

## **Personnel Committee**

5:45 p.m., Wednesday, January 5, 2011

The regular meeting of the Personnel Committee was held at 5:45 p.m., Wednesday, January 5, 2011 in Council Chambers of City Hall, 1207 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Councilmembers Bettelli and Piening, City Administrator Tucker, Assistant to the Administrator Dziuban and City Clerk Copeland. There was a quorum present to conduct business; Councilmember Thomas' absence was excused.

1. Past Chair Piening called the meeting to order and acknowledged that the press and public had been duly notified of the meeting in accordance with the Freedom of Information Act.

### **2. Election of Chair and Vice Chair**

With the absence of Councilmember Thomas, the Committee decided to postpone the election of Chair and Vice-Chair until the February meeting.

### **3. Approval of Previous Meetings Minutes**

**MOTION: Councilmember Bettelli moved to approve the minutes of the regular meeting of November 2, 2010 as submitted; Councilmember Piening seconded and the motion PASSED UNANIMOUSLY.**

### **4. Old Business**

Councilmember Piening noted that the time for annual evaluations had arrived and assured the Administrator that her evaluation would be completed in a timely fashion. Administrator Tucker assured the Committee that she had been compiling her data, and Councilmember Piening commented that he would be distributing the evaluation information to Councilmembers soon with a deadline for completion.

Councilmember Piening added that he had appreciated the flexibility and willingness shown by the Administrator and City Council as they worked through the first year for a new evaluation format for the City Administrator. He noted that the current formula allows for thirty percent (30%) of the evaluation to be subjective in nature, and he questioned that the percentage should remain at that level. He commented that no two (2) members of Council perceived the actions of the Administrator in the same light; therefore, the subjective portion might need to be reduced.

### **5. New Business**

#### **Appointments to Ad Hoc committee for Water Quality Study**

Administrator Tucker reported that two (2) names had been submitted to her to serve on this committee along with Toby VanBuren; they are Mark Bayne and Brian Barcomb.

Councilmember Piening indicated that he would broach the subject again at the City Council meeting at the end of the month; in the meantime, he suggested that information be posted to the City's website in hopes of drawing volunteers.

## 6. Miscellaneous Business

Administrator Tucker recalled that the Farmers' Market Ad Hoc Committee had been confirmed at the Special Meeting in December and that letters were being prepared to inform the members that they have been selected to serve. The Administrator noted that Councilmember Piening had offered to join the committee for its initial meeting to explain the task with which they are being charged; she suggested that a date for that first meeting be included in the letters being prepared. The meeting was scheduled for 6:00 p.m. on Monday, January 31, 2011 in Council Chambers.

Councilmember Bettelli commented that he was of the opinion that persons who have volunteered their time to serve on City boards and commissions should be recognized for that service; he referred, in particular, to Guy Taylor, who has served on the Board of Zoning Appeals for more years than anyone could remember.

Administrator Tucker indicated that letters were being composed to members who were not re-appointed to boards or commissions and that letters to persons who have served multiple terms were getting special attention. The Administrator said that a proclamation could be written to recognize Mr. Taylor years of public service and presented at the March Council meeting; the Committee agreed with the idea of the proclamation.

**Next Meeting Date: 5:45 p.m., Tuesday, February 1, 2011.**

## 7. Executive Session

**MOTION: Councilmember Bettelli moved to go into Executive Session at 5:55 p.m. to discuss personnel matters; Councilmember Piening seconded and the motion PASSED UNANIMOUSLY.**

The Committee returned to regular session at 6:08 p.m.; Councilmember Piening announced that the Committee had taken neither action nor vote in Executive Session.

## 8. Adjourn

**MOTION: Councilmember Bettelli moved to adjourn the meeting at 6:09 p.m.; Councilmember Piening seconded and the motion PASSED UNANIMOUSLY.**

Respectfully submitted:

Marie Copeland  
City Clerk