

Public Works Committee
4:30 p.m., Thursday, June 2, 2016

The regular meeting of the Public Works Committee was held at 4:30 p.m., Thursday, June 2, 2016 in the City Hall Conference Room, 1207 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Councilmember Ferencz and Chair Ward, Administrator Tucker, Director Pitts, Assistant City Administrator Fragoso and Clerk Copeland; a quorum was present to conduct business. Councilmember Kinghorn's absence was excused.

1. Chair Ward called the meeting to order and acknowledged that the press and public were duly notified of the meeting in accordance with the Freedom of Information Act.

2. Approval of Previous Meeting's Minutes

MOTION: Councilmember Ferencz moved to approve the minutes of the regular meeting of May 2, 2016 as submitted; Chair Ward seconded and the motion PASSED UNANIMOUSLY.

3. **Citizens' Comments – None**

4. Departmental Reports for May 2016 – Director Pitts

Director Pitts reported that the miscellaneous debris collections had been abnormally high in May and that activity on the island, generally, has picked up. The highlight for the month was the painting of the public restrooms, except the doors between the sinks and toilets which are barely attached; the Director estimated that it would cost ten thousand dollars (\$10,000) to replace them all. The door to the maintenance area and plumbing access is unsecured, but it takes a particular motion with a screwdriver to open it.

The Director stated that he expects to end the year two to three thousand dollars (\$2,000-3,000) over budget in Vehicle Maintenance for the year primarily due thirty-nine hundred dollars (\$3,900) in repairs to the oldest truck in the fleet that is used for miscellaneous garbage.

According to the Director, the yard debris schedule should indicate two hundred forty-four tons (244 T.) for May and zero for the month of June; garbage collections were at a three-year (3 yr.) high of two hundred thirty-four tons (234 T.).

Director Pitts also related that Charleston County Public Works had accompanied him to 203 Carolina to inspect the stormwater system because the owner was getting sink holes in his yard. Charleston County personnel cleared the box and will camera the pipe. According to the Director, an underground gutter ties into the stormwater on that property.

5. Old Business

A. Review of bids for golf cart path between 20th Avenue and Island Center

Administrator Tucker reported that the City had received no bids for this project; Director Kerr is contacting a couple of companies to whom the bid was sent to learn why they did not submit bids. He suspects that too little time was given between the announcement of the bid and the date bids were due or that it is too small a contract since construction is booming.

B. Update on Phase II Drainage

According to Assistant Administrator Fragoso, the City needs three (3) easements in order to proceed with the drainage project; the lawyer for the IOP Water and Sewer commission is reviewing the documents relative to their easement.

C. Update on Public Restrooms

Based on conversations with Elliott Summey, Chair of County Council, the City has crafted a letter to the board of the Charleston County Parks and Recreation Commission seeking information on how the relationship with the City would be structured and containing updated cost figures for the public restrooms. The Administrator reported that the Mayor and several members of the City staff met with Mr. Summey earlier today, but no one from the Parks and Recreation Commission (PRC) was available to attend. The Parks and Recreation Commission will hold a meeting at 5:30 on June 16th, and Mayor and Administrator Plan to attend. At the meeting today, she thought that Mr. Summey was hoping to use the City's letter as the starting point for a discussion to put the funding for the public restroom back in the budget, but, without all of the players at the table, that could not be accomplished. The Administrator believes that the PRC has been looking for a way to make money on the project or to have an increased area of life-guarded beach.

Chair Ward indicated that the City would be willing to negotiate, but first everyone must get around the table to discuss the project.

Councilmember Ferencz suggested that Charleston County PRC establish a first aid station underneath the restrooms.

Recalling a conversation with Tom O'Rourke of the PRC, the Administrator commented that he had a vision similar to Councilmember Kinghorn's – on a smaller scale – to generate money from the construction.

6. New Business – None

7. Miscellaneous Business – None

Next Meeting Date: 4:30 p.m., Wednesday, July 6th in the Conference Room

Chair Ward was pleased to see that the meeting had not gone past 5:00 p.m.; he stated that the Public Works Committee did not want to generate any overtime or compensatory time for employees.

8. Adjourn

MOTION: Councilmember Ferencz moved to adjourn the meeting at 4:57 p.m.; Chair Ward seconded and the motion PASSED UNANIMOUSLY.

Respectfully submitted:
Marie Copeland, City Clerk