

## **RECREATION COMMITTEE**

Isle of Palms, South Carolina

May 8, 2007

The regular meeting of the Recreation Committee was held at 5:30 p.m. on Tuesday, May 8, 2007 in the Recreation Center, #24 Twenty-eighth Avenue, Isle of Palms, South Carolina. Present were Chairwoman Rice, Committee members Councilman Buckhannon and Councilwoman Hanbury, City Administrator Tucker and Recreation Director Page.

**1. Call to Order** Councilwoman Rice called the meeting to order and stated that members of the press and the public had been duly notified in accordance with State Law.

**2. Approval of Previous Month's Minutes.**

**MOTION: Councilman Buckhannon made a motion to approve the April 10, 2007 minutes as presented; seconded by Councilwoman Hanbury; MOTION UNANIMOUSLY PASSED.**

**3. Citizens' Comments**

There were no citizen comments.

**4. Recreation Department Report** Recreation Director Page reviewed the April 2007 monthly report (**Exhibit A**) and answered Committee member questions. Highlights included: Classes are continuing, and attendance will probably decrease as the weather gets nicer. The September schedule is currently being developed in order to promote it this summer. The camps are full and there is a waiting list; the counselors are being trained. Special events included the Easter egg hunt and the yard sale; both were a huge success. Upcoming events include the American Red Cross Blood Drive, babysitter training, the Bike Rodeo, Piccolo Spoleto Sand Sculpting and Piccolo Spoleto Goes to the Beach. The three-on-three basketball ended May 3<sup>rd</sup> and was very successful. There were no sign-ups for kickball. There is the possibility of a soccer clinic in August. Director Page noted that new employee, Nick Bako, is doing a great job with parks and grounds. Operationally, the website is up and continues to be updated. The athletic hallway flooring was replaced this week; however, the job was not satisfactory because the floor did not lie down smoothly. It will be observed to see if it begins to lie down. The company has ordered new flooring and will replace it if it is not satisfactory. The flooring in the exercise room was lifted and adhesive was applied; the seam resealed and it looks good. Councilwoman Rice inquired if the warranty starts over again. Director Page will follow-up and get the warranty in writing. Director Page stated that Stephen Zwickert is no longer working at the Recreation Department; the position has been advertised and several resumes have been received. Seven (7) camp counselors have been hired; one (1) more is needed. Councilwoman Rice inquired if the number of vendors could be increased at the next yard sale. Director Page stated vendors will be increased next year; there is room for another thirty (30). Councilwoman Hanbury stated she was unaware that surplus city property was for sale at the yard sale. Director Page

stated that there were items such as file cabinets and bicycles, which were not in good condition. He added that surplus city property cannot be thrown away or given away; it must be auctioned or offered for open sale. On a different subject, Councilwoman Hanbury stated that she was unfamiliar with the items reported under advertising and promotions, such as Comcast Cable 60, Charleston, SC calendar, SC Festivals and event listings, etc. Director Page stated she believed these were all located on the web.

Councilwoman Hanbury also inquired about the special events flier for monthly distribution. Director Page stated it is changed monthly because it lists the activities, plus it is updated for next month with more information. For example, on the first two pages will be detailed information on current month activities, and the last page will be a list of events for the coming month; the next month those that were listed will be detailed. Councilwoman Hanbury also noted to make sure the print on the copies of the fliers is dark enough to read.

## **5. Old Business**

### **A. Status of Recreation Center Flooring**

The flooring was discussed previously. Director Page restated that she will get some type of warranty from the company.

### **B. Continued Discussion Regarding Special Event Permit Process**

Director Page noted that this subject has not progressed. Administrator Tucker noted that, while a more refined mechanism is needed, in the current atmosphere of not taking on new projects, this probably is not as critical to accomplish. After discussion, it was noted that committee members will not meet individually to discuss with Director Page. Committee members will come up with ideas that will be discussed at the August meeting.

### **C. Status of Cost Estimates for Gym Ceiling**

Director Page prepared an Application for State Accommodations Tax Funds for partial payment of the ceiling project. Although there is not a scheduled ATAX meeting this month, Administrator Tucker stated a special ATAX meeting will probably be called in May due to the budget. The Recreation Department is asking for \$20,000 from ATAX funding toward the total cost of \$55,000. Councilwoman Hanbury noted changes she would like made to the form, including 1) application should be dated; 2) Item B: "City Council" should come before "Community Leaders;" 3) Item C: The second sentence should be changed to read: In 2006, the gym walls were repaired. The Recreation Committee would like to improve the ceiling to include insulation which will assist with the control. . ."; 4) Item E: include a line item budget.

### **D. Review of FY 07-08 Budget**

Radio discussion - Director Page stated that the Recreation Department currently has six (6) radios, with seven (7) full-time employees; eight (8) radios total are needed. It was noted that some Council members had previously given their radios to the Recreation Department. The question was how the Recreation Department should be equipped in a

post-disaster event, as the Recreation Center would serve as the supply distribution center. Two (2) of the radios need to be the type that can switch between analog and digital. It was discussed if the other six (6) radios could be the less expensive model which is digital; it cannot switch back to analog. Director Page stated that for normal day-to-day operations, the strictly digital radios would be appropriate unless the digital fails; however, during an emergency situation, for maximum function it would be ideal to be able to switch to analog when needed.

### **Capital Projects**

Administrator Tucker inquired if the funds for the ball fields would be set aside or if it should be moved to another year. The Committee consensus was to postpone the project only and set aside a portion of the funding each year. On page 37, \$60,000 is budgeted on both lines 128 and 129 of the budget. That money will be placed in reserves.

## **6. New Business**

### **A. Southern Academy Alliance**

Director Page stated this item is no longer an issue; it can be deleted from the agenda.

### **B. Bark Park Requests**

The users of the Bark Park have requested to have a leaf rake, a hard rake to fill the holes their dogs dig. The Department will provide these to see how they work. The users also stated that the garbage is not rolled out regularly at the Bark Park. Users have been rolling it out for one to two months and do not want to continue to do it. Director Page stated the item is on a checklist for the park, and she will take care of the matter.

### **C. Prioritization of Projects over \$250,000**

After discussion concerning the demographics of the island, the following prioritization list was developed: 1) swimming pool; 2) ball fields and lighting; 3) tennis and basketball courts; 4) build new gym; 5) remodel existing gym. Councilwoman Hanbury chose not to participate since she had questions regarding demographics in order to make a decision.

## **7. Miscellaneous**

Director Page stated that an individual accidentally broke a mirror in the exercise room when a hand weight hit the corner of the mirror. It will cost \$500 to replace, and the funds will be taken out of the maintenance budget.

**Next meeting: 5:30 p.m., Tuesday, June 12, 2007 at the Recreation Center.**

**MOTION: Councilman Buckhannon made a motion to adjourn, seconded by Councilwoman Hanbury, MOTION UNANIMOUSLY PASSED.**

The meeting was adjourned at 6:45 p.m.

Respectfully submitted,  
Carol Rice, Chairwoman