

PUBLIC WORKS COMMITTEE
5:00 p.m., Thursday, October 4, 2012

The regular meeting of the Public Works Committee was held at 5:00 p.m. on Thursday, October 4, 2012 in the City Hall Conference Room, 1207 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Councilmember Loftus and Stone, Chair Buckhannon, City Administrator Tucker, Public Works Director Pitts, Assistant Dziuban and City Clerk Copeland. A quorum was present to conduct business.

1. Chair Buckhannon called the meeting to order and acknowledged that the press and public had been duly notified of the meeting in accordance with the Freedom of Information Act.

2. **Approval of Previous Meeting's Minutes**

MOTION: Councilmember Loftus moved to approve the minutes of the regular meeting of September 6, 2012 as submitted; Councilmember Carroll seconded and the motion PASSED UNANIMOUSLY.

3. **Citizens' Comments** – None

4. **Departmental Reports for September 2012** – Director Pitts

A. **Maintenance Reports**

B. **Trash Collection Tracking Reports**

Director Pitts reported that the department has slowed down on beach sweeps in September; the sweeps will be on an as-needed basis for the coming months; the focus of work was the initiation of cleaning beach access paths. The picnic table for Front Beach has been installed, but the bench that was sent is the wrong style. Eadie's has completed cleaning the vegetation out of the drainage ditches; the next step is cleaning the collection boxes.

Charleston County Public Works was on the island to camera the 21st Avenue stormwater system; they found a couple of problems that they can repair using the City's stormwater funds.

Vehicle maintenance costs were in-line for the month.

Since the introduction of single-stream recycling, the garbage tonnage continues to go down; debris collection was average.

Councilmember Loftus asked what the delivery date for the balance of the single-stream recycling bins was; Assistant Dziuban stated they were due the end of October or the beginning of November, but definitely before Thanksgiving according to Director Pitts.

Responding to Councilmember Loftus' inquiry about the status of the City's request to the County for educational materials for island residents, Assistant Dziuban stated that she had spoken with Carolyn Caruso of the County earlier in the day and been told that they have developed a package of materials for the vacation rental agencies that includes a cover letter of explanation, magnets for the interior of the properties, a brochure and a flyer; this packet is targeted at the short-term rental and the renters understanding the best use of the bins. The County plans to distribute the materials in the next three to four (3-4) weeks. Assistant Dziuban

noted that the County has not yet started to work on educational materials for residents; with the balance of the island set to get their bins in the next month, Councilmember Loftus thought it was critically important to get these materials in the hands of residents. Assistant Dziuban assured the Committee that she would follow-up with the County.

Chair Buckhannon informed the Committee that the new recycling bins must be on the street with the handles facing away from the street; if they are not on the street this way, the County will pass by and not empty the recycling bin. Director Pitts added that recycled materials that are resting on the ground beside the recycling bin will not be picked up; the personnel on the trucks do not get out of the trucks for any reason. Councilmember Loftus suggested that a notice be put on the website telling residents the way the bins need to be put on the street.

5. Old Business

A. Update on Drainage Project

Assistant Dziuban reported that an important piece of information was omitted from last month's discussion on the second phase of the drainage project from 45th to 52nd Avenues. From studying the as-builts, Dave Stevens confirmed that 41st, 42nd, 43rd, and 44th Avenues already have drainage infrastructure; omitting them from the project is not related to capacity at the outfall. The Assistant also reported that these streets do not have flooding issues.

B. Update on County Transportation Committee Re-surfacing

Director Pitts attended the pre-construction meeting and reported that the roads to be re-surfaced on the island are as follows:

Charleston Boulevard from Carolina to 4th Avenue,
5th, 6th, 7th, 8th, 9th and 10th Avenues,
11th, 12th, 13th Avenues,
Oak Harbor – the entire length, and
Hartnett Boulevard from 34th to 41st.

6. New Business – None

7. Miscellaneous Business

Next Meeting Date: 5:00 p.m., Monday, November 5, 2012 in the Conference Room.

8. Adjourn

MOTION: Councilmember Carroll moved to adjourn the meeting at 5:19 p.m.; Chair Buckhannon seconded and the motion PASSED UNANIMOUSLY.

Respectfully submitted:

Marie Copeland, City Clerk