

RECREATION COMMITTEE

9:00 a.m., Wednesday, November 2, 2016

The regular meeting of the Recreation Committee was held at 9:00 a.m., Wednesday, November 12, 2016 in the City Hall Conference Room, 1207 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Councilmembers Kinghorn and Rice, Chair Carroll, Administrator Tucker, Recreation Director Page, Assistant Administrator Fragoso and City Clerk Copeland; a quorum was present to conduct business.

1. Chair Carroll called the meeting to order and acknowledged that the press and public were duly notified of the meeting in accordance with the Freedom of Information Act.

2. **Approval of Previous Meeting's Minutes**

MOTION: Councilmember Kinghorn moved to approve the minutes of the regular meeting of September 7, 2016 as submitted; Councilmember Rice seconded and the motion PASSED UNANIMOUSLY.

3. **Citizens' Comments – None**

4. **Departmental Report for September and October**

Director Page reported that classes started again in September since many are cancelled in the summer months. Since an item regarding attendance at classes was on the Agenda, the Director commented that many classes have a maximum number of participants; many of the fitness classes have a limit of eight (8) so that participants can get more personalized attention. On the other hand, ballet has a maximum of twelve (12) children, and the dog obedience classes are nearly always full. Gymnastics has nine (9) participants and the class has a maximum of fourteen (14). Participation has dramatically dropped in the mid-day yoga class, so it will be phased out at the end of the year; the Director believes that the other yoga classes better fit today's busy schedules. For the Keenagers meeting today, Bill Russell and his wife are preparing turkey and ham for the group's Thanksgiving lunch. Director Page voiced the opinion that this year's Wellness Fair was "the best one ever;" it was well-attended and more vendors participated than they did in the past. Harris-Teeter pharmacy worked with the City to provide flu, tetanus and pneumonia shots for employees and will file and be reimbursed by the City's health insurance carrier. Another great success was the "Ghostly Tide Tales," which was moved to the 25th Avenue beach access; more than three hundred (300) people attended the event. The weather was wonderful for the children and adults who attended the Halloween Carnival; Councilmember Rice estimated that in excess of five hundred (500) people attended. Upcoming events are the holiday craft workshop, letters to Santa and the Holiday Street Festival are coming up quickly; in addition to the Sullivan's Island Elementary School chorus, the East Coast Party Band will entertain. Over thirty (30) local businesses, organizations and craft vendors will be on the street selling/advertising their products and services. Director Page reported that three hundred three (303) adults are participating in sports this fall.

The new holiday tree has arrived and staff put it together in the gym, in a test run, to familiarize themselves with the differences between the old and the new trees.

Councilmember Rice asked the Director if she had any news to report on the cardio room; the Director said that she had received a proposal from the architect, but she has not gotten back

with him to discuss it. His proposal for design, engineer drawings and to re-work the storage area in the gym was ninety-five hundred dollars (\$9,500). The Director assured Councilmember Rice that she would follow-up and have more information at the next meeting.

5. Old Business – None

6. New Business

A. Discussion of attendance in current programs and classes

Chair Carroll stated that this item was on the Agenda for only one (1) reason, i.e. what programs does the Rec Center offer that are not worthwhile for staff/instructor time. Director Page explained that, if there is a class that is not well-attended, but the instructor is willing to teach it and it is not interfering with another program, the Department will continue to offer it. Timing is important, but it is difficult to tell when that time is. The Director added that, if an instructor is not making money on the class, he/she will choose not to teach it again.

Councilmember Kinghorn voiced his understanding that the Director, at this time, is not recommending any new classes/programs and is not recommending to end any classes/programs.

Director Page indicated that she was not saying that, but she does not have anything that she would recommend eliminating, but one instructor has approached her about starting another class. If space can be found for the class, the Director is willing to give it a try. The flexibility to start classes when someone asks is one of the best features of the Isle of Palms Recreation Department.

B. Consideration of a sole source contract to Musco Lighting in the amount of \$125,000 for the replacement of lights on the soccer field

Chair Carroll pointed out that this is a budgeted expenditure for FY17.

Director Page noted that she had asked for a sole source vendor Musco Lighting because they monitor the Department's lighting system 24/7, and, if they detect a problem, they contact the Director right away and send a technician to the island as quickly as possible. Musco Lighting also warrants the lighting for twenty-five (25) years.

Councilmember Kinghorn stated that Musco is the foremost lighting vendor in the country.

MOTION: Councilmember Kinghorn moved to recommend to Ways and Means to award a sole source contract to Musco Lighting in the amount of \$125,000 to replace the soccer field lights; Councilmember Rice seconded and the motion PASSED UNANIMOUSLY.

7. Miscellaneous Business

Next meeting date: 9:00 a.m., Thursday, January 5, 2017

Administrator Tucker informed the Committee that banners have been ordered for the light poles at Front Beach that say "Holidays are Best at the Beach."

8. Executive Session – Not needed

9. Adjournment

MOTION: Councilmember Kinghorn moved to adjourn the meeting at 9:20 a.m.; Councilmember Rice seconded and the motion PASSED UNANIMOUSLY.

Respectfully submitted:

Marie Copeland
City Clerk