

**RECREATION COMMITTEE**  
10:30 a.m., Monday, September 9, 2013

The regular meeting of the Recreation Committee was held at 10:30 a.m. on Monday September 9, 2013 in the City Hall Conference Room, 1207 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Councilmember Carroll and Thomas, Chair Bergwerf, City Administrator Tucker, Assistant Recreation Director Ferrell, Assistant to the Administrator Dziuban and City Clerk Copeland; a quorum was present to conduct business.

1. Chair Bergwerf called the meeting to order and acknowledged that the press and public had been informed of the meeting in accordance with the Freedom of Information Act.

**2. Approval of Previous Meeting's Minutes**

**MOTION: Councilmember Carroll moved to approve the minutes of the regular meeting of August 5, 2013 as submitted; Councilmember Thomas seconded and the motion PASSED UNANIMOUSLY.**

**3. Citizens' Comments – None**

**4. Departmental Report for August 2013 – Assistant Ferrell**

Assistant Ferrell reported that registrations for fall activities were in August and those activities are getting underway. Fourteen (14) children are registered for gymnastics, and the 4 year old Pre-K program is full with ten (10) children in each class. Fifteen (15) children participated in Kid's Night Out in August, and the next activity is October 11<sup>th</sup>. A new class designed to expose children to sports in a fun manner has had thirteen (13) register. The first middle school dance is scheduled for Friday, September 13<sup>th</sup> for 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> graders. The tennis classes have been very successful; with ten (10) children aged three and four (3-4), the class had to be divided into two (2) groups. The beginner tennis class for five to eight (5-8) year olds has eight (8) children enrolled and the intermediate class for eight to ten (8-10) year olds has six (6) children enrolled. Five (5) people have registered for Writing from Memory. Twenty-one (21) vendors have confirmed their participation in the annual Community Wellness Fair scheduled for Thursday, September 26 from 7:00 am. to 11:00 a.m. As in the past, East Cooper Medical Center will be offering blood work and A Doctor on Call will be giving flu shots. Ghostly Tide Tales will begin at 7:00 p.m. on Friday, October 25<sup>th</sup> at the 28<sup>th</sup> Avenue beach access. The annual Halloween Carnival will begin promptly at 5:00 p.m. on Thursday, October 31<sup>st</sup>, and the costume contests will start at 5:30 p.m. Adult 3-on-3 basketball, 6 vs. 6 soccer and table tennis have all started new seasons. The 15<sup>th</sup> Annual Half Rubber Tournament was held on Saturday, August 17<sup>th</sup> with twelve (12) teams participating. Youth 7 vs.7 boy's lacrosse was very successful with forty-two (42) boys between the ages of eleven and fifteen (11-15) participating. Soccer programs for children aged three to twelve (3-12) had a total enrollment of two hundred nine (209) participants; of that number, one hundred three (103) were residents of the island. A Total of thirty-five (35) children ages five to thirteen (3-13) attended the Suarez Soccer camp, and twenty-five (25) children ages ten to sixteen (10-16) participated in the soccer camp. In the month of August, the Recreation Center was open three hundred fifty-one (351) hours, and the Recreation Department generated one and three quarter (1¾) hours of overtime.

**5. Old Business**

**Update on Request from East Cooper Crafters Guild**

Supervisor Will McElheny and Assistant Ferrell met with representatives of the East Cooper Crafters Guild to get an idea of what kind of activity they wanted to hold on the island. According to Supervisor McElheny, the City is not able to support their long-term goal of holding an event on the island every Saturday. In the short-term, they could participate in one of the City's events, i.e. the Holiday Street Festival, the Easter Egg Hunt or the Yard Sale. The Committee agreed to offer them the option of having a booth at the Holiday Street Festival.

**6. New Business**

**Award of a sole source contract to Holiday Designs for holiday light displays in an amount not to exceed the budgeted amount of \$25,000**

Administrator Tucker explained that this was an item from the FY14 ATAX budget; that Committee had originally thought of additional light displays at Front Beach, but the thought is that there are plenty of lights at Front Beach. The object is to have thematic displays at various locations on the island, for example a boating Santa at the marina, a girl on her bicycle at the Recreation Center, etc. with a goal of drawing visitors to the island during the holiday season who might stop at Front Beach for a meal or to shop in the stores.

The Administrator noted that there are many vendors throughout the country, with the closest being in Georgia and North Carolina, and their pricing is very comparable. Staff is dubious of issuing an RFB on the possibility that a vendor from a long distance away will submit the lowest bid, creating a hardship if there is a problem with the product once it is received. The City has positive experience with Holiday Designs, and they are among the vendors supplying the James Island County Park. Additionally, they have offered to customize some light displays and are located in Gainesville, Georgia. Amy Lee has been talking to these light display vendors and was able to talk to the person who actually builds the displays for Holiday Designs. Over the coming weekend, she is going to detour to Gainesville to pick up one of the candy cane displays for staff to evaluate.

Councilmember Carroll remembered that City Council had voted against the holiday light displays in previous budget negotiations. He asked if the lighting display came with any kind of warranty; Ms. Lee responded that they have a steel framework that is warrantied for ten (10) years and the electrical working are warrantied for three (3) years.

Ms. Lee stated that it was difficult to make accurate comparisons between vendors since sizes varied; animation was more expensive than stationary, etc. In addition, the Administrator noted that some vendors are selling products that are not made in the United States.

Administrator Tucker stated that the purchase has become time sensitive if the displays are to be used this year.

Councilmember Carroll asked why this was coming through the Recreation Committee when it is coming from the ATAX Committee. The Administrator explained that she was incorporating these lighting displays with the Holiday Street Festival which is a Recreation Department event.

**MOTION: Councilmember Carroll moved to recommend to Ways and Means to award a sole source contract to Holiday Designs, Inc. in an amount not to exceed \$25,000 for holiday light displays; Councilmember Thomas seconded and the motion PASSED UNANIMOUSLY.**

**7. Miscellaneous Business**

**Next Meeting Date: 4:00 p.m., Monday, October 7, 2013 in the Conference Room.**

**8. Adjourn**

**MOTION: Councilmember Carroll moved to adjourn the meeting at 10:03 a.m.; Councilmember Thomas seconded and the motion PASSED UNANIMOUSLY.**

Respectfully submitted:

Marie Copeland  
City Clerk