

PUBLIC WORKS COMMITTEE

4 p.m., Wednesday, June 2, 2010

The Public Works Committee held its regular meeting at 4 p.m. on Wednesday, June 2, 2010 in the Public Works Building located at 1303 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Councilmembers Stone and Thomas, Chair Duffy, City Administrator Tucker, Public Works Director Pitts, Assistant to the Administrator Dziuban and City Clerk Copeland.

1. Chair Duffy called the meeting to order and acknowledged that the press and public had been duly notified of the meeting in accordance with the Freedom of Information Act.

2. Approval of Previous Meeting's Minutes

MOTION: Councilmember Stone moved to approve the minutes of the regular meeting of May 5, 2010 as submitted; Councilmember Thomas seconded and the motion **PASSED UNANIMOUSLY**.

3. **Citizens' Comments** - None

4. Department Reports for May 2010 – Director Pitts

A. Trash Collection Tracking Reports

B. Maintenance Reports

Director Pitts reported that, during the month of May, the Public Works Department had become more beach oriented and increased on beach sweeps. A new section of Mobi-Mat (temp trail) was placed at the 9th Avenue beach access, the Mobi-Mat at 42nd Avenue was cleaned and re-set and the beach access paths at 28th, 30th and 31st were cleaned. Two (2) collection boxes were installed at 53rd Avenue. (Pictures of the drainage collection boxes and the new Mobi-Mat were available for the Committee's review; they are attached to the historical report of this meeting.) The Director reported that, in a historical comparison, garbage collection for May was one hundred (100) tons less than it has been in the five (5) year comparisons; several theories were put forth about why this might have occurred. Vehicle maintenance for May for Public Works was under-budget, and the Director anticipates ending the year seven to percent (7-8%) less than was budgeted.

5. Old Business

Drainage

A. Status of Various Drainage Projects

Dave Stevens of Civil Site Environmental was present to review the feasibility expanding the scope of the 54th-57th Avenue Drainage Project to include 52nd and 53rd Avenues; he distributed a written summary to the Committee members. (A copy of the report is attached to the historical record of the meeting.) In the written report, Mr. Stevens explored two (2) possible solutions, but was clear that the second option is the better one (1). Solution 2 provides for extending the proposed pipes to 53rd Avenue, to increase the pipe dimensions of the existing design to increase capacity and to install a new outfall from the Wild Dunes lagoon systems to increase the discharge capacity of the system. The new outfall would consist of a control structure to be placed in Lake 6 with the outfall tied to an existing culvert under Racquet Club Road, which currently drains to the marsh area around Morgan Creek. Based on Mr. Stevens' studies, the second solution would provide relief of flooding and a reduction in duration of standing water in large storm events and have little-to-no impact on the existing lagoon systems in terms of storm staging in the areas of concern. "The addition of a second outfall structure from the lagoon system will also allow for the possibility of future upgrades by providing additional available capacity. This capacity could be used to collect some areas of Palm Boulevard between 53rd and 56th Avenues that currently do not have any established drainage."

The proposed expanded scope of the project increases the cost by approximately one hundred five thousand dollars (\$105,000) for a total preliminary estimate of eight hundred nine thousand dollars (\$809,000).

Mr. Stevens stated that he would contact the City Administrator with information on when the design work would be complete, the time involved in permitting, an idea when the bid package would be available for publication and an idea of when work could begin, as well as a breakout of costs between the work in the public right-of-way and the work on Lowe's property.

B. Status of Drainage Maintenance Request for Proposal

Assistant Dziuban reported that the RFP had been advertised as noted at the previous meeting; a bid addendum had been issued today in response to questions posed by interested vendors. The bid opening is scheduled for 2 p.m. on Wednesday, June 23. In addition, Assistant Dziuban stated that she had advised the interested parties to come to the island for a tour with by Director Pitts in the next couple of weeks. The bids will be evaluated, and a recommendation for award of the contract will be prepared for the July meeting.

5. Old Business

A. Consideration of CTC Project Requests

Administrator Tucker explained that the CTC funds can be used for re-surfacing roads, drainage, road improvements, rocking, paving, etc, and that the City has been fortunate to receive funds in the past several years. The City may submit four (4) projects for consideration, but they must be prioritized based on importance to the City before submission. For the past few years, the number one (1) priority for the Isle of Palms has been the 54th-57th Avenues Drainage Project; in addition, last year, the City's list included the paving of Cassina Boulevard, improvements and beautification for parking at 21st Avenue and replacement of the 21st Avenue sidewalk. The City received one hundred thousand dollars (\$100,000) for the 54th-57th Avenue Drainage Project last year, and the City Administrator suggested that the project be submitted again this year with the expanded scope.

Administrator Tucker reminded the Committee that the Public Safety Committee would also be asked to suggest projects for submission.

MOTION: Chair Duffy moved to make the following prioritized requests to CTC for funding: (1) 53rd-57th Avenue Drainage, (2) 21st Avenue parking expansion and beautification and (3) paving of Cassina Drive; Councilmember Thomas seconded and the motion PASSED UNANIMOUSLY.

B. Consideration of Award of Contracts in Excess of \$10,000 – None

7. Miscellaneous Business

The beach monitoring results for the month of May were satisfactory according to DHEC.

Director Pitts commented that, if the budget passes in its present form, the new garbage truck would be purchased and Truck 15 would be a spare. Other than being in need of brakes, the truck is in good repair according to the Director and could be serviceable as a spare for four to five (4-5) years. He asked the Committee for its feedback on getting rid of the truck and getting possibly three thousand to thirty-five hundred dollars (\$3,000-3,500) or keeping it as a spare; there are funds in the vehicle maintenance budget for the brake repairs without exceeding the budget.

Chair Duffy stated that he trusted Director Pitts to operate the Public Works Department in the most efficient manner; the Director stated that, when Truck 15 “died,” it would not be replaced.

Chair Duffy inquired as to when the palm trees along Palm Boulevard would be trimmed; Director Pitts responded that the bids for this job had been higher than the amount in the budget. B&G Tree Service of Mount Pleasant had submitted the lowest bid at twenty-six dollars (\$26.00) per tree; they have been contracted to trim as many trees between 21st and 41st Avenues as the eighty-five hundred dollars (\$8,500) in the budget would go.

In addition, Chair Duffy asked when the pooper-scooper post at the 46th Avenue beach access would be replaced; Director Pitts answered that the replacement was scheduled for the next day.

A brief discussion on the type of pooper-scooper bags being used by the City followed.

Next Meeting Date: 2 p.m., Wednesday, July 7, 2010 in Council Chambers.

8. Adjourn

MOTION: Councilmember Stone moved to adjourn the meeting at 5:09 p.m.; Councilmember Thomas seconded and the motion PASSED UNANIMOUSLY.

Respectfully submitted:

Marie Copeland
City Clerk