

PUBLIC WORKS COMMITTEE

4:00 p.m., Thursday, June 8, 2011

The regular meeting of the Public Works Committee was held at 4:00 p.m. on Thursday, June 8, 2011 in Council Chambers of City Hall, 1207 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Councilmembers Stone and Thomas, Chair Duffy, Public Works Director Pitts, and Assistant to the Administrator Dziuban. A quorum was present to conduct business.

1. Chair Duffy called the meeting to order and acknowledged that the press and public had been duly notified of the meeting in accordance with the Freedom of Information Act.

2. Approval of Previous Meeting's Minutes

MOTION: Councilmember Stone moved to approve the minutes of the regular meeting of May 2, 2011 as submitted: Councilmember Thomas seconded and the motion PASSED UNANIMOUSLY.

3. **Citizens' Comments – None**

4. Departmental Reports for May 2011

Activity increased for the Public Works Department in the month of May. Beach sweeps were more frequent as was mowing rights-of-way and cleaning beach path vegetation. Councilmember Stone asked what prompted beach sweeps. Director Pitts stated that the need for sweeps is identified through a coordinated effort between the Public Works Department, the Police Department and Schupp Enterprises, the City's vendor for emptying yellow litter barrels. Director Pitts clarified that abandoned items on the beach are tagged after 7 p.m. the night before by Police Department personnel and are collected in the morning if they are still abandoned and tagged. The Charleston County Public Works Department was on the island in May, cutting vegetation in ditches. Eadies is scheduled to clean ditches at 45th Avenue, Sundial Circle and Sand Dollar Drive. The Director has also asked Eadies to clean a ditch not included in the original plan, a small pipe ditch connecting between 20th Avenue and 21st Avenue, while they are mobilized. Director Pitts called the Committee's attention to the updated data in the reports (a copy of which is attached to the historical record of this meeting) and remarked that vehicle maintenance is on track. Director Pitts intends to procure two (2) tires for the Caterpillar at approximately three thousand dollars (\$3,000) before the end of the month. A hydraulic cylinder was replaced in PW16 for eighteen hundred dollars (\$1,800). Even with these expenditures, the Director anticipates ending the year well within his vehicle maintenance budget. The Director noted that the yard debris collection data may seem skewed, but the Committee should recall that the Caterpillar was not operational during the month which affected the efficiency of collections.

Director Pitts reminded the Committee that the City's ordinances prohibiting plastic bags for yard debris is already in effect, but Charleston County delayed their similar prohibition to October. The Director reported that Charleston County had contacted him to inquire if the vehicles used by the City of Isle of Palms could accommodate a debris container. The Director answered this survey question in the affirmative.

As a point of information, the Department does not collect paint cans with paint inside as these are not accepted at the landfill. Public Works personnel inspect cans before collecting materials to prevent being turned away at the landfill.

5. Old Business

Update on Drainage Projects

Assistant to the Administrator Dziuban reported that according to Civil Site Environmental, Eadies Construction is finishing locating utility lines on 52nd, 53rd, 54th, and 55th Avenues. The "locate" process has been more challenging than the engineer had hoped. Once the locates are complete, the contractor will go back through these avenues to lay pipe.

City Hall has received two (2) phone calls regarding irrigation systems affected by the project, and those are evaluated on a case-by-case basis. Councilmembers could receive similar phone calls from residents.

Civil Site Environmental estimates another thirty (30) days of work will occur before the project is complete. The contractor's timeline has been affected by careful clean up as the work progresses and by providing individual attention to residents.

6. New Business

7. Consideration of Contracts in Excess of \$10,000 – None

8. Miscellaneous Business

9. Beach Monitoring Results for May 2011

The results are satisfactory.

Next Meeting Date: 4 p.m., Wednesday, July 6, 2011 in Council Chambers.

10. Adjourn

MOTION: Councilmember Stone moved to adjourn the meeting at 4:19 p.m.; Chair Duffy seconded and the motion PASSED UNANIMOUSLY.