

PERSONNEL COMMITTEE

5:50 p.m., Tuesday, April 7, 2009

The regular meeting of the Personnel Committee was held at 5:50 p.m. on Tuesday, April 7, 2009 in Council Chambers of City Hall, 1207 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Chairman Piening and members Loftus and Taylor, Administrator Tucker, Assistant to the Administrator Dziuban and City Clerk Copeland.

1. Chairman Piening called the meeting to order and acknowledged that the press and the public were duly notified of the meeting in accordance with the Freedom of Information Act.

2. Approval of Minutes of Previous Meeting

MOTION: Councilman Loftus moved to approve the minutes of the regular meeting of March 2, 2009 as submitted; Councilman Taylor seconded and the motion **PASSED UNANIMOUSLY**.

3. **Citizens' Comments** - None

4. **Old Business**

Review of Capital and Operating Budgets for General Government and the Building Department

Administrator Tucker commented that there were no significant changes from the last time the Committee reviewed the budgets; she noted that the COLA has been reduced to one percent (1%) in an effort to balance the budget. There was also a reduction to *Judicial and Legal* of twenty-seven thousand dollars (\$27,000) – going from sixty five thousand dollars (\$65,000) to thirty-eight thousand dollars (\$38,000) - based on how expenses have been tracking actually year-to-date. Another change is a reduction in the group health insurance premiums due to the elimination of the two hundred dollar (\$200) deductible plan that the City had in favor of a three hundred fifty dollar (\$350) deductible plan.

Councilman Taylor commented again on how lean the budget is and complimented all department heads and Committees for keeping expenditures to a bare minimum; in the latest version he saw earlier in the day, expenditures increased less than one percent. He added that efforts are continuing to learn what the County's plan is regarding garbage disposal.

- **From Public Safety Committee, salary adjustments for firefighter position**

Administrator Tucker related that, at the Public Safety Committee meeting, the members agreed and passed on to the Personnel Committee the making of a one-time adjustment to the firefighter position. She recounted that, in the wage adjustment discussions, the firefighter class of employee did not receive an increase, and the Committee agreed to discuss an increase at a later date. In the FY 2009-2010 budget, there is a provision for a one-time adjustment of eleven thousand two hundred fifty dollars (\$11,250) that brings the hourly rate to \$9.37 which makes the City more competitive with surrounding markets. The Administrator added that the calculation of this figure followed the same method that was used in making the adjustments in 2008.

MOTION: Councilman Loftus moved to recommend to Ways and Means the one-time adjustment for the firefighter job classification to \$9.37 per hour; Councilman Taylor seconded and the motion PASSED UNANIMOUSLY.

5. New Business

A. Reports of Coverage Changes in City's Health Insurance Plan

Administrator Tucker had reviewed the changes that will occur July 1, 2009 with the group health plan. She added that, while the savings to the City comes at a time when it is sorely needed, there will be additional costs to employees in the deductible and a lowered percentage of coverage.

B. Award of Contracts in Excess of \$10,000 - None

6. Miscellaneous Business

Next Meeting Date: 5:30 p.m., Tuesday, May 12, 2009

7. Executive Session

MOTION: Councilman Loftus moved to go into Executive Session at 6:07 p.m. to discuss personnel matters; Councilman Taylor seconded and the motion PASSED UNANIMOUSLY.

The Committee returned to regular session at 7:54 p.m.; Chairman Piening announced that no action and no votes were taken in Executive Session.

8. Adjourn

MOTION: Councilman Taylor moved to adjourn the meeting at 7:55 p.m.; Councilman Loftus seconded and the motion PASSED UNANIMOUSLY.

Respectfully submitted:

Marie Copeland
City Clerk