscape personnel

Repaired well inlet and pump fitting at softball field

Repaired failed irrigation line on soccer field

Re-lined and numbered spaces on 27<sup>th</sup> Avenue for upcoming event

Removed flower bed at flag pole, graded and reseeded

Repaired light at flagpole

Met with STI irrigation to assess the current set up for the irrigation system

Signed up and currently working on spraying certifications

## Athletics

### Adult Softball

The league did not have enough interest this season, we will attempt to have a league in the spring 2021.

### Adult Fall 3 on 3 Basketball

The league started on Tuesday, September 8<sup>th</sup>. There are a total of 4 teams, (24 players total) playing in the fall league. The league fees were \$60 per team.

### Adult Fall 6 vs. 6 Soccer

The league started on Tuesday, September 1<sup>st</sup>. There are a total of 6 teams, (72 players total) playing in the fall league. The league fees were \$250 per team.

### Adult Fall Table Tennis Singles League

The league started on Tuesday, September 8<sup>th</sup>. A total of 12 players are playing in the fall league. The league fees were \$10 per player.

### Fall 2020 Youth Basketball

Youth basketball registration was held from October 5<sup>th</sup> – November 6<sup>th</sup> for IOP/SI residents. Non-residents were able to register October 12<sup>th</sup> – November 6<sup>th</sup>. Non-Residents pay \$55 per child while Residents pay \$30 per child. Youth basketball is offered for ages 5-14yrs old. The Mandatory Skill Evaluations will be held on Tuesday, November 17<sup>th</sup> at 5:00 p.m. for 9/10yr olds and at 6:30 p.m for the 11-14yr old teams. Practices are ongoing until the end of the season for 9/10yr and 11-14yr old teams, practices end once games begin for the younger age groups. Games will begin in January 2021. At the conclusion of each league all youth participants will receive a player participation medal. Sufficient down time will be built into the practice and game schedule to allow proper disinfecting and sanitizing to avoid the spread of Covid 19 and/or other colds and Flus COVID-19 guidelines are being discussed and set in to place for the winter 2021 season, staff is working on those protocols currently to ensure preventative measures are followed.

### Youth Basketball Registration as of 10/26/20

5/6	Basketball	Total: 36	IOP Resident: 34	Non-resident: 0	S.I. 2
7/8	Basketball	Total: 29	IOP Resident: 22	Non-resident: 5	S.I. 2
9/10	Basketball	Total: 29	IOP Resident: 24	Non-resident: 2	S.I
11-14	Basketball	Total: 25	IOP Resident: 21	Non-resident: 2	S.I. 2

### Miscellaneous

Athletic supervisor is taking part in the Virtual NRPA Annual Conference for continuing education and development in the Parks and Recreation profession.





**Isle of Palms Recreation Department  
Youth Basketball  
COVID -19 Protocols  
2020-2021**

Anyone who has a fever, or is experiencing any symptoms including but not limited to: cough, muscle aches, chills, shortness of breath, nausea/diarrhea, loss of smell/taste, fatigue, and / or headache is advised to stay home and not risk the well-being of others by attending activities. Temperatures will be taken upon entering, and anyone who has a temperature reading above 100.4 degrees will not be allowed to enter the facility.

- **ALL PERSONS OVER 2 YEARS OLD ENTERING THE FACILITY MUST WEAR MASKS AT ALL TIMES. Players ONLY may take them off while on the court, but must put them back on when on the bench.**
- All participants, coaches, event staff and attendees will be required to sign a waiver ONLINE prior to participation.
- Participants are only allowed to bring essential equipment (i.e. shoes, water bottle) into a facility. No bags/backpacks allowed. **Players may not bring their own ball.**
- Coaches / officials will sanitize ball before, during and after games.
- Staff will be disinfecting common areas regularly including entry doors, check in, and bathrooms.
- Spectators may only bring essential items into the facility. **No bags of any kind.**
- All attendees will be reminded via signage to use hand sanitizer, and to **ALWAYS cough or sneeze into their elbow and NOT their hands.**
- Social distancing measures will be strictly enforced including seating on bleachers
- Coaches are required to use hand sanitizer on all players, including themselves, prior to participation, and any time a player is substituted in or out of the game. Disinfecting supplies and hand sanitizer will be provided for each team on/near the scorer's table.

**Officials will be calling games very tight, most contact will be a foul. Coaches and players will be advised of this.**

- Officials will remind teams that huddles must be spaced out (players stand 6 feet apart).
- Officials will enforce no hand shaking after game.

**In order to minimize the number of people inside the Recreation Building, The following procedures MUST be followed:**

- **Team practices:** only two (2) teams will be permitted to practice at any given time. Parents or family members will not be permitted in the gymnasium or hang around in the lobby. Families should wait in their cars or outside the facility and avoid gathering.
- Everyone who enters the facility will have their temperature checked via a forehead thermometer. Anyone registering a temperature over 100.4 will not be permitted to enter and will be asked to leave, immediately.
- Only two (2) family members (parent/guardian) per player will be allowed in the facility.
- Bleachers will be limited in capacity, alternating rows and only the two family members will be allowed to sit together.
- **Game nights, Teams must stay out of the building until they are notified by their head coach when it is time to go in. Families should wait in cars and avoid gathering.** We will let the teams in once the team ahead of them leaves.
- Players should show up no sooner than five (5) minutes before game time.
- Please exit BUILDING immediately following each game. Post-game meetings can take place outside. We cannot have teams waiting around inside the facility. Coaches can remain in the gym to see how much time remains before their game, but players / spectators may not enter or re-enter the facility until the game ahead of them is over.
- We will stagger start times for practices and games whenever possible to ensure all teams are not arriving / departing at the same time.