

PUBLIC WORKS COMMITTEE
4:00 p.m., Wednesday, January 14, 2009

The regular meeting of the Public Works Committee was held at 4:00 p.m. on Tuesday, January 14, 2009 in the Public Works Building at 1303 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Chairman Bettelli, Councilmen Cronin and Duffy, City Administrator Tucker, Public Works Director Pitts, Assistant to the Administrator Dziuban and City Clerk Copeland.

1. Chairman Bettelli called the meeting to order and acknowledged that the press and the public had been duly notified in accordance with the Freedom of Information Act.

2. Election of Chair and Vice Chair

Councilman Cronin nominated Chairman Bettelli to remain as Chairman for 2009; Councilman Duffy seconded and the vote was unanimous.

Chairman Bettelli nominated Councilman Cronin to serve as Vice Chair; Councilman Duffy seconded and the vote was unanimous.

3. Approval of the Minutes of the Previous Meeting

MOTION: Councilman Cronin moved to approve the minutes of the regular meeting of November 5, 2009 as submitted; Councilman Duffy seconded and the motion PASSED UNANIMOUSLY.

4. Citizens' Comments

Bev Ballow, 3009 Waterway Boulevard, informed the Committee that she was putting together a website that will contain suggestions for reducing residential trash, especially the short-term rentals. She asked that the Committee offer their ideas for inclusion.

5. Departmental Reports for November & December, 2008 – Director Pitts

Director Pitts reported that the priority for November had been mowing all of the beach access paths and the priority for December had been providing all necessary assistance for the Christmas decorating. He reported that he had been encountering problems with the Charleston County sign shop; they were now requiring that the various municipalities provide the materials for signs they were to make, but there was a problem with their providing the specifications of the materials and quantity to purchase. Administrator Tucker remarked that she had contacted the County Administrator Mac Canterbury about the problem and felt certain that it would be resolved. If the County does not respond within a week, the Administrator said that the City might have to buy signs commercially to satisfy the immediate needs.

Director Pitts directed the Committee's attention to the vehicle maintenance expenses; he noted that, year-to-date, expenses were approximately eight percent (8%) over budget, but he anticipated that the department will end the year under budget.

6. Old Business

A. Update on Key Drainage Problem Areas List

Director Pitts stated that there was still the problem on Old Forest Trail, but it is due to be addressed in year 5, this year, of the Eadies' contract. In addition, the underground pipe between 20th and 21st Avenues, that was completely clogged, was cleaned today; the pipe was vacuumed and the ditch was recut.

B. Update of Debris Removal RFP

Assistant Dziuban informed the Committee that the RFP for this project had been advertised in *The Post and Courier* on Sunday, January 11, 2009 and that it is posted to the City's website. Questions from interested vendors are due on January 30, and the bid opening is scheduled for 2 p.m. on March 4, 2009.

7. New Business

A. Discussion on Cleaning of Collection Boxes on Ocean Boulevard

Director Pitts stated that he did not have a written quote, but Eadies quoted, on the phone today, a price of \$3,200 to clean the piped ditch from the large parking lot on Front Beach to 14th Avenue and Ocean Boulevard. The Director explained that, when there are heavy rains, the large lot floods.

MOTION: Chairman Bettelli moved to recommend approval to Ways and Means for Eadies to clean the underground pipe between the large parking lot on Front Beach to 14th Avenue and Ocean Boulevard for the price of \$3,200 to be taken from the Short-Term Drainage Contingency Fund; Vice Chair Cronin seconded and the motion PASSED UNANIMOUSLY.

B. Spring Household Hazardous Materials Collection – March 14, 2009

Chairman Bettelli announced that arrangements had been finalized with Charleston County to hold a second household hazardous materials collection from 9 a.m. to noon on Saturday, March 14, 2009. As before, the collection will be held in the large parking lot on Front Beach and the advertising will be the same; Vice Chair Cronin suggested that a notice go into the IOP Water and Sewer billings.

C. Consideration of Award of Contracts in Excess of \$10,000 – None

8. Miscellaneous

Administrator Tucker informed the Committee that she had received the annual letter from the Charleston Transportation Commission (CTC) notifying the City of the deadline for submissions for project requests. She reminded the Committee that both the Public Safety and Public Works Committees were given an opportunity to recommend projects; the recommendations from Public Safety, in order of importance, were the following:

1. the 54th to 57th Avenue Drainage project,
2. improvement to and beautification of 41st Avenue bike path, and
3. island parking study to be divided into three (3) zones.

After some discussion, the Public Works Committee recommended the following, prioritized list:

- 1, the 54th to 57th Avenue Drainage project;
2. Lauden drainage problem;
3. 41st Avenue bike path and beautification;
4. 41st to 57th Avenue bike path; and
5. parking study.

Next Meeting Date: 4 p.m., Wednesday, February 11, 2009

9. Adjourn

MOTION: Vice Chair Cronin moved to adjourn at 4:40 p.m.; Councilman Duffy seconded and the motion PASSED UNANIMOUSLY.

Respectfully submitted:

Marie Copeland
City Clerk