

**PUBLIC WORKS COMMITTEE**  
4 p.m., Wednesday, September 1, 2010

The Public Works Committee held its regular meeting at 4 p.m. on Wednesday, September 1, 2010 in the Public Works Department at 1303 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Councilmembers Stone and Thomas, Chair Duffy, Assistant to the Administrator Dziuban, Public Works Director Pitts and City Clerk Copeland. There was a quorum present to conduct business.

1. Chair Duffy called the meeting to order and acknowledged that the press and public had been duly notified of the meeting in accordance with the Freedom of Information Act.

**2. Approval of Previous Meeting's Minutes**

**MOTION: Councilmember Stone moved to approve the minutes of the regular meeting of August 4, 2010 as submitted; Councilmember Thomas seconded.**

Chair Duffy pointed out that the final "e" had been left off Mr. Rawle's name; in addition, Mr. Rawle is a resident of 53<sup>rd</sup> Avenue, not 51<sup>st</sup> as indicated.

Councilmember Stone stated that there was a misspelled word in the motion on page 6 – salve should be salvage.

**VOTE: The motion to approve the corrected minutes PASSED UNANIMOUSLY.**

**3. Citizens' Comments – None**

**4. Departmental Reports for August – Director Pitts**

Because the meeting was taking place on the first day of the month, Director Pitts related that the data for the collection reports was not yet available; the information provided at the October meeting would include two months. Fewer beach sweeps were needed in August providing personnel with the opportunity to start general maintenance on the island, for example, the sign at Forest Trail now has only one (1) "r." At Administrator Tucker's request, "NO OUTLET" signs will be re-installed on the non-ocean side at 43<sup>rd</sup> to 45<sup>th</sup> Avenues on Thursday. The City's water pumps were placed at 53<sup>rd</sup> Avenue on Friday, August 6 in response to standing water from heavy rainfall; the pumps were used the following day on 46<sup>th</sup>, 51<sup>st</sup> and 53<sup>rd</sup> Avenues. Director Pitts noted that SCDOT has been working at the entrance to the County Park on 14<sup>th</sup> Avenue to replace the stormwater drains and repair the road. The purchase of tires and rebuilding a hydraulic cylinder were the large expenditures for vehicle maintenance during the month; the Department remains on target.

Director Pitts commented that the four-wheeler transferred from the Fire Department was even more useful to Public Works than had been anticipated, because he was now able to better distribute the Department's resources by having an additional mode of transportation. For instance, the four-wheeler was used to transport personnel and equipment to do weed-eating along Palm Boulevard in August.

Councilmember Thomas inquired about the costs of recycling and the impact recycling had on the lower volumes of garbage the Director had quoted in recent months; Director Pitts stated that the effects of recycling were hard to determine in that certain routes were filled with recyclable materials over the summer months. The Director stated that recycling was a service of Charleston County and did not have a direct cost to the City. Councilmember Stone noted that one (1) big recycling challenge to the City was the short-term rental units, specifically the condominiums; he voiced his opinion that, if recycling containers could be placed at the condominiums, the level of recycling on the island would increase substantially. The issue of who will bear the cost of the recycling containers is a hindrance to making the concept a reality.

## **5. Old Business**

### **A. Update on Drainage Projects**

Assistant Dziuban reported that she, Administrator Tucker, Attorney Halversen and Dave Stevens of Civil Site Environmental had met with Dan Batista, Director of Development for Lowe Wild Dunes Investors, and Jack Smith, attorney for Lowe Wild Dunes Investors, to discuss the easement that City is seeking. In Assistant Dziuban's opinion, acquisition of this easement is one (1) of the last hurdles to be overcome before proceeding with the permitting and bidding of the 52<sup>nd</sup> to 57<sup>th</sup> Avenues Drainage Project. Among the issues discussed were that the path the infrastructure would follow was the most advantageous to future development plans for Wild Dunes Investors, the timing of the project as it relates to Wild Dunes' guests and that the disruption of a high traffic area would occur in January or February of 2011. The representatives of Lowe Wild Dunes Investors were satisfied that the placement of the lines created the least possible interference with future development, and Administrator Tucker agreed to provide them with the proposed schedule for the project. Assistant Dziuban stated that Mr. Batista and Mr. Smith were very positive and had stated that the executed document should be returned to the City within the week. At the meeting, Mr. Stevens indicated that he was ready to apply for the necessary permits.

### **B. Consideration of Street Sweeping Bid**

Assistant Dziuban recalled from the August meeting that the lowest bidder, Southland Landscape Management, had been disqualified because they did not have the proper equipment to perform the job to the City's satisfaction; Southland had the same equipment that had been used when they had been awarded the contract several years ago. The difference between the other two (2) bidders, Star Cleaning USA and Sweeping South, was three hundred thirty-five dollars and forty cents (\$335.40). Since the August meeting, Director Pitts has checked references for both remaining bidders and confirmed the amount of advance notice each bidder would need in order to provide additional sweeps, because the Committee had expressed concern about Star Cleaning's response time since they also have been awarded the sweeping contract from SCDOT. Director Pitts stated that the references had been equal between the two (2) companies and each company had stated that they could respond to the call for additional sweeps with twenty-four to forty-eight hours (24-48 hrs.)

In response to Chair Duffy's question about the cost comparison between the two (2) companies for additional sweeps, Assistant Dziuban stated that the cost for additional

sweeps were priced in the bid by the number of linear feet and for specific areas of the island. A schedule of the areas and related pricing is as follows:

<u>AREA</u>	<u>Star Cleaning</u>	<u>Sweeping South</u>
The IOP Connector	\$ 2.02/linear foot	\$ 3.17/linear foot
Breach Inlet Bridge	67.50	99.48
Palm Blvd, 10 <sup>th</sup> to 22 <sup>nd</sup>	135.00	152.00
Palm Blvd, 41 <sup>st</sup> Avenue curve	67.50	17.73
Ocean Blvd., 10 <sup>th</sup> to 14 <sup>th</sup>	177.00	149.00

Assistant Dziuban reminded the Committee that the City's procurement code states that, if the decision is made not to select the low bidder, a reason must be indicated.

Assistant Dziuban asked Director Pitts for which area were the majority of additional sweeps requested; he stated that the requests were most likely to be for the Connector or the central locations on the island. According to the Director, Sweeping South, the City's present contractor, tends to sweep the entire route when called upon to provide an additional sweep. Director Pitts added that he tries to anticipate special events on the island in order to coordinate routine sweeps to those events in order to avoid additional sweeps.

**MOTION: Chair Duffy moved to recommend to Ways and Means to award the Street Sweeping contract to Star Cleaning, USA; Councilmember Thomas seconded and the motion PASSED UNANIMOUSLY.**

#### **C. Update on Debris Removal**

Assistant Dziuban reported that, as directed at the August meeting, Director Pitts has obtained copies of ordinances from surrounding communities regarding the removal of debris left by contractors and landscapers. Administrator Tucker has not had an opportunity to review the ordinances as of this meeting and will be prepared to discuss at the October meeting.

**6. New Business – None**

**7. Award of Contracts in Excess of \$10,000 – see Item 5B**

**8. Miscellaneous Business**

Chair Duffy reported that he has received several e-mails concerning the lack of recycle bins at Front Beach and asked the staff and Committee for comments. Assistant Dziuban commented that the City has had experimental recycling programs at Front Beach in the past and found that recycling was too personnel intensive, primarily due to the time involved in sorting the non-recyclable items that were placed in the bins, and then the time required to deliver the recycled materials to a Charleston County pickup site.

Chair Duffy questioned whether the placement of the recycle containers that have three (3) separate bins – one each for paper, cans/plastic and garbage – could eliminate the sorting

problem for Public Works. Assistant Dziuban indicated that City can provide any and all services that Council deems appropriate, but to provide this type of recycle container would require an increase to the Public Works budget. Assistant Dziuban also recalled that she and Director Pitts had had a similar discussion with Dave Kynoski of the Wild Dunes Community Association and there might be a possibility for partnering on a recycling effort.

Chair Duffy asked that the cost of the three (3) container recycle bins be investigated for the next meeting.

**Next Meeting Date: 4 p.m., Wednesday, October 6, 2010.**

Pursuant to the Committee's motion to salvage Packer 8, Assistant Dziuban reported that the vehicle had been disposed of for a price of twenty-nine hundred dollars (\$2,900). Director Pitts had decided to remove a hydraulic cylinder, valued at fourteen hundred dollars (\$1,400), that can be a replacement on another Public Works' vehicle.

**9. Adjourn**

**MOTION: Councilmember Stone moved to adjourn the meeting at 4:40 p.m.; Councilmember Thomas seconded and the motion PASSED UNANIMOUSLY.**

Respectfully submitted:

Marie Copeland  
City Clerk