

PUBLIC SAFETY COMMITTEE

Isle of Palms, South Carolina

January 8, 2007

A regular meeting of the Public Safety Committee was held at 5:30 p.m. on Monday, January 8, 2007 in the Conference Room of the Building Department, 1301 Palm Boulevard, Isle of Palms, South Carolina. Present were Chairman Marino, Committee Member Mayor Sottile and Councilman Taylor, City Administrator Tucker, Fire Chief Graham and Police Chief Buckhannon.

1. **Call to Order and Welcome** Councilman Marino called the meeting to order and stated that members of the press and the public had been duly notified in accordance with State Law. He noted all Committee members were present.

2. **Election of Chair**

MOTION: Councilman Taylor nominated Councilman Marino as Committee Chairman; seconded by Mayor Sottile; MOTION UNANIMOUSLY PASSED.

3. **Approval of Minutes:** November 6, 2006 meeting

MOTION: Mayor Sottile made a motion to approve the minutes from the November 6, 2006 Public Safety meeting, as presented; seconded by Councilman Taylor; MOTION UNANIMOUSLY APPROVED.

4. **Citizen Comments**

Councilman Marino asked if there were any citizens who wished to comment.

Peggy Wolford, 290 Forest Trail – Ms. Wolford indicated she was very much against the moving of the firehouse (Fire Station 1) from its current location. She opined that the station should stay in its current location, for monetary and safe ingress/egress reasons. Ms. Wolford noted that the Fire Department has assisted her quite a few times this past year and she wants to see a new fire station built soon.

Chairman Marino informed Ms. Wolford that Council ranked preferences for various fire station sites and the majority of Council favored a public safety complex constructed on the surplus property currently not utilized by the Post Office.

June Turner, 3202 Waterway Boulevard – Mrs. Turner stated that the information she received showed consideration being given to the demolition or renovation of City Hall and the Building Department, with the Building Department being torn down to build the new fire station on that site. The Committee asked for a copy of the information Mrs. Turner had. Mrs. Turner asked for clarification about the number of fire stations that will be on the island and Chairman Marino clarified that there will be two fire stations on the island: one at the City Marina, currently under construction, and the second at the south end of the island. Mrs. Turner said she did not think the Building Department or City

Hall should be torn down for a fire station to be constructed in such a high traffic area. Chairman Marino commented that this was the first he heard about tearing down buildings. Councilman Taylor asked where Mrs. Turner received her information and she replied she was not sure. She suggested that she might have gotten the information from *The Moultrie News*. Mayor Sottile asked if the information Mrs. Turner received came in the mail. Mrs. Turner repeated that she did not know from where the information came.

Mayor Sottile commented that there is a lot of misinformation circulating regarding the Public Safety Complex situation. Mayor Sottile iterated that the City is looking at three (3) options for Fire Station 1: (1) on the surplus property adjacent to the Post Office site; (2) at the City Hall complex/Building Department; and (3) current location for Fire Station 1. He noted that Council has not decided upon any one of the three (3) locations. He noted that the City is working through a variety of scenarios and costs. He noted that if the Fire Station were to be placed at the City Hall complex, one or more of the buildings would have to be torn down; however Council has not made that decision at present. Mayor Sottile clarified that the only thing Council has decided upon is Fire Station 2, which is already under construction. Chairman Marino expressed his displeasure that misinformation, such as the handout given to Mrs. Turner, is being disseminated. He noted that many items on the handout are not accurate. Councilman Taylor noted City Council's role is to review long-range planning within the City. He noted that eventually all the Building Department and all City buildings will need to be replaced. Councilman Taylor noted that Council is trying to look fifty (50) to seventy-five (75) years into the future for long-range planning. Thereafter he enumerated the steps Council took to evaluate the fire station replacement.

Nancy Stogner, 2303 Cameron Boulevard – Ms. Stogner clarified that three (3) locations are under consideration by Council, as outlined earlier tonight by Mayor Sottile. Ms. Stogner noted that Council voted to replace Fire Station 1 with a Public Safety Building, combining Fire Station 1 and the Police Department. Councilman Taylor stated that such a decision has not been made. Ms. Stogner recalled this vote from an earlier Council meeting. Chairman Marino noted that Council may have voted for a preference to have a Public Safety Building, but no final decision has been made to build a Public Safety Complex. Ms. Stogner advocated the construction of a combined Police and Fire Public Safety Building at the current location for Fire Station 1. She expressed disappointment that she has resided on the island for ten (10) years this fall and the whole problem of the Fire Station arose within the first two (2) years after she moved here – eight (8) years ago. She indicated that she cannot understand why there is still discussion as to where the site should be. She submitted that the current Fire Station 1 site is satisfactory; it does not require the purchase of additional land, etc. She asked for verification that a combined Public Safety Complex could fit on the existing Fire Station 1 site. Chairman Marino agreed that the current site is an option for the Public Safety Complex, noting it is an option for the combined Public Safety Complex. Ms. Stogner asked about the traffic study for the Palm Boulevard intersection. Chairman Marino explained the traffic study has not been accomplished yet and the City received CTC funding to do the study. Ms. Stogner submitted that the current Building

Department/City Hall complex is the least desirable site for a Public Safety Complex or Fire Station 1 and suggested that Council not wait for traffic studies but move on with construction on the current Fire Station 1 site.

Dick Watson, 616 Ocean Boulevard – Mr. Watson commented on enforcement. He asked if it was the intent of the Police Department and this Committee to enforce the fireworks ordinances. Chairman Marino responded that all ordinances on the books should be enforced. Mr. Watson noted that it is his perception that the fireworks ordinance has not been enforced and his complaints about the ordinance to the Police Department have been met with lukewarm enthusiasm or apathy. He wants the fireworks ordinance enforced.

Secondly, Mr. Watson asked for clarification about parking on Ocean Boulevard since he thought cars could not park off the road, on the shoulder of the road, under or near a “No Parking” sign. Police Chief Buckhannon answered there is no parking on Ocean Boulevard at all, neither on the road nor the shoulder of the road, in the right-of-the-way. Mr. Watson cited incidents where cars were parked on the shoulder of the road, he reported the parking problems, and the Police Department suggested Mr. Watson ask his neighbors to move their guests’ cars. Chairman Marino thanked Mr. Watson for bringing these matters to the Committee’s attention and suggested Police Chief Buckhannon reiterate these points to his staff. Mr. Watson closed by commending the majority of the police officers he has met; however, he noted that the City’s police officers are the first and sometimes only line of defense for quality of life on this island, something important to all residents. Mayor Sottile commented that he too complained about the fireworks this past weekend and sympathized with Mr. Watson’s comments. Mayor Sottile suggested that the City should do a better job getting information to the public about the fireworks ordinance, such as signage at the island entrances. On July 4th and New Year, he submitted that the City needs to have a presence on the No Fireworks issue. Secondly, Mayor Sottile noted that the City only has three (3) to four (4) officers working at any one time, particularly on a holiday. On a New Year’s evening/night, Mayor Sottile noted that the patrol officers are volleying from the Front Beach to traffic control on the Isle of Palms Connector and other things that happen on New Year’s Eve night. However, Mayor Sottile noted that the fireworks noise was particularly loud this year. Mayor Sottile further suggested that perhaps the City needed to have additional police presence on the holiday evenings, but noted that this was an issue for Chief Buckhannon to consider.

Emma A. Cottingham, #29 Twenty-fifth Avenue – Ms. Cottingham asked if the City has signs that direct people to not shoot fireworks. Administrator Tucker noted the City has permanent signs noting No Fireworks, at Beach Access paths, and the City usually augments those signs for the holidays.

Coker Stogner, 2303 Cameron Boulevard – Mr. Stogner noted that since the City has already purchased additional land behind the Public Works Building on Thirteenth Avenue, he feels it will be very difficult for Council to justify spending any more taxpayer money to buy land at the Post Office when there is perfectly acceptable land at

the current Fire Station 1 site. He suggested that a lot of justification will be necessary before additional land purchase occurs.

Chairman Marino asked if there were any additional Citizens' Comments. Hearing none, Chairman Marino thanked the public for their attendance and comments, then proceeded with the meeting.

5. Old Business.

A. Island-wide parking study - RFP

City Administrator Tucker noted that Chief Buckhannon has gathered a model from the City of Charleston for a parking study that the City of Charleston completed and staff has begun the process of tweaking the model to refine it to the City's particular situation. She estimated staff is fifty (50%) to sixty (60%) percent of the way with the work to finalizing a document that could be advertised to the public. Administrator Tucker reported that Chief Buckhannon and she have collectively agreed to what they felt the scope of the parking study should be.

Chief Buckhannon noted that staff is looking at the area along Palm Boulevard from Twentieth Avenue, Twenty-first Avenue to Fifty-seventh Avenue and then Palm Boulevard on the southern end of the island, Ocean Boulevard and Carolina Boulevard. Chief Buckhannon noted that points of discussion: rights-of-way, impediments, landscaping structures, signage and other items, which could prohibit parking, need to be identified. Additionally, he noted other considerations include sighting from the intersection for available parking, easements that would affect parking (fire hydrants, crosswalks, bus stops, etc) need to be identified. He noted the study needs to be conducted in May, June and July, with particular attention paid to Memorial Day and July 4th holiday weekends. The study needs to be conducted on the weekends and weekdays, to impact the differences. Chief Buckhannon noted that consideration needs to be made to the shifting of parking patterns, given the City changes parking availability (such as changing parking on Twenty-fifth Avenue). He also asked about the appropriateness of signage in the parking areas, in consideration of SCDOT signage regulations. Finally Chief Buckhannon submitted that upon completion, the plan should be SCDOT ready for approval and implementation.

Councilman Taylor clarified that the avenues were included in the parking study. Additionally, he recalled the area around Breach Inlet and the need to determine an appropriate amount of parking for the area. Chief Buckhannon clarified that Breach Inlet would be included in the study. Chief Buckhannon has not included in the proposal Waterway Boulevard or any of the side streets from Twenty-first Avenue to Forty-first Avenue, unless Council wished to broaden the scope. Administrator Tucker noted that the City could include the intersection of Waterway Boulevard and Forty-first Avenue related to the spillover from the Marina site, if Council desired.

Thereafter the Committee discussed the purpose of the parking study, commenting that the study would identify parking signage needs and the impact adjustments. The Committee agreed that the study should include Cameron and Hartnett Boulevard and

Chairman Marino advocated the inclusion of a feasibility study and cost benefit analysis of a possible parking garage in the future.

B. Public Safety Complex - Review

Site location, cost estimates and Pavilion Drive

Chairman Marino referred to handouts provided to the Committee by staff. City Administrator Tucker noted that she and Treasurer Suggs have gathered cost estimates for the various site options and scenarios, which Council established as their preferences. Thereafter, she reviewed the information with the Committee (**Exhibit A**).

Administrator Tucker reviewed Scenario 1 (attached), which places the Public Safety Building on the surplus property at the Post Office. She reported that this scenario would involve the purchase of land, included in staff estimates, and might be \$13,262,000. She noted that this expense would require the City to incur a millage increase of 3.76, assuming the project was entirely supported by property taxes, something she does not anticipate.

Administrator Tucker referred to Scenario 2 (attached), which has the Public Safety Building on the current Building Department site. She reported that this scenario would mean demolishing the Building Department and re-configuring the entire site: moving the Building Department into an interior re-configured City Hall space, which the Police Department currently occupies. She noted that the total for this option is \$11,522,000. In order to support this expense in a bond issue the City would have to have 3.25 mills under the City's current value of a mill, provided the project was supported entirely by property taxes, which she reiterated was not something she anticipated.

Administrator Tucker then referred to Scenario 3 (attached), which is a Public Safety Building on the current Fire Station 1 site. She noted that this scenario is the least expensive of the scenarios because the City already owns the property. Administrator Tucker noted that this estimate does not include consideration for using the space as a parking garage or additional parking and the accompanying loss of revenue, but probably should be considered in the future as a counter-factor. Administrator Tucker reported that the total cost for Scenario 3 would be \$10,553,000. This expense would require a 2.98 millage increase, under the City's current value of a mill.

Administrator Tucker noted that demolition and reconstruction activity and cost of property vary from scenario to scenario, although staff retained the same size of building for analysis purposes.

Mayor Sottile noted that all three (3) scenarios are obviously costly, but submitted Council would not be ready to make a decision until the City determined the status of the Post Office property.

Administrator Tucker noted that postal staff were being responsive and cooperative to her calls, but she has been playing telephone tag for the past couple of days. Administrator

Tucker reported that she has made it clear to the postal representatives that Council would want to seek Washington, DC level intervention on this matter, if the City does not get a timely response.

Councilman Taylor asked for clarification on the survey costs and whether this would be necessary under all scenarios and the movement or establishment of water/sewer taps. Administrator Tucker noted that the City has been working with Water and Sewer Commission staff on this issue. Councilman Taylor noted that, even if the City rebuilt on the current Fire Station 1 site, the City would incur survey and water/sewer costs.

Chairman Marino noted that the re-configuration of Public Works/City Hall and the Building Department is included in all scenarios. He asked why this information was included on the Post Office site and the site on JC Long Boulevard. Administrator Tucker submitted that she felt it would be better to have the information for Council in its long-range consideration of all municipal facilities. She noted that Council would not be required due to impact of construction to move forward on the re-configuration of the City Hall complex unless Council moved forward with Scenario 2.

Regarding Pavilion Drive, Administrator Tucker noted she asked City Attorney Sottile to investigate whether or not the City had already acquired the full right-of-way of Pavilion Drive, near the Post Office site. She noted there is still a road portion existing at this location. Attorney Sottile's research shows that if the City were to pursue the option of the Public Safety Building at the Post Office site, then the City would need to acquire the balance of the right-of-way at the site, from SCDOT, starting from where the cul-de-sac intersects the extension of Carolina Boulevard along the line of palm trees. She noted that the City would need this property, and does not anticipate there being a problem with the City obtaining the right-of-way. Chairman Marino directed City staff to pursue acquisition of the right-of-way parcel, to which other Committee members concurred. Mayor Sottile applauded Council for its continued effort to plan long-range with projects. Chairman Marino noted this City Council has been forced to deal with this fire station replacement issue because of mistakes made fifteen (15) years ago. He opined that Council is being very careful to ensure this project is done correctly so another Council fifteen (15) years from now will not have to deal with the fire stations.

C. Fire Station #2 Construction Update: City Administrator Tucker noted that the contractor is soon to complete the foundation work, noting that Council's decision to expend additional funds to build a reinforced higher standard foundation required the longer period of time for foundation work; however, the effort and money will prove to be beneficial with what will prove to be an extremely stable fire station. She reported that, soon, citizens would begin to see above ground improvements. Administrator Tucker noted the construction site will continue to be extremely tight throughout the construction process, requiring builders and crews to park some of their vehicles in the "No Parking" area across the street from Fire Station 2. She anticipated providing the Committee with a written construction update.

D. Update on wireless plan and emergency call boxes

Chief Buckhannon provided the following update on the City's wireless plan: the wireless plan focus group, comprised of interested island residents, of which Councilman Cronin is a member, have completed the research and work able to be completed on the initial level. He reviewed the outside vendor options for the wireless internet carrier. The focus group has identified an outside source that can take the project to the next level, an experienced agency from Georgia named Excelsio specializing in low cost internet infrastructure detailed needs assessment and subscriptions. Administrator Tucker iterated the City's goal, which is to have wireless internet for the City and City staff, and provide wireless access to island citizens and tourists. She noted staff is not certain whether this goal is attainable from fiscal and infrastructure standards. Excelsio is capable of identifying in detail the City's needs, both in infrastructure and costs, assisting with identifying installation vendor lists and grant opportunities.

Chairman Marino noted that the wireless project will not be complete before the summer season; however, he directed staff to move forward with purchasing and installing emergency call boxes on the Front Beach that would be compatible with a possible future wireless network. Chief Buckhannon noted he had several vendor proposals for the call boxes, all within the scope of what Council approved several months ago. Chief Buckhannon indicated he would have a specific recommendation for the three (3) emergency call boxes by the Ways & Means Committee next week.

Administrator Tucker asked the Committee to return to Item C (Fire Station) of Old Business. Administrator Tucker noted that, as part of the overall budget for the Fire Station, one component included the landscaping for Fire Station 2. She noted that, if the City selected a contractor now, the City could lock-in landscape prices now. Fire Chief Graham gathered three (3) prices, reviewed them and recommended Pleasant Places for \$10,007.

MOTION: Mayor Sottile made a motion to recommend to Ways & Means the award of the Fire Station 2 Landscape Contract to Pleasant Places, in the amount of \$10,007; seconded by Councilman Taylor.

Discussion: Councilman Taylor asked about the firm's reputation. Chief Graham noted Trident Construction, the Fire Station 2 construction firm, recommended Pleasant Places. Chairman Marino asked for clarification of the expenditure and Chief Graham explained the \$10,007 would be for the irrigation system, the plants and their installation. She noted that a landscape plan was provided in the construction documents and provided to all three vendors from whom she gathered prices. Chairman Marino noted that Pleasant Places was the low bidder on this project.

Call for the question: MOTION UNANIMOUSLY PASSED.

6. New Business.

MOTION: Councilman Taylor made a motion to move item B (i), East Cooper Triathlon, up for consideration at this time; seconded by Mayor Sottile; MOTION UNANIMOUSLY PASSED.

B (i) Consideration of East Cooper Triathlon, Sunday, April 22, 2007

Mr. King with East Cooper Triathlon indicated he was present to answer questions related to the annual race. Administrator Tucker noted that SCDOT has developed a new procedure for approving the use of roads, on which Mr. King will have to follow-up; however, she indicated the City did not have any objections to the race. Mr. King clarified that he was prepared to follow up on the SCDOT additional documentation requirements.

MOTION: Councilman Taylor made a motion to recommend Council approve the East Cooper Triathlon scheduled for Sunday, April 22, 2007; seconded by Mayor Sottile; MOTION UNANIMOUSLY PASSED.

The Committee returned to the order of business published on the agenda.

A. Review of summer season 2006 – Public Safety aspects

Chairman Marino asked the two Chiefs to give their interpretation of the summer 2006 season and recommendations for improvement of service, response time, trends and other matters.

Police Department: Chief Buckhannon noted that there were a few issues related to the start-up of the parking meters in March 2006 with enforcement beginning April 1, 2006: moisture problems with meters (they are currently covered with plastic), which the meter covers on order should rectify; budget expense for outside contractor to service meters twice a year (beginning and end of parking meter season). There were several summer events:

- East Cooper Triathlon
- Hurricane drill (June) – the drill helped staff identify the need to address the Police Department generator.
- Fourth of July weekend: On July 4th evening the department had eleven (11) officers working and a constable on duty.
- Tropical Storm Ernesto (August 28, 2006) – City went to OPGON 2 per Charleston County level and a voluntary evacuation issued by the state.

Problems that occurred during the summer season include:

Signage, particularly in the Third and Fifth Avenue areas and between Forty-second and Fifty-seventh Avenues, near the ocean. He noted the department addressed the signage, but he is hoping the parking study will assist with a long-range address of this issue.

City Administrator Tucker noted the City needed to work toward consistency with its signage island-wide. She noted the City received some complaints regarding inconsistency and confusion over signs, from one beach access path to the next.

Mayor Sottile submitted that there was three (3) areas that he thinks this Committee had been trying to help address: (1) manpower, (2) parking and (3) livability issues/events. He noted Council would consider the livability court soon and he expressed hope that Council would implement it in time for this tourist season.

Chairman Marino advocated a corridor near the dunes for emergency vehicle access onto and off of the beach. He submitted that the first responders need quicker access to the beach area, particularly the Front Beach.

Fire Department

Beach navigation

Chief Graham reported that it is becoming increasingly more difficult to navigate the beach in the high season, between volleyball nets, large holes dug with construction shovels by beachgoers, tents, beach chairs, dogs tied to beach chairs and children running up and down the beach. She noted that the Department has one ATV and she plans to recommend the purchase of an additional one (1) or two (2) ATV's for use in other locations along the beach. She noted that the ATV's are smaller than a pick-up truck and lower to the ground, safer with the children running along the beach during emergency situations.

Signage

Chief Graham stated that the department has experienced difficulty maneuvering under the pier due to beach patrons blocking emergency access through the pier, particularly with Spanish speaking patrons. She reported the Department installed a bilingual sign stating Do Not Block under the pier.

Beach Access

Chief Graham noted that the Department needs additional emergency beach access options. She highlighted the beach access paths available, noting that the beach access path on Fifth Avenue, at high tide, can be submerged. She asked for the Committee to make the handicap beach access path at Ninth Avenue an official emergency ramp.

Administrator Tucker suggested that the Committee might want to consider, during this year's budget process, taking up the temp trail at Ninth Avenue and replacing it with a higher grade, wider temp trail, designed to be driven upon. She noted that the City could then move the current temp trail to another access path.

Chief Graham discussed the department's efforts to increase water rescue training. This past year the Department received a few reports of people on sandbars, some of the reports turning out to be pelicans. Chief Graham noted the Department planned to pursue calls of people disappearing from sandbars for two (2) hours, but unless there is a

confirmation that someone is missing from a group, then the Department will have to stop the search at a certain point due to limited resources. She also reported on the Department's efforts to coordinate radio upgrades to digital, noting that Charleston County was operating on a digital system while the City is operating on an analog system. The Committee briefly discussed the radio situation, with Chief Graham noting that the City could purchase digital radios, but set them on analog. She suggested the City move toward phasing in radio replacements, which are digital and compatible with the Charleston County radios so that when the switch over to the new communications system initializes, the City already has some compatible radios on hand.

The Committee discussed the need to add beach access paths around Twenty-first Avenue northward, where there is an approximately thirty (30) block range with no access. The Committee directed Chief Graham to return next month with three (3) additional access path points in the thirty (30) block range.

B. Consideration of upcoming event:

(ii) Isle of Palms Connector Run & Walk for the Child (Saturday, October 6, 2007)

The Committee briefly discussed and approved this annual event.

C. Consideration of ordinance related to Abandoned Vessels – referred by Real Property Advisory Committee:

Administrator Tucker reported that Real Property Advisory Committee members noted newspaper publicity about Georgetown's abandoned vessel ordinance passed this past fall and felt it might be beneficial to consider such an ordinance for the island, to deal with problems associated with abandoned vessels at the Marina and/or on the beach. The Committee referred ordinance language from Georgetown and Beaufort for the Committee's consideration. The Committee decided to accept these ordinances for information and study.

D. Request for sidewalk Forty-second Avenue right side of road to the trashcan.

Administrator Tucker reported that this matter came from a citizen's request, one of the property owners living in the Forty-second Avenue area. She submitted that the citizen was looking for better pedestrian access on the side of Forty-second Avenue in question, but also as a mechanism to control parking in the area. Chairman Marino asked if there were any handicap or mobility concerns for the resident and Administrator Tucker indicated that she was not aware of any handicap or mobility consideration. The Committee decided to take no action on this matter.

E. Public Safety Outpost – status

Administrator Tucker noted this matter is on the agenda because the City needs a clarification of Council's intention for the Public Safety Outpost.

MOTION: Councilman Marino made a motion to approve a Public Safety Outpost on the Front Beach; seconded by Mayor Sottile.

Discussion:

Chairman Marino submitted that the Public Safety Outpost was clearly what Council wanted, as Council voted for this outpost in its scenario rankings.

Call for the question: MOTION UNANIMOUSLY PASSED.

7. Highlights of Departmental Reports.

A. Fire Department Monthly Report. Fire Chief Graham gave a brief summary of the November and December 2006 reports (**Exhibit B**) and noted she was available to answer questions.

B. Police Department Monthly Report. Police Chief Buckhannon gave a brief summary of the November and December 2006 reports (**Exhibit C**) and noted he was available to answer questions.

8. Miscellaneous.

A. Charleston County Consolidated Dispatch Feasibility Study- Update

City Administrator Tucker reported that progress continues on the feasibility study, with a field trip arranged January 11, 2007 to tour the Spartanburg Consolidated Dispatch system. There will be a meeting to present preliminary consultant's results, first scheduled for February 28th, but moved to the first week in March, due to a conflict with the Municipal Association of South Carolina annual winter meeting. She anticipates the meeting to be held on March 7th.

Chief Graham noted she had an item for consideration

B. Fire Station Modulars Chief Graham noted that one of the modular single-pane glass windows has broken. She suggested the installation of window film, for safety protective measures, so that if a windowpane broke, it would do so in a safer manner than the windowpanes currently afford. Chief Graham checked with William Scotsman and was assured the film would not void the City's warranty. She noted that the film would be \$1,000 per modular, to cover twenty windows and two (2) doors. Once the film has been installed, the windows would be considered safety glass.

The Committee directed Chief Graham to gather additional bids on this work and advise the Committee next month.

C. Set Date for Next Meeting – 5:30pm, Tuesday, February 13, 2007 in Council Chambers.

There being no further business, the Committee adjourned at approximately 7:45 p.m.

Respectfully submitted,
John Marino, Chairman