

**OFFICIAL SEALED PROPOSAL OPENING  
RFP 2019-07 Grant Writing  
2:00 p.m., January 30, 2019  
Council Chambers in City Hall  
1207 Palm Boulevard, Isle of Palms, South Carolina**

Present: Assistant City Administrator Hanna

Assistant Administrator Hanna announced the sealed bid opening of the RFP 2019-07 Grant Writing. Assistant Administrator Hanna stated the Request for Proposal (RFP) was advertised in accordance with the City's Procurement Code.

Proposals:

1. The first proposal came from V Tech Solution Incorporated.
2. The second proposal came from Evan Brooks Associates, Incorporated.

Assistant Administrator Hanna stated The proposal will be evaluated for accuracy and compliance with the specification as defined in the RFP. Assistant Administrator Hanna stated a contract will be executed in accordance with the instructions included in the RFP.