

WAYS and MEANS COMMITTEE

5:00 p.m., Tuesday, May 16, 2017

The regular meeting of the Ways and Means Committee was called to order at 5:00 p.m., Tuesday, May 16, 2017 in Council Chambers of City Hall, 1207 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Councilmembers Bergwerf, Bettelli, Carroll, Ferencz, Kinghorn, Rice and Ward, Mayor ProTem Harrington, Mayor Cronin, Administrator Tucker, Assistant Administrator Fragoso and City Clerk Copeland; a quorum was present to conduct business.

1. Mayor Cronin called the meeting to order and acknowledged that the press and public had been duly notified of the meeting in accordance with the Freedom of Information Act. The Mayor also announced that, due to a prior commitment, Treasurer Suggs would not attend tonight's meeting.

2. Approval of Previous Meeting's Minutes

Councilmember Carroll stated that, at the previous meeting, he had voted against holding a meeting in Wild Dunes, but it was not reflected in the minutes; he said that he has spoken with the City Clerk to correct the historical record of the meeting.

MOTION: Mayor Cronin moved to approve the corrected minutes of the regular meeting of April 18, 2017; Councilmember Bettelli seconded and the motion PASSED UNANIMOUSLY.

3. Citizens' Comments – None

MOTION: Mayor Cronin moved to re-order the Agenda to move Item A under Old Business to this point in the meeting; Councilmember Carroll seconded and the motion PASSED UNANIMOUSLY.

5. Old Business

A. Discussion of update on Marina Enhancement Project – Kirby Marshall, ATM

Administrator Tucker noted that the original cost estimates and the updated costs were included in meeting packets and copies of a new conceptual drawing based on the changes made at the May Real Property Committee meeting were on the dais when the meeting started.

Mayor Cronin asked Mr. Marshall to review the drawing commenting particularly about the changes and improvements to it.

Mr. Marshall stated that ATM has developed a number of plans for the redevelopment at the marina, and the conceptual drawing before you at this meeting is the culmination that includes the changes made at the most recent Real Property Committee. He reported that, at the April Real Property Committee meeting, he presented a cost estimate for the project with everything the Committee wanted to include, and it was six million four hundred thousand dollars (\$6,400,000). The improvements to the site were divided between the upland-side and the water-side; the idea is that, in the year it will take to acquire all of the permits for the water-side, the improvements could be made to the land-side. The Committee was immediately aware that some

items had to be eliminated or deferred to a time in the future when the City would have funds to devote to the marina; the Committee Chair asked that Mr. Marshall gather his ATM team to study the plan and make recommendations on items to omit or to defer for discussion at the May meeting. Before the April meeting was concluded, the Committee eliminated the pedestrian bridge over the boat ramp.

Mr. Marshall noted that, on the plan for the water-side, Coastal Expeditions was relocated back to their current space on the IntraCoastal dock; they are operating well there now and nothing would be gained by relocating them. In a previous plan, Coastal Expeditions was located on a new kayak dock near the restaurant, but, after discussions with the Committee, the decision was that it would better serve the residents as a public kayak dock.

On the upland-side, the primary source of discussion was the location of the fuel island. As originally designed, it had a separate entrance to the fuel from the boat ramp, but, after Committee discussions and input from the marina operator, the decision was made to leave it within a few feet of its current location. The reason for shifting it over a few feet was because the entrance road was in a different area from where it is now; in order to get the proper turning radius, it had to be shifted slightly. Three (3) lanes approach the boat ramp, and two (2) have access to the fuel island. In addition, an express lane would go directly to the boat ramp, bypassing the fuel island. The plan includes separate and dedicated access to the marina store and the docks in that area of the marina on Morgan Creek. A major thrust through the process has been to segregate the uses on the site, to keep regular vehicles out of the boat ramp. One (1) entrance road, basically an extension of 41st Avenue, accesses the bisected areas; part of the problem identified with the site was the many different north-south throughways that congest and create problems with traffic. Parking spaces were added for the public to drop off their kayaks while maintaining the green space parallel to the Intracoastal Waterway with a boardwalk on the perimeter of the area. Instead of the bridge over the boat ramp, this concept shows a crosswalk at the top of the ramp with, possibly, a rope-type gate to gain access from the boardwalk on both sides of the crosswalk. More flexible use parking spaces have been added along the southern boundary of the property; these spaces are twenty-eight feet (28 ft.) deep and ten or eleven feet (10-11 ft.) wide to accommodate school buses or the large pickups pulling a twenty foot (20 ft.) trailer. The parking spaces will be of reinforced gravel for permeability to facilitate stormwater retention, and all of the drive areas throughout the site will be asphalt; the landscaping was reduced from one hundred seventy-five thousand dollars (\$175,000) to one hundred thousand dollars (\$100,000) by the Real Property Committee. The sidewalk on the southern side will also be asphalt. Mr. Marshall commented that the marina will be a very walkable site, and the sidewalk on the western side will be gravel.

Councilmember Bergwerf said that her understanding of the western sidewalk was that it too was to be asphalt and wide enough to accommodate golf carts.

Mr. Marshall opined that it was always planned to be five feet (5 ft.) wide and composed of gravel, and the Mayor added that the City would not want golf carts on a pedestrian path.

Councilmember Bergwerf stated that she wanted a better surface than gravel for pedestrians and cyclists.

Mr. Marshall thought that using asphalt would not be a significant cost increase.

The Mayor asked about the status of the Boating Infrastructure Grant.

Mr. Marshall said that he had attended the South Carolina DNR Boating Infrastructure Seminar, and some representatives from US Fish and Wildlife were also in attendance to discuss the status of the BIG grants. He learned that approximately twenty-five (25) Tier 2 BIG applications were submitted from across the country; the ranking committee has reviewed them and selected ten (10) for an award, but the names have not been announced. He added that, for the first time ever, applications in excess of one hundred thousand dollars (\$100,000) have been sent to the Secretary of the Interior for his review, and no movement on the grants has taken place since then and no timetable has been established for a decision. He opined that the grants for last year will be awarded at some time, but he indicated that he does not know the viability of the program moving forward under the Trump administration,

Councilmember Bergwerf asked how much money was available for BIG grants, and she was told ten to twelve million dollars (\$10,000,000 – 12,000,000). The City's application was for approximately four hundred fifty thousand dollars (\$450,000).

Councilmember Kinghorn asked if anything would be gained by writing to Senators Scott or Graham.

Mr. Marshall thought that communication might be a positive thing to do.

Mayor Cronin asked for additional information on the cantilevered walkway behind the restaurant and asked what it would be cantilevered on top of; to which Mr. Marshall replied, "The bulkhead. . ." According to Mr. Marshall, this could be done fairly efficiently either using the top of the sheet steel bulkhead in that area or driving a piling on the backside of the bulkhead. It would go out over the water a little bit; therefore, it would need additional permit approvals.

The Mayor was clear that he did not want to put the bulkhead in jeopardy due to weight.

Mr. Marshall stated that the loading would be extremely light, and, if in the design process, the bulkhead came into question, there were easy ways to modify and relieve the pressure from the top of the bulkhead and over the bulkhead sheets.

Councilmember Ferencz stated that she liked the separation that was presented, but she asked if the separation meant that all of the commercial aspects were on the right side along with the necessary parking.

In the space on Morgan Creek down from the store would be the charter boats, the standup paddleboard operation and Barrier Island Ecotours; the boat rentals would also be in that general area right behind the store.

Councilmember Ferencz asked why TidalWave Watersports was being allowed to stay in their existing location when residents stressed that the business should be moved farther away from

residential properties. She was also concerned about where they would store the jet skis that were not in use and the trailer of parts and supplies for the business.

Mr. Marshall related that in discussions with the Committee and the Dewees Island residents, they voiced "extreme concerns" to re-locating the jet skis to Morgan Creek where they have large commercial traffic coming through. The Corps of Engineers would give "an exceptional amount of credence and weight" to the concerns of commercial traffic versus jet ski traffic; they would oppose locating the watersports business on Morgan Creek. The infrastructure needs to move the operation to the Morgan Creek side of the marina and to provide them with the docking and office space they need was computed to cost approximately one hundred thousand dollars (\$100,000). When the Committee discussed moving them one hundred feet (100 ft.) at a cost of one hundred thousand dollars (\$100,000), they agreed it was not practical; therefore, the business remaining in their existing location.

Councilmember Ferencz contended that TidalWave Watersports only provides eight thousand dollars (\$8,000) in net revenue to the City and, therefore, should not have more influence in making the decision than the residents who live in close proximity to their business and are disturbed by the noise. After further discussion, she asked whether the City should consider terminating their lease or reducing the equipment they have on site.

Administrator Tucker stated that she recalled that the Watersports lease runs to 2030.

Councilmember Bergwerf did not see the value of getting rid of any of the businesses at the marina; the operations are working as they exist today except for the parking problems.

Councilmember Ferencz stated that the traffic and parking issues were directly impacted by the number of businesses operating there.

Councilmember Rice expressed the opinion that, once the plan was implemented and the marina was better organized, it would work better; she added that the traffic/parking problems were only really bad maybe twenty (20) days a year. With the better organization, it would be obvious to boaters that, when the marina was full, it was full; she thought that the same problems could occur if the marina had only two (2) businesses.

The Mayor agreed with Councilmember Ward that Council should forget about the BIG grant when it prepares the question for the November referendum.

The discussion then moved to the revised budget for the project showing the upland budget to be approximately one point nine million dollars (\$1,900,000) and the marina elements at approximately two point one million dollars (\$2,100,000); added to these numbers would be soft costs for engineering, permitting, etc., and contingency costs totaling ten percent (10%) of the costs each, or approximately eight hundred thousand dollars (\$800,000).

When the Mayor asked about the accuracy of the numbers, Mr. Kirby explained that the cost estimates would turn out to be amazingly close to what the actual costs will be because they have completed so many marina projects in the past five (5) years, one hundred (100) in Florida alone.

Administrator Tucker reminded the Committee that the upland side has not been significantly disturbed in many years and that past development was somewhat haphazard; she, therefore, opined that contractors could encounter all matter of unknowns when ground is broken.

Mr. Marshall added that the upland will receive a complete infrastructure re-do, i.e. all new plumbing, electricity, etc.

Councilmember Ferencz questioned the removal of the public restrooms for a site as large and as busy as the marina.

Councilmember Bergwerf noted that there has not been a public restroom at the marina for many years and the patrons and businesses cope; if the tenants feel the need for additional restrooms, they have been told that they could rent a trailer at their expense. The possibility exists that restrooms could be constructed at some time in the future, but the Committee was trying to be as frugal as possible within reason.

The Administrator said that a restroom could be included in the bid as an alternate.

Mr. Marshall suggested adding in the infrastructure for the public restrooms with the upland improvements in anticipation of construction at a later time.

The Mayor reminded Council that the marina debt repayment has not cost the residents anything over the past eight (8) years; the debt service has been paid from the tenant leases and tourism funds.

The Administrator stated that, if Council was comfortable with moving forward to referendum with the plan as it has been presented, ATM has completed all of the tasks they were asked to do. If Council wants the assistance she thought they would, they would need to consider an amendment to ATM's contract for services up to the referendum.

MOTION: Mayor Cronin moved to proceed on the basis of Marina Redevelopment Plan totaling approximately \$4,838,000 based on the outline of data presented, recognizing that the Plan is still subject to change, and to do so in a timely fashion to hold a referendum in November 2017; Mayor ProTem Harrington seconded.

Amendment: Councilmember Ward moved that the goal is to have the wording set appropriately for the referendum in August 2017 in order to be on the November 2017 ballot; Councilmember Rice seconded and the amendment PASSED UNANIMOUSLY.

VOTE ON AMENDED MOTION: The amended motion PASSES UNANIMOUSLY.

4. Financial Statements – Mayor Cronin

A. Financial Statement

From the financial data through April 30, 2017, the Mayor reported that Revenues in the General Fund were one hundred three percent (103%) of General Fund Revenues for the same period last year and at seventy-seven percent (77%) of the FY17 budget. Property Tax Revenues are at ninety-eight percent (98%) of budget, and the Treasurer continues to be confident that the budget will be met for that revenue source. The target for General Fund expenditures was eighty-three percent (83%), and overall the Departments were under the target at seventy-eight percent (78%) of budget. Of the Departments over the target, Mayor/Council is over due to the timing of the payment of their annual salaries, and the Fire Department is over budget because of the overtime incurred with Hurricane Matthew.

Mayor Cronin announced that the City has received sixty-nine thousand dollars (\$69,000) from FEMA for employee and equipment expenses that are reflected in the April financial information; fifty-nine thousand (\$59,000) went to the General Fund, and ten thousand dollars (\$10,000) was paid back to the Disaster Recovery Fund. In May, the City received a FEMA check for one hundred seventeen thousand dollars (\$117,000) for the engineering and berm work on the beach.

The State budget was presented with sixty-five or sixty-eight million dollars (\$65,000,000 – 68,000,000) to reimburse expenses to local governments for the twenty-five percent (25%) FEMA match. The House passed the whole twenty-five percent (25%), and the Senate only authorized ninety percent (90%) of the twenty-five percent (25%) to be reimbursed. The Mayor was hopeful that a result would be worked out next week.

Councilmember Bergwerf reported that four (4) of the five (5) turtle nests on the island have been laid at the top of the new engineered berm; the Turtle Team never thought they would lay their eggs in the soft sand.

According to the Mayor, FEMA worksheets for the debris removal, building damages, and the beach recovery remain open.

General Fund cash balances were at thirty percent (30%) of General Fund expenses; total cash for the City was in excess of twenty-one million dollars (\$21,000,000), including five million dollars (\$5,000,000) of stakeholder funds.

B. Tourism Schedules

Municipal Accommodations Taxes and State Accommodations Taxes remain to be flat year over year, while the Charleston County Accommodations Tax Pass-through has increased one percent (1%) over FY16. People are eating well on the island as could be seen in the four percent (4%) increase in Hospitality Taxes. The Beach Preservation Fee Fund is also flat through nine (9) months of the fiscal year.

C. Projects Worksheets

On the renourishment project, very little financial activity occurred in April, but this week, Coastal Science and Engineering is working on the design for the project and the annual island-wide monitoring.

On the vehicle wash-down project at the Public Works site, a couple of payments were made to Hitt Construction, and the project is expected to run into FY18.

5. Old Business

B. Discussion of proposed FY18 budget

When the Administrator reviewed the proposed FY18 budget, she noted that the budget does not entertain a tax increase for the residents; it carries a four point seven percent (4.7%) pool for wage increases for eligible employees – two percent (2%) merit and two point seven percent (2.7%) COLA. The most significant feature of the budget is that it contains funding for one hundred percent (100%) of the cost for the immediate needs identified in the Hill report, the assessment of City buildings to determine the maintenance needed. In order to fund those maintenance items, money would be borrowed from the equipment reserves which must be replenished over the next several years. Also included were funds to contract with a construction company or construction expert to supervise the work associated with the Hill report. Rather than rehabilitate the roofs of the Public Safety Building, Council decided to replace them; fifty thousand dollars (\$50,000) has been allocated for the design and engineering of a proposed fitness space at the Recreation Center from the Rec Building Fund. At the last Council meeting, Council gave residents who experience life-threatening events the opportunity to be airlifted to the nearest trauma center with no out-of-pocket expense, and that subscription fee is also a part of the FY18 budget.

Administrator Tucker reported that this budget has been advertised for a public hearing at 5:45 p.m., Tuesday, May 23 before the City Council meeting; copies are available in City Hall and on the City's website.

Councilmember Carroll sought confirmation that the City could receive reimbursement for the roof of the Public Safety Building as a result of the ongoing litigation, and the Mayor agreed.

Recalling the budget workshop, Councilmember Ferencz understood that the irrigation at Front Beach would not be replaced, but, when she asked why the budget allocated one hundred ninety-three thousand dollars (\$193,000) for landscaping, she was told that it was “to allow for special plantings or activities, irrigation improvements. . .”

The Administrator explained that the amount reflects Council's desire, as expressed at the Visioning Meeting, for all City properties to look like the Rec Center; the budgeted amount allows the ability with the contract to be considered later if a special event was coming up or something of note where the City might need more bales of pine straw. She also remarked that the landscaping bid had an alternate related to repairs for irrigation that is already in place at Front Beach.

Mayor Cronin noted that included in the allocation is funding to recapture and maintain the multi-use path along Waterway Boulevard.

Councilmember Kinghorn stated that one hundred ninety-three thousand dollars (\$193,000) would not make the island look like the Rec Center; he opined that it would take several years for

City properties to achieve the goal. He also noted that the money was coming from Hospitality Taxes, and he asked that Council not minimize the goal and objective set.

The Mayor reminded Council that the money will not be spent if it is not necessary.

Councilmember Ward stated that he likes to go back several years to compare budgets; when he looked at the FY11-12 budget, Property Tax revenue was four point two million dollars (\$4,200,000) and, in the FY18 budget, it is projected to be four point three million dollars (\$4,300,000). At the same time, tourism revenue has gone up and up. He also said that Parking Revenue has experienced a huge increase, and he thanked Councilmember Kinghorn for pushing the issue of assuming control of the parking lots and automating them.

A copy of the proposed FY18 budget is attached to the historical record of the meeting.

6. New Business

A. Consideration of participation in the Clean Energy Collective/SCE&G Community Solar

From the information on the program included in meeting packets, the Mayor explained that SCE&G is putting together three (3) solar farms inland in the state of about twenty (20) megawatts in total; they have developed the Community Solar Program that is being offered to churches, municipalities and schools. Through this program, the City could participate in a renewable energy source with nothing on a roof or property and receive a reduction in the utility rate by signing on and paying an annual subscription fee of approximately two thousand dollars (\$2,000). The agreement between the City and SCE&G would be for twenty years (20 yrs.) and the City would get a reduction of one cent (\$.01) per kilowatt hour for its consumption of electricity, a reduction of approximately nine percent (9%). The projected savings in Year One would be thirteen thousand eight dollars (\$13,008); in Mayor Cronin's opinion, the only down side would be, if the City used less electricity, the credit would be lower while the subscription fee would stay the same. At this time, SCE&G has subscribers for thirty percent (30%) of the output in only two (2) weeks of solicitation. The City could sign up for a reservation today and would have ninety (90) days to confirm the decision.

MOTION: Mayor Cronin moved for the City to sign up for a reservation in SCE&G's Community Solar Program; Councilmember Ward seconded.

The Mayor reported that the legal agreement has been sent to the City Attorney for review.

VOTE: The motion PASSED UNANIMOUSLY.

B. Consideration of FY18 Charleston Transportation Committee (CTC) requests

Both the Public Safety Committee and the Public Works Committee made recommendations for requests to submit to the CTC; the requests were for regulation bike paths between 21st and 57th Avenues and improvements to the intersection of the Connector and Palm Boulevard. The only difference between the Committees was in prioritizing the two (2) projects.

MOTION: Councilmember Bettelli moved to support the priorities set by the Public Safety Committee with the first being the intersection improvements and the second being the bike paths; Councilmember Rice seconded.

Councilmember Bettelli expressed the opinion that the intersection was one (1) of the most "immediate safety concerns on the island."

Councilmember Ferencz stated that the Public Works Committee thought that, since the regulation bike paths have been completed to 21st Avenue, the CTC would be more likely to select it.

Based on the amount of money the CTC has to spread throughout the County, the Mayor voiced the opinion the City would be more likely to receive a piece toward a small project, the intersection improvements; he thought that the bike paths project would run into the millions of dollars.

Administrator Tucker thought that the intersection improvements would have an advantage since the City owns the property known as Leola Hanbury Park.

VOTE: The motion PASSED UNANIMOUSLY.

C. Recommendation from the Public Works Committee to approve a \$3,000 overage and to award a contract in the amount of \$30,998, state contract pricing, to Benson Ford for 1 Ford F250 4x4 extended cab truck (FY17 Budget, page 25, Hospitality Tax Fund/Capital Purchases, line 191 - \$28,000)

MOTION: Mayor Cronin moved to award a contract to Benson Ford for the Ford truck detailed above; Councilmember Ward seconded and the motion PASSED UNANIMOUSLY.

D. Recommendation from the Real Property Committee to award a contract to The Greenery for \$72,000 for City-wide landscaping and gardening services

MOTION: Mayor Cronin moved to award the City-wide landscaping and gardening contract to The Greenery in the amount of \$72,000; Councilmember Rice seconded and the motion PASSED UNANIMOUSLY.

When Councilmember Ferencz asked about the status on the RFP for clearing and maintaining the multi-use path on Waterway Boulevard, the Administrator replied that the City plans to use a current vendor for the work.

Director Pitts stated that, with the Public Works Department fully staffed again, he hoped to run the skid steer over the path this week, and then to use HDR to scrape the path to expose the asphalt.

Administrator Tucker explained that HDR is a vendor that the City has used in the past when it has gotten behind on mowing the rights-of-way; staff likely needs to bring forward HDR as a sole source contractor since he is also used to mow areas that are difficult to mow in the usual way.

Director Pitts plans to cut the multi-use path with the skid steer and then to have the landscaper maintain it.

The Administrator suggested that the City consider expanding the Waterway multi-use path to six or eight (6-8) feet in the future; she thought it would see more use if it were widened.

VOTE: The motion PASSED UNANIMOUSLY.

E. Recommendations from the ATAX Committee

1. **Approval of a sponsorship in the amount of \$7,500 from state ATAX funds for the 2017 Turtle Trek to be held at dusk on Saturday, September 23rd**

MOTION: Mayor Cronin moved to approve sponsoring the 2017 Turtle Trek planned from ATAX funds for the event at dusk on Saturday, September 23rd; Councilmember Ward seconded.

Mayor Cronin commented that last year's event was well-attended.

Stephanie Gabosch, Advancement Event Coordinator for the South Carolina Aquarium, stated that the Turtle Trek is one (1) of three (3) annual fundraising events for the Aquarium. The event sold out in its inaugural run in 2016, so the number has been increased by one hundred (100) for a total of six hundred (600) participants in the 5K run. Like 2016, they plan to have a beach sweep before the race, as well as an after-party at The Windjammer. All of the money raised will go to the Sea Turtle Care Center; last year the event raised forty-thousand dollars (\$40,000). She also reported that ninety-five percent (95%) of last year's participants were not residents of the Isle of Palms. With the success of the 2016 race, the South Carolina Aquarium is open to other coordination with the City.

Noting that the motto of the ATAX Committee is "Putting heads in beds," Councilmember Carroll asked whether the Turtle Trek would offer that opportunity, and Ms. Gabosch responded that participants last year came from all over South Carolina and from North Carolina and Georgia.

Councilmember Bergwerf reported that the turtle hospital has five (5) turtles that are ready to be released.

VOTE: The motion PASSED UNANIMOUSLY.

2. **Approval of a sponsorship in the amount of \$55,000, spread over two (2) fiscal years, for an IOP magazine with 2 flip editions and 1 magazine dedicated to the Isle of Palms**

MOTION: Councilmember Carroll moved to sponsor an IOP magazine in the amount of \$55,000; Councilmember Bettelli seconded.

Bill Machio, publisher of the magazine, stated that he has changed his proposal from one (1) he made in the past; he plans to self-fund the publication of two (2) flip editions of the magazine split between the Isle of Palms and Sullivan's Island and for the City to sponsor one (1) edition dedicated to the Isle of Palms. He reminded Council that his magazine has been sanctioned by the state for placement in the South Carolina Welcome Centers that receive twenty-nine million (29,000,000) visitors a year. He would publish the IOP issue in October touting the City's "Secret Season"; it would list all of the island's businesses, restaurants and the annual events held by the City. Mr. Machio voiced confidence that the issue dedicated to the Isle of Palms would increase revenue for the City by "putting more heads in beds."

Mayor Cronin proposed that the City ask the CVB to pay for the publication with a small piece of the half million dollars (\$500,000) the City pays to them each year.

Councilmembers Carroll and Bettelli withdrew the motion and second, respectively.

MOTION: Councilmember Ward moved to present Mr. Macchio's proposal to the CVB and to ask that they fund it through money paid to them quarterly by the City; Councilmember Kinghorn seconded and the motion PASSED UNANIMOUSLY.

F. Report in accordance with Chapter 120, Purchasing, Section 1-10(3)(c)

- 1. Recommendation for sole source approval for Motorola radios, parts, chargers, and service with a cumulative expense greater than \$10,000**
- 2. Recommendation for sole source for Safe Industries for fire turnout gear**

The Administrator explained that she has been given multiple, different small purchase orders that, when summed up over the course of a year would exceed the toggle for one (1) job with one (1) vendor of ten thousand dollars (\$10,000).

MOTION: Mayor Cronin moved to approve sole source award to Motorola in the course of a year and to Safe Industries in the course of a year for equipment as identified; Councilmember Bettelli seconded and the motion PASSED UNANIMOUSLY.

7. Miscellaneous Business – None

Next Meeting Date: 5:00 p.m., Tuesday, June 20, 2017

Administrator Tucker reminded the Committee that twice a week garbage collections begin the Monday after Memorial Day week, and weekly recycling begins at the same time.

8. Executive Session – not necessary

9. Adjournment

MOTION: Councilmember Ward moved to adjourn the meeting at 7:15 p.m.; Councilmember Kinghorn seconded and the motion PASSED UNANIMOUSLY.

Respectfully submitted:
Marie Copeland, City Clerk