

PUBLIC WORKS COMMITTEE

5:30 p.m., Wednesday, June 3, 2015

The regular meeting of the Public Works Committee was called to order at 5:30 p.m., June 3, 2015 in the City Hall Conference Room, 1207 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Councilmember Ferencz, Chair Ward, Administrator Tucker, Public Works Director Pitts and City Clerk Copeland; Councilmember Loftus' absence was excused. A quorum was present to conduct business.

1. Chair Ward called the meeting to order and acknowledged that the press and public were duly notified of the meeting in accordance with the Freedom of Information Act.

2. Approval of Previous Meeting's Minutes

MOTION: Councilmember Ferencz moved to approve the minutes of the regular meeting of May 13, 2015 as submitted; Chair Ward seconded and the motion **PASSED UNANIMOUSLY.**

3. **Citizens' Comments** – none

4. Departmental Reports for May 2015 – Director Pitts

Director Pitts acknowledged that activity on the island has picked up. In May personnel serviced the pooper-scoopers four (4) times; the Director notified the Committee that the next shipment of pooper-scooper bags has been delayed, but the manufacturer was to ship a partial order today. He reported that ten (10) cases is the threshold he uses to order bags, and he had ten (10) cases two and a half (2½) months ago when the order was placed.

Responding to Councilmember Ferencz, Director Pitts aid that the City has twenty-six to twenty-eight (26-28) pooper-scooper stations on the island.

The Director noted that the debris Public Works personnel remove from the beach is broken chairs and umbrellas, as well as tents and umbrellas that were tagged by a police officer the night before. With assistance from the Recreation Department, the rights-of-way on Palm Boulevard were mowed between 21st and 41st Avenues. According to the Director, Charleston County attempted to clean the Lauden ditch, but the work has not been completed.

Director Pitts again reported to the Committee that the Public Works Department would end the year under-budget for vehicle maintenance.

Garbage collections were close to the same in May of the year as in May of last year at just over two hundred tons (200 T.). Yard debris collections were down primarily because the Department has been operating without one (1) person, but the Director expects collections to increase in June as they get caught up.

The last page of Director Pitts' report has the breakdown of the items taken by the County on the annual Hazardous Household Materials and Shred Day in April.

5. Old Business

Update on Drainage

Lauden

Administrator Tucker stated that she has been in discussions with the County and was told that they had camera-ed the portion of the drainage line that is piped through to the outfall at 30th and Waterway Boulevard. The Administrator asked that a copy of the film be sent to her because she believes there is an obstruction in the pipe but has not received it.

Handicap Space at 21st Avenue

The Administrator reported that she had nothing new to report on this drainage issue; she did take some good pictures of the flooded space earlier in the day. In addition she took pictures of Palm Boulevard between 29th and 30th Avenues. The Administrator noted that she is going to send copies of the photographs to both Charleston County and SCDOT. Administrator Tucker added that she did not know what the answer for those places was because there is nowhere for the water to go.

6. New Business

Consideration of Expediting the Procurement Process for Skid Steer in FY16 Budget

Chair Ward stated that Councilmember Loftus had asked for this item to be added to the *Agenda*.

The Administrator noted that, if the City entered into a contract, the cost would be a FY15 expenditure, not FY16. The best answer would be for Director Pitts to do his work to find the unit he wants to purchase and from whom to be ready to move July 1 to make the purchase.

Administrator Tucker explained that Councilmember Loftus' concern was that the beach paths need to be cut, which they do; he thought that, if the City got the skid steer early, the overgrown paths could be addressed.

Director Pitts stated that, since his plan is to buy a used piece of equipment, he could start looking today, but he did not expect to find the "right" unit until after July 1.

7. Miscellaneous Business

Next Meeting Date: 5:30 p.m., Tuesday, August 4th, 2015 in Council Chambers

8. Adjourn

MOTION: Councilmember Ferencz moved to adjourn the meeting at 5:48 p.m.;
Chair Ward seconded and the motion PASSED UNANIMOUSLY.

Respectfully submitted:

Marie Copeland, City Clerk