

Public Works Committee
Isle of Palms, South Carolina
October 10, 2007

The regular meeting of the Public Works Committee was held at 4:00 p.m. on Wednesday, October 10, 2007 at the Public Works Building, 1303 Palm Boulevard, Isle of Palms, South Carolina. Present were Chairman Bettelli, Councilwoman Hanbury, Councilman Cronin, Public Works Director Pitts, City Administrator Tucker and City Clerk Copeland.

1. **Call to order.** Councilman Bettelli called the meeting to order and stated that the press and the public had been duly notified of the meeting in accordance with the Freedom of Information Act.

2. **Approval of Previous Meeting's Minutes:**

MOTION: Councilwoman Hanbury moved for approval of the minutes of the September 13, 2007 meeting as presented; Councilman Cronin seconded and the motion PASSED UNANIMOUSLY.

3. **Citizens' Comments.** None.

4. **Old Business:**

A. RFP for Pre-disaster/Post-disaster Debris Removal – Update

Administrator Tucker announced that progress had been made; she had completed her editing process and the RFP had been forwarded to legal.

B. DOT Response to Rights-of-Way Issues

Prior to writing the letter, Robert Clark of SCDOT had explained to Administrator Tucker that one of the complications associated with the rights-of-way on Isle of Palms streets was that the same legal parameters did not exist for every right-of-way. He included in his correspondence the documentation he had related to certain Isle of Palms streets right-of-way. In Administrator Tucker's estimation, what needed to happen now was a reconciliation between this letter and other information that the City has based on legal work that has been done in the past.

Councilman Cronin had taken the information from SCDOT and tried to translate it onto a street map of Isle of Palms; he found that there were no streets west other than Merritt Boulevard and there was nothing in Forest Trail in the DOT data. He stated that the information east of 41st was clearer, and he suspected that was because the streets were newer.

The Administrator informed the Committee that the City was in litigation that may “trump” the list provided by SCDOT. She expressed her feeling that a reconciliation needed to occur to determine which streets were state and which were municipal; once done, the City and SCDOT needed to enter into a new agreement with similar terms as stated in the one provided with certain modifications. Administrator Tucker added that there were some streets that the City would not want the state to have control over, such as the Front Beach area.

Director Pitts related that he has a list of all roads on the Isle of Palms that are not in the state system. Councilman Cronin offered to generate an Excel spreadsheet containing the City streets and to include the right-of-way width on each.

C. Sun Dial Circle Ditch – Update

Administrator Tucker summarized the problem as one where City personnel observed construction on the ditch; they were concerned about how the pipe was wrapped and the elevation of the pipe. The ditch was the property of the Wild Dunes Community Association, but the water that flowed through to the outfall was that of the City. To determine whether a problem truly does exist, the City must have some elevations done by Seamons Whiteside, which Director Kerr has ordered. It was determined that the fabric wrapping has been installed. Today Director Kerr added these comments to his report:

“the approved design (by the City and WDCA) called for the new pipe to be at the same elevation as true bottom of the existing ditch.”

Administrator Tucker reported that the City will continue to monitor this construction to ensure this design parameter is met and that the City is protected.

5. New Business:

A. Ordinance Revisions Related to Rollout Carts and Beach Debris and Holes

The Public Works Committee decided to delay any action until it received recommendations from the Beach Advisory Committee since the subjects of beach debris and holes were on the agenda for the Beach Advisory Committee, which met later in the day. As a result of this, the joint meeting with the Public Safety Committee must be postponed beyond the November target date. Councilwoman Hanbury reported that she had written changes for the beach debris ordinance, and she distributed it to the members of the Committee for purposes of study.

Administrator Tucker announced that the City has requested clarification from Charleston County on the matter of what to do with the water to be drained from pools as the issue relates to NPDES regulations.

B. Consideration of Extension of Beach Trash Pickup Contract

A request from Schupp Enterprises, Inc. for a five-year contract extension at no increase in cost was presented by Administrator Tucker. She noted that extensions have been given in the past. The financial information included in the meeting packets indicated the monies paid to the company over the past five (5) years, both the detail and annual summary. The Administrator thought this information was important because the job duties have expanded over the term of the contract as follows:

2004-2005	added Front Beach enhancements, plus early spring break occurred;
2005-2006	added Breach Inlet and another early spring break; and
2006-2007	more of the same.

She also informed the Committee that, as the scope of duties expanded, the budget has been increased. She related that the cost to the City has equated to clean beaches. Administrator Tucker also notified the Committee that, based on the City's Procurement Code, unless the Committee considered this as a sole source, the job must go out for bid; she noted that, if it were to go to bid, the only respondent, she suspected, would be Schupp Enterprises because he has the equipment necessary to do the job. Any other respondents would be in Myrtle Beach or Hilton Head, but they would not likely find it profitable to come to the Isle of Palms. Mr. Schupp was present and stated the only thing that could cause an increase in his billing would be for the City to add more cans at additional locations for him to empty.

MOTION: Councilman Cronin moved that the Public Works Committee recommend to the Ways and Means Committee the extension for five (5) years of the contract to Schupp Enterprises, Inc., as a sole source provider, for beach trash pickup; Councilwoman Hanbury seconded and the motion PASSED UNANIMOUSLY.

Councilwoman Hanbury brought to the Committee's attention that the Beach Management Plan states the following:

"Isle of Palms public access points are marked with 'Beach Access' signs, and annual maintenance occurs to replace lost or damaged signs. The access points also have beach regulation signs and trash receptacles (on the street and beach

sides of the access path), and many have dog waste collection and disposal containers.”

She stated very definitively that these trash receptacles are not in place and expressed her feeling that, if this was a requisite in the City’s Beach Management Plan, the City could not avoid complying with it; therefore, arrangements should be made to purchase the cans. The Administrator responded that the portion of the plan to which she referred would be reviewed to determine just how critical it was.

6. Monthly Public Works Report – Director Pitts

Director Pitts announced that the City had gone to one (1) trash pickup per week effective October 1, 2007, which has eliminated two (2) trips per week for the off-season. He stated that the \$5,223.48 on the Vehicle Maintenance Report was for rear hubs and a leaky fuel tank on the City’s oldest truck.

7. Miscellaneous

Councilwoman Hanbury said that she has pictures of the Wild Dunes employees at the debris pickup. She reported to Director Pitts that the kudzu at Breach Inlet has grown over the SCE&G sign; Director Pitts informed her that the overgrowth will be cut this week by the Public Works Department.

The next meeting was scheduled for 4:00 p.m., Monday, November 12, 2007.

MOTION: With no further business to come before the Committee, Councilwoman Hanbury moved for adjournment at 4:43 p.m.; Councilman Cronin seconded and the motion PASSED UNANIMOUSLY.

Respectfully submitted:

Marty Bettelli, Chairman