

**CITY OF ISLE OF PALMS
RECREATION COMMITTEE**
4:00 p.m., Tuesday, April 8, 2008

The regular meeting of the Recreation Committee was held at 4:00 p.m. on Tuesday, April 8, 2008 at the Recreation Center, 24 Twenty-eighth Avenue, Isle of Palms, South Carolina. Present for the meeting were Chairwoman Rice, Councilman Duffy, Recreation Director Page, Assistant Director Ferrell, City Administrator Tucker, Assistant to the Administrator Dziuban and City Clerk Copeland. Councilman Taylor attended the meeting as Chairman of the Ways and Means Committee. Councilman Buckhannon was absent from the meeting.

1. **Call to Order** and acknowledgement that the press and the public were duly notified of the meeting in accordance with the Freedom of Information Act.

2. **Approval of Previous Meeting's Minutes** – March 4, 2008

MOTION: Councilman Duffy moved to approve the minutes of the regular meeting of March 4, 2008 as submitted; Councilwoman Rice seconded and the motion PASSED UNANIMOUSLY.

4. **Recreation Department Report** – Director Norma Jean Page

Director Page reported that the Red Cross babysitting course had been very successful and that the staff was preparing for a Red Cross first aid/CPR training course, that the Keenagers had requested. Forty-eight Keenagers attended the March meeting. Despite the fact that there were not a large number of children involved, the Spring Break Science Camp proved to be a great experience. The Recreation Department and the Police Department were coordinating efforts for the Bike Safety Rodeo planned for Saturday May 3rd. The new classes beginning in April were Anti-aging Yoga, Evening Yoga, Exercise Ball Workshop, Senior Salsa and Mat and Floor 101. The Director reported that the Senior Exercise Class was free to the seniors as a result of a grant awarded to the Isle of Palms Recreation Department through Charleston County. She noted that approximately seven hundred (700) children, parents, aunts, etc. took part in the Easter Egg Hunt. Registration for Camp Summershine, soccer and basketball camp began on Monday, April 7 and was very heavy – a deposit of fifteen thousand dollars (\$15,000) was made on Monday. There were thirty (30) registrants entered for the Yard Sale set for Saturday, April 19, 2008, but Director Page expected to fill the fifty (50) booths. She reported that no one had signed up for either the Co-ed Kickball or Backyard Bocce. In response to Councilwoman Rice's request for an update on a second performance for Piccolo Spoleto Goes to the Beach, Director Page reported that it was not very promising; the performers could not put on a second show on the same date, but an preview was being investigated although the group wanted five thousand dollars (\$5,000) to perform. The Director also noted that there had been a large number of walk-ins during spring break.

Director Page reported that the electrician would begin work on the gym ceiling on Monday, April 14, and he has been given two (2) weeks to remove and replace the conduit and wiring. The ceiling materials would be delivered on April 28; the contractor was expected to begin work that afternoon or the next morning. She was pleased to announce that she had received a PARD grant for \$17,482.50 toward the cost of the ceiling replacement; the Committee congratulated and thanked her.

Although not included in the report, Director Page related that she had spoken Warren Pruitt and Frank Stowe with ADC about reconfiguring the ball fields and the lights, and the suggestion had been made of turning the ball fields one at a time. ADC was going to prepare cost estimates of phasing the project. She also copied the proposals for relocating the ball fields that had been submitted in March 2007 for Councilman Duffy as the newest member of the Committee.

3. Citizens' Comments

Brett Carlson appealed to the Committee for their support for the 2008 Barrier Island Ecothon to be held Sunday, October 26, 2008. He reported that this event was a fundraiser that had been held on Isle of Palms in the past. The Ecothon is on the list of approved events for the City. Administrator Tucker asked Mr. Carlson to have the City noted as an "additional insured" on his insurance rather than a "certificate holder."

MOTION: Councilman Duffy moved to recommend to Public Safety the approval of the 2008 Barrier Island Ecothon; Councilwoman Rice seconded and the motion PASSED UNANIMOUSLY.

5. Old Business

A. Update on Gym Ceiling – Discussed along with the Monthly Report.

B. Review of FY 2008-2009 Capital and Operating Budgets

Administrator Tucker directed the Committee to page 10 of the "pink" budget to review the Recreation Department Operating Budget. She corrected the note on the *Salaries* line to a COLA of 2.9% rather than 3% as stated. The Administrator explained that the salaries were computed to bring all personnel to the minimum recommended by the Archer study plus the longevity factor discussed at the March 18 Ways and Means meeting (indicated in column H), the average two percent (2%) merit increase and the 2.9% COLA. The *Printing* expense line was increased based on the printing of the new activity guide; the Charleston County radio fee was the basis for an increase to *Telephone and Cable*. There has been an increase in cost to the City for first aid supplies, and the continuation of the employee wellness program was the reason for the

increase to *Employee Training*. All departments have seen an increase to fuel for obvious reasons. *Maintenance and Service Contracts* increased as a result of reclassing two (2) items from the Capital budget because they were annually recurring items; they were mulch and top dress for the playground. Property insurance has increased as a result of reappraisal of the City's property by the insurance company. The Administrator noted that there has been no change in *Recreation Program/Instruction Expense* on page 11.

The Capital budget was on page 40 on the "pink" budget; it was as follows:

Reserve to Reconfigure Ballfields	\$150,000
4 Portable Interior Basketball Goals	6,000
Addtnl/Replace Playground Equip	10,000
PARD grant	(3,000)
Replace gutters & clean, seal and paint exposed metal beam	11,500

The Director also noted that Bill Schupp gave the Recreation Department a walk-behind blower that had not been used, and one hundred fifty dollars (\$150.00) had been spent for maintenance.

Director Page stated that she would not spend ten thousand dollars (\$10,000) for playground equipment in FY 2008-2009; she reported that she has spent less than one thousand dollars (\$1,000) in FY 2007-2008. Councilwoman Rice suggested that she use the remainder of those funds to pay for the gutters and take them out of the FY 2008-2009 budget.

MOTION: Councilman Duffy moved to recommend to Ways and Means the approval of \$11,500 for gutters and for the cleaning, sealing and painting of the exposed metal beams; Councilwoman Rice seconded and the motion PASSED UNANIMOUSLY.

The Committee decided to reduce the ten thousand dollars (\$10,000) expenditure for playground equipment to five thousand dollars (\$5,000).

On page 41 were the payments on the G. O. Bond for the Recreation Expansion and the funds from which the payments would be made.

	Payment	General Fund	Muni Acc Fee
Expansion-principal	\$110,000	66,000	44,000
Expansion-interest	86,088	51,653	34,435

6. New Business - None

7. Miscellaneous

Councilwoman Rice asked if the Recreation Department had switched to the “green” fluorescent bulbs, and Director Page confirmed that they had. The only problem they had was determining how to dispose of them properly.

Next Meeting Date: 4:00 p.m., Tuesday, May 6, 2008

8. Adjourn

MOTION: With no further business to come before the Committee, Councilman Duffy moved to adjourn the meeting at 4:55 p.m.; Councilwoman Rice seconded and the motion PASSED UNANIMOUSLY.

Respectfully submitted:

Marie Copeland
City Clerk