

**Public Works Committee**  
5:30 p.m., Tuesday, June 11, 2013

The regular meeting of the Public Works Committee was held at 5:30 p.m., Tuesday, June 11, 2013 in the City Hall Conference Room, 1207 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Councilmember Loftus and Ward, Chair Buckhannon, Administrator Tucker, Director Pitts, Assistant to the Administrator and City Clerk Copeland; a quorum was present to conduct business.

1. Chair Buckhannon called the meeting to order and acknowledged that the press and public had been duly notified of the meeting in accordance with the Freedom of Information Act.

**2. Approval of Previous Meeting's Minutes**

Councilmember Loftus asked that the wording about his absence from the last meeting be changed.

**MOTION: Councilmember Ward moved to approve the minutes of the regular meeting of May 6, 2013 as changed; Councilmember Loftus seconded and the motion PASSED UNANIMOUSLY.**

**MOTION: Chair Buckhannon moved to reorder the *Agenda* to discuss *Old and New Business* at this point in the meeting; Councilmember Loftus seconded and the motion PASSED UNANIMOUSLY.**

**5. Old Business**

**A. Update on Deployment of Yellow Barrels on Land-side of Palm Boulevard**

Director Pitts had pictures on his phone of the limited amount of garbage being placed in the containers that were put on the land-side of Palm Boulevard at the end of four (4) beach access paths. This demonstrates that they are not being used at the end of the first two (2) weeks of a trial program. The container at 34<sup>th</sup> Avenue had household garbage in it.

Administrator Tucker summarized that the barrels are not being used for beach debris, but for household garbage, particularly at 34<sup>th</sup> Avenue.

Director Pitts recommended leaving them in place for two (2) more weeks to see if the trend continues; if it does, the barrels should be re-deployed for better use.

**B. Discussion of Progress on Assigned Work Task at 1801 Palm Boulevard**

Director Pitts reported that he has received one (1) estimate for the work; Yard Works' personnel walked the property, but has not yet submitted an estimate.

Assistant Dziuban indicated that the estimates are of a dollar amount not to involve the City's procurement code requiring a public bid, but the City continues to seek a second estimate for the work. The Assistant commented that the work is rather complicated in that certain species of vegetation on the property must be protected based on restrictions in the Greenbelt agreement.

Chair Buckhannon asked whether the City could get people on work release through Charleston County to clear the debris from the property. Councilmember Loftus suggested that the clearing of debris from the property be a community service project for offenders in the Livability Court.

Administrator Tucker noted that people performing community service must be supervised; therefore, they are given tasks where the supervision is already in place and not taking a City employee of his regular job to supervise these youths. She said that she would look into the possibility of using a crew on the Charleston County work release program since they are supervised.

### **C. Update on Phase 2 Drainage Project**

Based on actions of the Public Safety Committee supported by City Council, the application for CTC funding for this project is being completed for submission at the end of the week. The Administrator was encouraged that the project will get funding this round for the following reasons:

- It has been submitted for the past two to three (2-3) years;
- The City has completed the engineering for the project;
- The scope of the project has been narrowed; and
- The City has budgeted two hundred thousand dollars (\$200,000) in the FY14 budget for construction.

### **D. Update on Surveying of 56<sup>th</sup> and 57<sup>th</sup> Avenue and Sparrow Drive**

Civil Site Environmental has completed the survey work on these streets.

## **6. New Business**

### **A. Consideration of Recycling on the Beach**

Chair Buckhannon noted that this subject has been discussed in the past and did not garner support from the Committee because people tended to put anything in the recycling containers, recyclable or not, making separation necessary to recycle the materials for which the City does not have the staffing.

Administrator Tucker recalled that she had sent the Committee members her notes relative to the inquiry about recycling on the beach; she has also been calculating the cost and how it could be deployed. In rough numbers, staff decided that the City would need an equivalent number of blue recycling containers as the yellow barrels as well as two (2) additional hoppers which cost fifty-five hundred dollars (\$5,500) each. The Administrator added that the problem with the roll carts and recycling at the beach is that they would have to be placed at the beach access paths and would stay out all of the time.

The Administrator stated that she would like to see Charleston County seek some type of grant for a beach recycling demonstration project with the Isle of Palms being the test site.

Councilmember Loftus voiced the opinion that there is a beach community somewhere that is successfully recycling on the beach and that the City needs to tap into their methodology.

Chair Buckhannon indicated that the City had done that when the matter was discussed previously and had learned that these local governments were having the same problems – contaminated recyclables become garbage. The Chair urged the City Administrator to continue efforts with Charleston County to apply for a grant as she had stated earlier to possibly have in place for next year.

Director Pitts stated that, if a beach recycling program were to be successful, the City would see cost savings in user fees.

#### **B. Discussion of Sidewalk Extension on JC Long Boulevard**

Before the meeting, Administrator Tucker distributed three (3) diagrams of illustrating various locations for a sidewalk on JC Long Boulevard. The Administrator stated that the City had avoided installing a sidewalk there due to the number of obstructions in the area; she informed the Committee that none of these sketches have been presented to the owner of the Island Time Beach Shop for his input. The only stipulation the City has received from SCDOT (this is SCDOT right-of-way) is that the sidewalk must be a minimum of five feet (5 ft.) from the edge of the travel-way; the City will need an encroachment permit from SCDOT. The City will seek to have Charleston County execute the job, utilizing their funds.

Councilmember Loftus asked what had been the impetus for this request.

Administrator Tucker stated that Councilmember Ward had made the request; she noted that the sidewalk along JC Long just ends. Councilmember Ward said that people had commented about it over the years. He indicated that, at night as people are leaving the Front Beach area, the only place for them to walk is in the street, and cars turn onto JC Long driving faster than they should, creating a safety issue.

Administrator Tucker suggested that Committee members visit the area to re-familiarize themselves with the space to see the obstructions indicated on by dots on the sketches. According to the Administrator, the right-of-way is sufficient to have the sidewalk; therefore, it is possible, but not simple.

The Administrator believes that the County would look favorably on this sidewalk as a small project; the biggest issue is the pilings at four (4) locations.

Councilmember Loftus asked whether consideration had been given to putting a sidewalk on the other side of the street. That was not looked at; it was simply seen as an extension of existing sidewalk. On the opposite side there is a great deal of store-front parking for the Acme Cantina, Sea Biscuit, the real estate business and the limited parking for the rental properties.

#### **C. Contracts in Excess of \$10,000 – None**

**7. Miscellaneous Business**

**Next Meeting Date: 5:30 p.m., Thursday, August 1, 2013 in the Conference Room.**

Director Pitts had another meeting and left the Committee meeting at 5:50 p.m.

**3. Citizens' Comments – None**

**4. Departmental Reports**

Administrator Tucker stated that the information in the Director's reports appeared to be relatively routine; garbage collection tonnage continues to trend downward. Between twice-a-week garbage collections, the Public Works staff works to keep the rights-of-way mowed. The vehicle maintenance expense remains well below budget.

Councilmember Loftus pointed out that yard debris collections continue to increase in volume.

For the week of July 4<sup>th</sup>, garbage collections will be as usual on Monday, July 1 and Tuesday, July 2<sup>nd</sup>; the areas of Breach Inlet to 30<sup>th</sup> Avenue will get their second pick-up on Wednesday, July 3<sup>rd</sup>, and the areas between 30<sup>th</sup> and 57<sup>th</sup> Avenues will have their second pick-up on Friday, July 5<sup>th</sup>.

**8. Adjourn**

**MOTION: Councilmember Loftus moved to adjourn the meeting at 5:57 p.m.; Councilmember Ward seconded and the motion PASSED UNANIMOUSLY.**

Respectfully submitted:

Marie Copeland  
City Clerk