

PERSONNEL COMMITTEE
9:00 a.m., Tuesday, May 7, 2013

The regular meeting of the Personnel Committee was held at 9:00 a.m. on Tuesday, May 7, 2013 in the City Hall Conference Room, 1207 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Councilmembers Bettelli and Stone, Chair Thomas, Administrator Tucker and City Clerk Copeland; a quorum was present to conduct business.

1. Chair Thomas called the meeting to order and acknowledged that the press and public had been duly notified of the meeting in accordance with the Freedom of Information Act.

2. **Approval of Previous Meeting's Minutes**

MOTION: Councilmember Bettelli moved to approve the minutes of the regular meeting of April 3, 2013 as submitted; Councilmember Stone seconded and the motion PASSED UNANIMOUSLY.

3. **Citizens' Comments – None**

4. **Old Business**

Review of FY14 Budget for General Government and the Building Department

Administrator Trucker announced that this was the Committee's final review of the FY14 budget; this version is the one that received First Reading at the April Council meeting and that was advertised for the Public Hearing prior to the May Ways and Means Committee meeting. The Second Reading of the budget will be at the May or June Council meeting.

The General Government budget has a seven tenths percent (0.7%) increase over the FY13 budget. One (1) factor in the increase is the printing of new hurricane stickers at six thousand dollars (\$6,000); the stickers will be good for five (5) years. As discussed at the Ways and Means Committee, the CALEA budget was reduced.

On the Capital Budget, re-budgets from the current year are the signs; if they are installed by July 1, they will come out of the FY14 budget. The HVAC for Council Chambers is included only if it fails, and the computerized message boards and holiday light displays, recommended by the ATAX Committee, are also in the capital budget with the generator replacement.

Responding to Councilmember Stone's query, improvements to 1207 and 1301 Palm Boulevard are listed under "Special Projects" along with the undergrounding of utility lines, the volume licensing of Microsoft Office and Phases III and IV of the wayfinding signs/beach access parking projects.

The Administrator announced that the Public Works Committee had approved proceeding with re-surfacing the City Hall parking and replacing the parking stops; also included in that work is removing twenty (20) of the best parking stops from the City Hall lot and placing them at 1301 Palm Boulevard and gravel to form an entrance apron from 13th Avenue into 1301 Palm. The contract award will go before the Ways and Means Committee on May 21st.

When asked about SCE&G's work on 1301 Palm, Administrator Tucker reported that they will be working on the site through June. The Administrator assured the Chair that they will landscape around the box, but that will not be done until they complete their work.

The Committee did not have any comments to make regarding the FY14 budget; Administrator Tucker reminded the Committee that, once the budget is passed, it will be staff's work plan for the coming year.

5. New Business – None

6. Miscellaneous Business

Next Meeting Date: 9:00 a.m., Monday, July 1, 2013 in the Conference Room.

7. Adjourn

MOTION: Councilmember Bettelli moved to adjourn the meeting at 9:12 a.m.; Councilmember Stone seconded and the motion PASSED UNANIMOUSLY.

Respectfully submitted:

Marie Copeland
City Clerk