



**City of Isle of Palms
Front Beach Fest
Saturday, March 7th, 2020
12:00pm – 4:00pm**



Front Beach Fest is coming up on Saturday, March 7th and we want you to join us by the beach to help make this another fun-filled event! Entertainment will include live music and street performers. There will also be amusements such as a bungee trampoline, jump castles, balloon artist and additional fun activities for people of all ages.

Vendor responsibility and Information:

- Cost is \$20.00 for **Arts and/or Crafts** and \$50.00 for **Food/Snack Vendors**
- The vendor fee covers a 10' X 10' space. In fairness to all vendors, requests for specific spaces cannot be honored. Vendors may purchase up to two spaces each.
- Power will not be available.
- Arts and Crafts must be artisan products and hand-made.
- Vendors are responsible for their own tables, chairs, display material, protective covering, etc. Anchoring devices must be used on tents in case of wind.
- Each vendor will be responsible for signage and collecting money for their products that are sold and served.
- Vendors are responsible for large trash items that will not fit into Front Beach trash containers.
- Vendors are responsible for leaving the space clean and clear of refuse.
- Grease, oil or other products may not be poured into storm drains.
- Vendors may begin setting up at 8:00am and must not dismantle before 4:00pm.
- Vehicles will not be allowed on Front Beach after 11:30am. All vehicles shall be removed from Ocean Boulevard on or before 11:30am. Vendors must unload their vehicles and immediately move them to the designated parking area.
- Food vendors will operate all food booths in conformance with all applicable Charleston County, State of South Carolina and City of Isle of Palms codes and ordinances.
- **Completed registration forms must be received by Friday, February 7th before 5:00pm.** Approved vendors will be notified around Friday, February 21st. Any vendors sending in late applications are not guaranteed a space. Spot assignments will not be made until all fees are paid in full.
- Payment for approved vendors must be received by Friday, February 28th. If payment is not received at this time it will be assumed you cannot participate and another vendor will be chosen to take your place

The City of Isle of Palms:

- Will supply a space for use as a booth.

- Will assume no responsibility for Workman's Compensation, FICA, or other withholding taxes for any and all employees or agents that work in the booths and shall not be responsible for sales tax.
- Reserves the right to approve for each booth the items offered for sale, distribution, or display in order to avoid excessive duplication. No booths will be assigned for garage sale type merchandise.
- Reserves the right to locate exhibitors for the maximum benefit of Front Beach Fest.
- Will assume no responsibility for items left at the Festival site.

If you have any questions, please contact Andrea Harrison at (843) 886-8294 or email at aharrison@iop.net.

Registration Deadline: Friday, February 7th before 5:00pm

- Approved vendors will be notified by Friday, February 21st.
- DO NOT SEND IN A PAYMENT until you are approved as a vendor.

Payments Due: by Friday, February 28th before 5:00pm

- Vendors will not be included on the layout until all fees are paid in full.
- If payment is not received at this time it will be assumed you cannot participate and another vendor will be chosen to take your place.

**City of Isle of Palms
Front Beach Fest 2020
Vendor Application Form**

When: Saturday, March 7, 2020 from 12:00pm – 4:00pm

Where: Ocean Blvd. between Pavilion Ave. and 10th Ave. on Isle of Palms

Cost: \$20.00 for Arts and Crafts for a 10' x 10' space and **\$50.00 for Food/Snack**

Once your registration form and payment is received, you will receive a confirmation from the IOP Recreation Department regarding your participation in Front Beach Fest. **DO NOT SEND IN A PAYMENT UNTIL YOU ARE CONFIRMED AS A VENDOR FOR 2020.**

Closer to the event you will receive a street layout with your location identified. If you have any questions, please call at (843) 886-8294.

**Please complete the following information and mail to the address below. Must be received by
Friday, February 7, 2020**

BUSINESS NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

PHONE NUMBER: _____

EMAIL: _____

PRODUCTS, ITEMS OR FOOD TO BE SOLD OR DISPLAYED:

INCLUDE WEBSITE OR PHOTOS DISPLAYING WORK:

TYPE OF BUSINESS/ORGANIZATION (circle one)

Arts and Crafts (\$20.00) Food/Snack (\$50.00) Service Organization (Free) IOP Restaurant (Free)

MAIL: City of Isle of Palms Recreation, Attn: Andrea Harrison, 24 28th Avenue, Isle of Palms, SC 29451

EMAIL: aharrison@iop.net

STAFF USE ONLY

App Rec'd: _____

Vendor Notified: _____

Payment Rec'd: _____

Location Assignment:

Section _____ Space _____